

**Delaware Valley Arts Alliance  
Board Meeting  
Delaware Valley Arts Center  
Narrowsburg, NY  
July 13, 2017**

**Attendees:** Allison, J., Bidwell, B, Greene, H., Harrington, S., Hust, D., Kubenik, L., Kung, H., Luchsinger, J., Mayer, P., Meyerson, J., O'Brien, R., Owen, W., Stevenson, N., Sweeny, M.

Executive Director: Shanberg, Ariel

**Call to Order:** The meeting was called to order at 6:31 PM by President Jeff Allison.

**Message from the President:**

President Allison again welcomed Ariel Shanberg the new Delaware Valley Arts Alliance Executive Director and praised the success of the Toast Elaine Event.

**Approval of Minutes:** A motion was made by Janice Meyerson and seconded by Liz Kubenik to approve the minutes from the previous meeting.

**Election of Board of Directors:**

A single ballot was cast by the Secretary to add the following Board Members to serve from July 1, 2017-June 30, 2020:

Robin Dintiman

Dan Hust

Hans Kung

Hester Green

Richard O'Brien

Marla Pucetti

Wendy Owen

Unanimous Approval.

**Election of Board of Directors Officers**

A single ballot was cast by the Secretary to appoint the following Officers to the Board of Directors for the term July 1, 2017-June 30, 2018:

Jeffrey Allison, President

Nancy Stevenson, 1<sup>st</sup> Vice President

Dan Hust, 2<sup>nd</sup> Vice President

Elizabeth Kubenik, Treasurer

Jane Luchsinger, Secretary

Unanimous Approval.

**Director's Report:** A Director's report is attached for review. Additionally, Ariel stated he is in the process of working to formalize office procedures. He added the periodic meeting of a staff member to present their projects to the Board would benefit not only the staff but the Board as well. .

**Finance Report:**

A review of the attached financial report was discussed.

Signatures gift shop will undergo some renovations with a re-branding to be completed by Thanksgiving and Board members will volunteer for Sunday hours throughout the Holiday season. As a result income goals are expected to double in the next 2 years. Gallery sales will have a separate ledger and no longer be included in the Signatures account. Birthday gift certificates will be sent to members as an incentive to shop at Signatures.

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A proposed budget for the 2017-2018 fiscal year was reviewed. A motion was made to accept the FY2017-2018 by Jane Luchsinger and seconded by Liz Kubenik. Passed unanimously.

A recommendation from the Finance Committee for use of legacy funds received as a result of the Toast for Elaine event allocates \$10,000-12,000 for the proposed air conditioning upgrade, \$10,000 endowment and the balance to operating

funds. A motion to accept the recommendations of the Finance Committee was made by Mary Sue S. and seconded by Nancy Stevenson. Passed unanimously.

**Committee Reports have been sent by e-mail. Additional information is below:**

**Fundraising/Membership:**

RiverFest is on track. The committee is planning a possible Donor Party prior to the Big Eddy film festival.

**Program:**

Program committee continues to work on the Big Eddy.

**Facilities:**

The Facilities Committee will be meeting to discuss the air conditioning project.

**Board Development**

Nothing to report.

**Old Business:**

The website is in need of upgrading. A meeting will be set with Tina to work on this project.

**New Business:**

Nothing to report.

**Adjournment:**

A motion was made by Sean Harington to adjourn the meeting at 7:58 PM.

Submitted by, Jane Luchsinger