

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

March 10, 2020

Members present: Dawn Ryder, Al Feller, Jill Atkins, Patricia Deagle, Gay Donofrio, Leo Glass, Alison Mastandrea, Marc Mendelsohn, Allison Simpson, Vivian Ginsberg, John Dick, Angela Dutcher

Members absent: Nicole Newick, Debra Gabriel, Lillian Tighe

Acceptance of Minutes: Al/Gay

President:

Our bookstores have been closed for a little less than a month.

Dawn recommended using Zoom for the next call so we can video conference. Angela volunteered to teach anyone who needs help how to use Zoom. If you're uncomfortable with Zoom you can also just call in.

Treasurer:

Going forward the only payroll will only be for Angela. Other expenses are also going to be eliminated (tutors, cleaning, etc).

Pat recommended transferring \$3,000 from the Read It Again account.

Treasurer's report and funds transfer approved: Marc/Leo

ALE money has been reinstated to the full amount but we have not received an updated letter. We will go forward assuming the lower amount which is \$15,000 lower. Angela and Pat will review the budget.

Marc suggested the Payroll Protection Plan. Marc has been in contact with CHB and they are in the process of becoming able to lend. Pat agreed we should definitely apply – the only requirement is we don't lay off employees for 8 weeks. This will only apply to Angela, the other two employees are already on unemployment. It's a loan that becomes a grant. Angela will speak to our accountants.

Board Development/Nominating:

Mary Roth will be asked to come to a meeting when we are back to meeting in person.

DIRECTOR'S REPORT:

See attached report.

Third quarter ALE money is delayed.

The Callicoon hospital event scheduled for May 16 has been cancelled. It may be rescheduled.

The Kauneonga Lake Block Party was also cancelled.

High School equivalency, ESL and citizenship classes are continuing online.

A few tutors are also continuing online or over the phone.

NYS education is looking at giving credit for distance learning. They have also waived repercussions for not being able to meet our numbers.

Angela has been putting lessons on the Facebook page to continue to engage followers.

NEW BUSINESS:

Dawn mentioned we have not had a credit card for Angela. Now that most shopping is being done online it seems to make sense that we give her a credit card with a \$500 limit.

Pat recommended we could give her a prepaid cash secured card from Catskill Hudson or a debit card.

Leo will gather all the options from Catskill Hudson.

Alison made the motion to get Angela a card as long as there are no fees, Marc seconded.

The second computer in the office was purchased in 2015 and is now having issues. Marc suggested forgoing the repairs and purchasing a new computer, Gay seconded.

OLD BUSINESS:

Lori Kilgore has not been answering Leo's phone calls. Since we are unsure of the future of the Bethel bookstore we will put the sign on the backburner.

We will continue discussing whether we will be keeping the Bethel bookstore open after the pandemic.

Angela is at the bookstore two to three times a week if you need access to the bookstore feel free to call her.

Meeting Adjourned: Leo/Gay