

**Sullivan County Legislature
Regular Meeting
May 17, 2012 at 2:00PM**

The Regular Meeting of the County Legislature was called to order at by Chairman Samuelson with the Pledge of Allegiance.

Roll Call indicated all legislators present.

The Clerk Read the following communications:

1. Copy of the County of Sullivan Annual Update Document for the Fiscal Year Ending 2011 filed on April 27, 2012 by the Sullivan County Treasurer's Office.
2. Update from the NYSDOT regarding Bridge Identification #1026520 dated April 25, 2012 East Branch Callicoon Creek Town of Delaware
3. Update from the NYSDOT regarding Bridge Identification #'s 1063391 and 1063392 Willowemoc Creek Town of Rockland dated April 27, 2012
4. Update from the NYSDOT regarding Bridge Identification #1013620 and 1013630 dated May 2, 2012 (Mongaup River, Town of Liberty)

At this point, Chairman Samuelson introduced Lawrence Thomas –Sullivan County BOCES, District Superintendent of Sullivan County Schools

Lawrence Thomas will introduce each School Superintendent for presentation of their Valedictorian.

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ELDRED CENTRAL SCHOOL

Erika Bowring	Valedictorian
Robert Dufour	Superintendent
Scott Krebs	HS Principal

FALLSBURG CENTRAL SCHOOL

Aaron Schmitt	Valedictorian-(his mother will be accepting for him)
Dr. Ivan Katz	Superintendent
Michael Williams	HS Principal

LIBERTY CENTRAL SCHOOL

Katherine Heinle	Valedictorian
Michael Vanyo	Superintendent
Jack Strassman	HS Principal

LIVINGSTON MANOR CENTRAL SCHOOL

Maggi Calo	Valedictorian
Deborah Fox	Superintendent
Sandra Johnson	HS Principal

MONTICELLO CENTRAL SCHOOL

Erica Concors	Valedictorian
Daniel Teplesky	Superintendent
Lori Orestano-James	HS Principal

ROSCOE CENTRAL SCHOOL

Samantha Molinari — Valedictorian (away on senior class trip)
John Evans — Superintendent
Tammy Mangus — HS Principal (**Accepting for Samantha Molinari**)

SULLIVAN WEST CENTRAL SCHOOL DISTRICT

Rebecca Corcillo — Valedictorian
Dr. Kenneth Hilton — Superintendent
Margaret Tenbus — HS Principal

TRI-VALLEY CENTRAL SCHOOL

Heidi Furman — Valedictorian
Thomas Palmer — Superintendent
Lisa McIntyre — HS Principal

Chairman Samuelson recognized the following speaker:

1. Ann Culligan

Resolutions:

RESOLUTION NO. 183-12 INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE INCLUSION OF SEVERAL ADDITIONAL PARCELS INTO THE AGRICULTURAL DISTRICT NO. 1 AND AGRICULTURAL DISTRICT NO. 4.

WHEREAS, the Sullivan County Legislature has the authority under New York State Agriculture and Markets Law to amend the Sullivan County Agricultural Districts on a yearly basis; and

WHEREAS, the Sullivan County Agricultural & Farmland Protection Board has recommended that the Legislature amend the Sullivan County Agricultural District No. 1 and the Sullivan County Agricultural District No. 4 to include several additional farm parcels as listed in Schedule A attached hereto and made a part hereof; and

WHEREAS, prior to authorizing the inclusion of additional parcels into an Agricultural District it is necessary to conduct a public hearing.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize holding a public hearing on Thursday, June 21 2012 at 1:50 pm in the Legislative Hearing Room of the Sullivan County Government Center, Monticello, New York regarding the inclusion of the parcels listed on Schedule A into Agricultural District No. 1 and Agricultural District No. 4; and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby authorized and directed to publish, pursuant to law, a notice of such public hearing in the official newspapers of the County.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

**COUNTY OF SULLIVAN
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Sullivan County Legislature on Thursday, June 21, 2012 at 1:50 pm in the Legislative Hearing Room of the Sullivan County Government Center, Monticello, New York to consider the recommendations of the Agricultural and Farmland Protection Board and the County Planning Commissioner to modify the Agricultural District No. 1 and the Agricultural District No. 4 to

add several parcels as contained on the respective Town Tax Maps on May 3, 2012 and designated as follows:

Agricultural District No. 1

Town of Liberty	32.-3-14
Town of Liberty	32.-3-15
Town of Tusten	7.B-1-15
Town of Tusten	22.-1-18.1
Town of Tusten	22.-1-18.11

