



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**March 14, 2022**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
   Eugene Benson, Treasurer                      John Diehl, Farmer

Board members absent – Justin Sutherland, Farmer                      George Conklin III, Legislator  
   Nadia Rajsasz, Legislator

Agency representatives: – Lisa Schick, SWCD

- II. MINUTES:** E. Benson made a motion to accept the minutes from the February 14, 2022, board meeting, J. Diehl seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No report was sent  
FSA: No report was sent  
CCE: No report was sent  
NYS SWCC: See written report

**IV. OLD BUSINESS:**

- A. Neversink/Rondout Grant: See written report
- B. Wagner sent a link to a presentation of 2021 / 2022 projects. Will forward to Directors.
  - Have received applications for five CSBI projects, of which two are eligible.
  - Pre-bid meeting for Ladleton project is scheduled for April 5<sup>th</sup> and bids will be due April 15<sup>th</sup>. Board will approve contractor award after bids have been reviewed. Project planning to start in May.
  - Request to hire two part-time interns for the spring/summer to help with projects. R. Kaplan made a motion to approve the hiring of two part-time seasonal employees, E. Benson seconded, no one opposed, the motion was passed and carried.

Neversink/Rondout Grant cont.:

- Request to use the remaining funds of the knotweed grant on a storage shed to be used at the new plant center. The knotweed grant has been closed out for several years. R. Kaplan made a motion to use the remaining funds to purchase the storage shed, W. Hughson seconded, no one opposed, motion was passed and carried.
- B. Program Updates:
- Flood Mitigation - Looking into projects for this year.
  - Tree & Shrub – Program doing well. We have received 75 orders so far.
  - The spring fish program will start in April. Current supplier only wants to supply grass carp and minnows in spring and bass and trout in fall.
  - Performance measure funds were awarded. The District will receive \$122,005.26. Invoice has been submitted. Will present a list of project options at next meeting. State reimbursement for \$60,000 has also been submitted.
- C. District Audit: The 2021 District audit has started. Will speak with auditor about financial statements.

**V. NEW BUSINESS:**

- A. Bank Statements: The bank statements were reviewed.
- B. Director Training: The District Law powerpoint was given to the Directors.

**VI. DISTRICT CLAIMS:** R. Kaplan made a motion to approve abstracts, bills and pre-approvals, seconded by J. Diehl, no one opposed, the motion was passed and carried.

2022 – 2B	\$ 40,371.02
2022 – 3A	\$ 82,125.52

Bills presented to the Board for pre-approval: Total - \$ 40,292.66 - See breakdown sheet

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, W. Hughson seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:** The next meeting will be held on Monday, April 11, 2022 at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:00 p.m. - Motion by E. Benson

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman