

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

November 9, 2021

Members present: Dawn Ryder, Al Feller, Gay Donofrio, Vivian Ginsberg, Leo Glass, Alison Mastandrea, Nicole Newick, Lillian Tighe, Angela Dutcher

Members absent: Jill Atkins, Louis Alvarez, Patricia Deagle

Acceptance of Minutes: Al/Lillian

President:

Things look good, grants are coming in.

Treasurer:

We need to transfer \$4,000 from the bookstore and \$4,000 from the money market. Harry O's carpet cleaning is part of the \$2,000 miscellaneous expense. Angela also ordered 750 gallons of fuel oil, the bill should be here in a week or so. Vivian made the motion to approve the transfer and treasurer's report, seconded by Nicole.

The bookstore earned less than last year but more than any of the previous years. We're still in a really good spot. Last year we had the book dealers who were purchasing about \$1,000 in books each month.

Taxes (990) are due on the 15th. The account is almost done, we do not need an extension.

The Past Perfect bookstore received a \$100 donation.

Fundraising Letter:

Al made a motion to send the fundraising letter out as written, seconded by Leo. Dawn thanked Vivian for all of her help writing the letter. We would like to send it out by Thanksgiving.

Personnel:

The board went into Executive Session to discuss personnel matters.

DIRECTOR'S REPORT:

See attached report.

Received a \$1,000 grant from the Community Foundation of Orange & Sullivan Counties that will cover a new ESL class. The First Lifeway Center in Monticello is hosting the new class. They have some potential students who they will arrange transportation and child care for. Stephanie Phillips will be teaching.

NYS will be going back to the GED in January. We have GED material from before NYS switched to the TASC in 2014. We will buy some updated materials. We're using both rooms for test prep, we have 8 regular students.

Angela sent in the last Payroll Protection loan forgiveness application this week.

Two new bookstore volunteers started within the past couple of weeks.

We're also working with Monticello School District for students to get community service hours.

It might take us a couple of years to get back to the pre-COVID one-on-one levels.

NEW BUSINESS:

Vivian asked if we would be doing anything for the volunteers for Christmas. Angela said our two main volunteers are injured and nobody seems interested in doing anything in the winter with COVID. Dawn suggested we wait until the spring time.

Angela will send out holiday cards and write a special line on there for volunteers and donors. Vivian asked the Friends of the Garden group be included. Angela will send out an email to all board members to get a list of anyone that should be included.

OLD BUSINESS:

Angela found a sign. The letters are about 6 inches high. Angela thought it must be from the other building. It will be placed where it says books. Leo made a motion to contact Keller Signs and Paul Keane for quotes to hang the sign, Alison seconded.

Meeting Adjourned: Leo/Alison