



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**June 10, 2024**

**Minutes**

- I. Call to Order:** Vice Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Robert Kaplan, Vice Chairman          Eugene Benson, Treasurer  
  Catherine Scott, Legislator          Jack Diehl, Farmer

Board members absent – Wilfred Hughson, Chairman          Nadia Rajsasz, Legislator  
  Justin Sutherland

Agency representatives: – Brian Brustman, SWCD          Lisa Schick, SWCD  
  Amber Gray, SWCD  
  Benjamin Luskin, NYSSWCC          Elizabeth Fish, USDA NRCS

- II. MINUTES:** E. Benson made a motion to accept the minutes from the May 13, 2024, Board meeting, J. Diehl seconded, no one opposed, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:**

NRCS: Verbal report was given.

- Approved 1 high tunnel system has been awarded for Sullivan County
- Working on 30 conservation planning site visits for Sullivan County

FSA: No report was sent. It is crop reporting time.

CCE: See written report.

NYS SWCC: See written report. Verbal report was given.

- Managers meeting was held in June. The District Manager and one Board Director attended.
- CRF Grant is due June 24th. The District will be submitting a proposal for Bella Poultry.
- A CAFO round of funding will be sent out in September.

NEVER/SINK/RONDOUT: See written report. 2025 Contract is still in the review process.

**IV. OLD BUSINESS:****A. Program Updates:**

- No teachers attended the NYS Envirothon. Tri Valley is interested in the Envirothon program for next year.
- Spring Fish stocking program is up and running. Have 32 orders to date.
- Flood Mitigation- Working on permits for Rockland project-Brown Settlement Road. The price received was over budget so Town of Rockland will be doing the project themselves. Permit should be received shortly for the dry hydrant project on the Midlang site.

**B. District Truck:**

- The 2024 truck is in delivery to Dealer and should arrive at the District in June. E. Benson made a resolution to pay the total price of the truck, \$55,102.81, at the time of delivery, J. Diehl seconded, no one opposed, motion was passed and carried.
- The 2018 Dodge truck was side-swiped, and the driver side mirror needs to be replaced. Repair will be at White Sulphur Garage.

**C. Employee Handbook: Working on it and will report when have more information.****D. J. Diehl Access Lane: Project was done in 2003 and now needs some repairs. Guesstimated about 30 loads of shale is needed with a cost of approximately \$15,000. Cost would be from Part C funding. C. Scott made a motion to approve the project, E. Benson seconded, no one opposed, motion was passed and carried.****E. AEM Project: Final paperwork requirements are being completed and submitted for the Diehl project, and the project will be starting shortly. E. Benson made a motion to make a resolution for AEM Round 18 for the participation of the W. Diehl Farm for a streambank stabilization project in the amount of \$200,000.00, C. Scott seconded, no one opposed, motion was passed and carried.****F. Employee Training: Employee A.G. would like to attend the Advanced Soil Health training. It is a training that offers different topics throughout the year. Cost of attendance should be paid for by American Farmland Trust. E. Benson made a motion for A.G. to attend the training and for the District to pay for any and/or all expenses not covered from other sources, C. Scott seconded, no one opposed, motion was passed and carried.****G. District Funds: Wayne Bank not getting back with information to open an account. Will look into other banks for savings account rates.****V. NEW BUSINESS:****A. Bank Statements: The bank statements were reviewed.****B. Employee J.K. retirement date is June 28<sup>th</sup>. The District would like to have a lunch pizza party. E. Benson made a motion for the District to hold and pay for the lunch pizza party, R. Kaplan seconded, no one opposed, motion was passed and carried.**

C. County MOU: E. Benson made a motion for approval and signing the County 2024 MOU for appropriations, \$282,068.00, and Flood Mitigation, \$120,000.00, J. Diehl seconded, no one opposed, motion was passed and carried.

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D. Audit: Auditors have finished with the District’s records. Waiting for the auditors adjusting journal entries and report.

VI. **DISTRICT CLAIMS:** J. Diehl made a motion to approve abstracts, bills and pre-approvals, seconded by R. Kaplan, no one opposed, the motion was passed and carried.

2024 – 5B	\$ 108,329.34
2024 – 6A	\$ -0-

Bills presented to the Board for pre-approval: Total - \$ 123,101.85 - See breakdown sheet.

VII. **TREASURER REPORT:** The Profit and Loss and the Balance Sheet were reviewed. C. Scott made a motion to approve the reports, J. Diehl seconded, no one opposed, the motion was passed and carried.

VIII. **NEXT MEETING:** The next meeting will be held on Monday, July 8, 2024, at 6:00 p.m.

X. **ADJOURNMENT:** Adjourned at 6:50 p.m. - Motion by E. Benson

Lisa Schick,  
Secretary to Treasurer

Robert Kaplan,  
Vice-Chairman