Agricultural District No. 4

Town of Fallsburg	3.-1-6.22
Town of Neversink	9.-1-14

DATED: May 17, 2012

ANNMARIE MARTIN
Clerk of the Legislature
County of Sullivan, New York

Schedule A

Agricultural District No. 1

Town of Liberty	32.-3-14
Town of Liberty	32.-3-15
Town of Tusten	7.B-1-15
Town of Tusten	22.-1-18.1
Town of Tusten	22.-1-18.11

Agricultural District No. 4

Town of Fallsburg	3.-1-6.22
Town of Neversink	9.-1-14

As portrayed on the Sullivan County Tax Maps on May 3, 2012

RESOLUTION NO. 184-12 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE CAPITAL FUND

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State enacted budget for community college capital program included \$500,000 for Upgrades to Computer Labs; and

WHEREAS, SCCC spent \$25,480 from capital chargeback funds to upgrade Nexlink (Upgrades to Computer Labs); and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$12,740 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

BE IT FURTHER RESOLVED, that the County will act as administrator for these funds.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried as amended and declared duly adopted on motion May 17, 2012.

**RESOLUTION 185-12 INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE
AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST
FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE
CAPITAL FUND**

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State enacted budget for community college capital program included \$500,000 for Upgrades to Computer Labs; and

WHEREAS, SCCC spent \$68,197 from capital chargeback funds toward to upgrade the Mac Lab (Upgrades to Computer Labs); and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$34,098 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

BE IT FURTHER RESOLVED, that the County will act as administrator for these funds.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried as amended and declared duly adopted on motion May 17, 2012.

**RESOLUTION 185-12 INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE
AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST
FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE
CAPITAL FUND**

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State enacted budget for community college capital program included \$500,000 for Upgrades to Computer Labs; and

WHEREAS, SCCC spent \$68,197 from capital chargeback funds toward to upgrade the Mac Lab (Upgrades to Computer Labs); and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$34,098 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

BE IT FURTHER RESOLVED, that the County will act as administrator for these funds.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried as amended and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 186-12 INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE AUTHORIZING SULLIVAN COUNTY COMMUNITY COLLEGE TO REQUEST FUNDS FROM THE STATE UNIVERSITY OF NEW YORK COMMUNITY COLLEGE CAPITAL FUND

WHEREAS, Sullivan County as sponsor of Sullivan County Community College (SCCC) may accept funds other than county funds as its match for state capital funds; and

WHEREAS, the New York State enacted budget for community college capital program included \$1,200,000 for a Complete Mainframe Computer Upgrade; and

WHEREAS, SCCC spent \$246,119 from capital chargeback funds towards the Jenzabar Upgrade (Complete Mainframe Computer Upgrade); and

WHEREAS, that the Board of Trustees of Sullivan County Community College has approved this project and the use of the capital cost chargeback funds as the County's match for approved State capital funds and has requested that the Sullivan County Legislature adopt this Resolution.

NOW THEREFORE BE IT RESOLVED, that the Sullivan County Legislature hereby adopts this resolution and authorizes the Sullivan County Community College to request matching funds in the amount of \$123,060 from the State University of New York Community College Capital Program Fund.

BE IT FURTHER RESOLVED, that no funds from the County's General Fund should be committed for this purpose.

BE IT FURTHER RESOLVED, that the County will act as administrator for these funds.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried as amended and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 187-12 INTRODUCED BY THE PERSONEL COMMITTEE TO CREATE FIVE (5) TEMPORARY POSITIONS IN THE SULLIVAN COUNTY SHERIFF'S OFFICE

WHEREAS, the Sheriff has requested that five (5) temporary Deputy Sheriff positions be created in the Sheriff's Office, and

WHEREAS, in order to meet the staffing needs of the Sullivan County Sheriff's Office, it is the wish of the Sullivan County Sheriff to create five (5) temporary Deputy Sheriff positions, and

WHEREAS, these temporary Deputy Sheriffs will be employed for a time period not to exceed ninety (90) days, commencing June 4, 2012 and expiring 90 days thereafter, or commencing at a later date and expiring no later than October 12, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the creation of (5) Temporary Deputy Sheriff positions in the Sheriff's Office for the temporary staffing needs of the Sullivan County Sheriff's Office, and

BE IT FURTHER RESOLVED that these five (5) Temporary Deputy Sheriff positions shall be effective on June 4, 2012, and shall be hereby abolished 90 days thereafter or commencing at a later date and expiring no later than October 12, 2012, and

BE IT FURTHER RESOLVED that the Sheriff is hereby authorized to fill three (3) of the five (5) temporary Deputy Sheriff positions, and the Sheriff shall obtain the authorization of the County Manager and the Chairman of the County Legislature prior to offering employment or filling the remaining Temporary Deputy Sheriff position.

