



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**February 12, 2024**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman                      Robert Kaplan, Vice Chairman  
   Eugene Benson, Treasurer                      Catherine Scott, Legislator  
   Justin Sutherland, Farmer

Board members absent – Jack Diehl, Farmer                      Nadia Rajsasz, Legislator

Agency representatives: – Brian Brustman, SWCD                      Lisa Schick, SWCD  
   Amber Gray, SWCD

- II. MINUTES:** E. Benson made a motion to accept the minutes from the January 8, 2024, Board meeting, R. Kaplan seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: No report was sent.

FSA: No report was sent.

CCE: See written report.

NYS SWCC: See written report.

NEVERSINK/RONDOUT: No report was sent.

Interviews for Neversink Rondout staff will be held February 23.

Contract for 2025 is still being reviewed.

**IV. OLD BUSINESS:**

A. Program Updates:

- District Budget approved at \$282,068 and flood mitigation funding approved at \$120,000.
- Tree & shrub program is doing well. Received 48 orders so far.
- Fish stocking program should be up and running beginning of March.
- Holiday schedule was reviewed and approved. R. Kaplan made a motion to approve the holiday schedule, C. Scott seconded, no one opposed, the motion was passed and carried.
- NYS SWCC will pay for the attendance of two employees attending the training.

B. Catskill Hudson Bank:

- CHB is merging into a credit union. District Law forbids District funds in credit unions so moving funds to a new bank will need to be addressed. CHB manager stated the bank will not merge until end of year.
- CD is coming due February 25. Can let account renew as a short-term cd while still CHB.

C. District Truck:

- F350 sale notice is out for Bid in papers. The deadline for accepting bids is set for February 26th.
- Looking at NYS Procurement contracts for new truck. Will look at contracts and bid request on OGS website.

**V. NEW BUSINESS:**

A. Bank Statements: The bank statements were reviewed.

B. Annual Reports: All reports due February 15. The Annual Report of the Treasurer was reviewed by Treasurer. R. Kaplan made a motion to submit the reports when completed, J. Sutherland seconded, no one opposed, motion was passed and carried.

C. Envirothon Donation: The National Envirothon will be held in New York this year. The cost of this event is approximately \$450,000. Suffolk County SWCD has asked all Soil & Water Conservation District's to donate \$5,000 to the fundraising. R. Kaplan suggested looking into the request further and to look into sponsoring a teacher(s) to attend the NYS Envirothon to observe the program.

**VI. DISTRICT CLAIMS:** E. Benson made a motion to approve abstracts, bills and pre-approvals, seconded by R. Kaplan, no one opposed, the motion was passed and carried.

2024 – 1B	\$ 56,395.84
2024 – 2A	\$ 22,746.58

Bills presented to the Board for pre-approval: Total - \$ 120,081.96 - See breakdown sheet.

**VII. TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. R. Kaplan made a motion to approve the reports, C. Scott seconded, no one opposed, the motion was passed and carried.

**VIII. NEXT MEETING:** The next meeting will be held on Monday, February 12, 2024, at 6:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:00 p.m. - Motion by J. Sutherland

Lisa Schick,  
Secretary to Treasurer

Wilfred Hughson,  
Chairman