Moved by Mr. Sorensen, seconded by Mr. Rouis, put to a vote, with Mrs. Gieger, Mrs. LaBuda and Mr. Benson opposed, resolution carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 188-12 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO MODIFY THE 2012 COUNTY BUDGET

WHEREAS, the County of Sullivan 2012 Budget requires modification,
NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by Mrs. LaBuda, seconded by Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 189-12 OF THE MANAGEMENT AND BUDGET COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.

WHEREAS, the Sullivan County Legislature ("Legislature") Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee ("Committee") to review written appeals from property owners, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has reviewed appeals and it recommends approving reduction/elimination of the user fee for properties detailed on the Recommended Approval List attached hereto as Appendix "A" and made a part hereof, and

WHEREAS, the Committee has reviewed appeals and it recommends denying reduction/elimination of the user fee for properties detailed on the Recommended Denial List attached hereto as Appendix "B" and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee's recommendations detailed on Appendix "A" and Appendix "B" and hereby ratifies said recommendations contained on Appendix A and B.

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 190-12 OF THE MANAGEMENT AND BUDGET COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE SECOND APPEALS.

WHEREAS, the Sullivan County Legislature ("Legislature") Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

WHEREAS, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) after reviewing written appeals that have been denied from property owners, that they have an opportunity to personally meet with the Appeal Board, and

WHEREAS, the Committee wishes to report its recommendations to the Legislature, and

WHEREAS, the Committee has personally met with each of the owners on Schedule A, and it recommends denying reduction/elimination of the fee for properties detailed on the Recommended Denial List attached hereto as Appendix “A” and made as part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Legislature acknowledges receipt of the Committee’s recommendations detailed on Appendix “A”

BE IT FURTHER RESOLVED, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding denial of their respective second appeals.

Moved by Mrs. LaBuda, seconded by Mr. Rouis, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

**RESOLUTION NO. 191-12 INTRODUCED BY PUBLIC SAFETY COMMITTEE
TO APPROVE AMENDMENTS TO SEVERAL POLICIES & PROCEDURES OF THE
SULLIVAN COUNTY BUREAU OF FIRE**

WHEREAS, Richard Martinkovic, Sullivan County Fire Coordinator, annually reviews Bureau of Fire policies and procedures that require amendment, and

WHEREAS, at its regular monthly meeting on March 26, 2012, the Fire Advisory Board approved amendments to the following:

- Fire Advisory Board Rules & Regulations
- Electrical Utility Company Response Protocols for Fire Service
- Mayday Policy & Procedure
- Fire Service Policy & Procedures for Use of the Emergency Communication System
- Fire Investigation Team Policy, Responsibilities and Qualifications
- Wildland Search & Rescue Team Policy & Procedures
- Dive Team Policy (approved at special meeting of Fire Advisory Board on April 16, 2012)

WHEREAS, the amendments to the above policies shall take effect upon approval of same by the Public Safety Committee and Sullivan County Legislature.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Bureau of Fire policies and procedures listed above are hereby approved, and

BE IT FURTHER RESOLVED, that copies, as amended, shall be filed with the Clerk of the Sullivan County Legislature and County Manager.

Moved by Mr. Benson, seconded by Mrs. Edwards, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

**RESOLUTION NO. 192-12 INTRODUCED BY THE COMMUNITY AND ECONOMIC
DEVELOPMENT COMMITTEE TO AUTHORIZE THE COUNTY TREASURER TO
EXTINGUISH THE EXISTING UNCOLLECTABLE LOAN BALANCE GIVEN TO A
LOAN RECIPIENT THROUGH THE COUNTY REVOLVING LOAN FUND (RLF)
PROGRAMS**

WHEREAS, the Division of Planning and Environmental Management has identified an individual RLF recipient as having the inability to repay said indebtedness; and

WHEREAS, the Division of Planning and Environmental Management and the County Attorney's have attempted to collect loan balances from the loan recipient; and

WHEREAS, the following loan has been deemed uncollectible:

- Only Nails (Traci Ann Drasher) – Micro RLF

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Treasurer to extinguish the uncollectible loan balance given through the Sullivan County RLF Program.

Moved by Mr. Steingart, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 192-12 INTRODUCED BY THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE TO AUTHORIZE THE COUNTY TREASURER TO EXTINGUISH THE EXISTING UNCOLLECTABLE LOAN BALANCE GIVEN TO A LOAN RECIPIENT THROUGH THE COUNTY REVOLVING LOAN FUND (RLF) PROGRAMS

WHEREAS, the Division of Planning and Environmental Management has identified an individual RLF recipient as having the inability to repay said indebtedness; and

WHEREAS, the Division of Planning and Environmental Management and the County Attorney's have attempted to collect loan balances from the loan recipient; and

WHEREAS, the following loan has been deemed uncollectible:

- Only Nails (Traci Ann Drasher) – Micro RLF

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Treasurer to extinguish the uncollectible loan balance given through the Sullivan County RLF Program.

Moved by Mr. Steingart, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 193-12 INTRODUCED BY THE EXECUTIVE COMMITTEE TO OPPOSE ASSEMBLY BILL A.9424 AND OFFICE OF COURT ADMINISTRATION PROPOSAL #83 IN RELATION TO RAISING THE AGE OF CRIMINAL RESPONSIBILITY WITHOUT PROVIDING LOCAL GOVERNMENTS WITH FUNDING FOR IMPLEMENTAION OF THE PROPOSAL

WHEREAS, Assembly Bill A9424 and Office of Court Administration ("OCA") Proposal #83 seek to raise the age of adult criminal responsibility from age sixteen to age eighteen, and

WHEREAS, Statewide these proposals would shift approximately 50,000 adult criminal cases to a high services rehabilitative family court model each year, and

WHEREAS, shifting adult criminal cases to a high services rehabilitative family court model will result in a need to hire additional County staff and appropriate additional County funding in order to provide the required services;

WHEREAS, the State has previously capped its financial responsibility by limiting its contributions for items such as juvenile detention, residential foster care, and related rehabilitative services, which are services that will be required for implementation of the proposed legislation, and

WHEREAS, there is currently no funding mechanism in A9424 or Proposal #83 for the State to compensate local governments for increased costs associated with providing enriched court ordered services, and

WHEREAS, this legislation would require a substantial increase in local property taxes in order to cover the associated costs.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby proclaims its opposition to Assembly Bill A9424 and OCA Proposal #83 due to the absence of funding from the State to compensate local governments for the increased costs required for implementation of the proposed legislation, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature calls upon the Speaker of the New York General Assembly and the Majority Leader of the New York State Senate to ensure that any legislation brought to the floor of their respective chambers be accompanied by a detailed plan to provide State funding for the implementation of the legislation, and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature is hereby directed to transmit an electronic copy of this resolution to Governor Andrew M. Cuomo, Senate Majority Leader Dean Skelos, Assembly Speaker Sheldon Silver, Senator John Bonacic, Assemblywoman Aileen Gunther, the Clerk to each County Governing Body, and the New York State Association of Counties.

Moved by Mrs. LaBuda, seconded by Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 194-12 INTRODUCED BY THE AGRICULTURE AND SUSTAINABILITY POLICY COMMITTEE FOR THE CONTINUED SUPPORT AND CONTINUATION OF THE SULLIVAN-WAWARSING REAP ZONE

WHEREAS, the Sullivan-Wawarsing REAP Zone was designated by the United States Department of Agriculture in 1999, through the efforts of Congressman Maurice Hinchey; and

WHEREAS, the Sullivan-Wawarsing REAP Zone comprises all of the County of Sullivan and the Town of Wawarsing; and

WHEREAS, REAP Zones are designed to address the economic and community development issues of rural areas, including stagnant or declining employment, low-density settlement patterns, geographic isolation and disconnection from markets and centers of finance, continued population loss, and economic distress; and

WHEREAS, the Board of Directors of the Sullivan-Wawarsing REAP Zone (“Board”) has worked since the Zone’s inception to advance combat these issues through support of various projects and initiatives; and

WHEREAS, the Sullivan-Wawarsing REAP Zone designation and the Board’s work have lent strength to many federal grant proposals, resulting in the award of grants to undertake important community and economic development projects; and

WHEREAS, the REAP Zone designation is set to sunset on September 30, 2012; and

WHEREAS, the Sullivan County Legislature feels that the continued existence of the Sullivan-Wawarsing REAP Zone and the continued work of the Board are of utmost importance to Sullivan County’s economic and social well-being.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby affirms its support for the continuance of the Sullivan-Wawarsing REAP Zone, and

BE IT FURTHER RESOLVED, that Sullivan County requests action by U.S. Senator Chuck Schumer, U.S. Senator Kirsten Gillibrand, and Congressman Maurice Hinchey to enact federal legislation that would reauthorize the REAP zone, and continue the Sullivan-Wawarsing REAP Zone, and

BE IT FURTHER RESOLVED, that the Clerk to the Legislature shall transmit an electronic copy of this resolution to President Barack Obama, Senator Chuck Schumer, Senator Kirsten Gillibrand, Congressman Maurice Hinchey, Governor Andrew M. Cuomo, Senator John Bonacic, Assemblywoman Aileen Gunther, the County of Ulster, the Town of Wawarsing, and all Towns in Sullivan County.

Moved by Mr. Sorensen, seconded by Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 195-12 INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ACCEPT A STATE HOMELAND SECURITY PROGRAM (SHSP) 2012 GRANT AWARD FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES)

WHEREAS, funding for this grant is provided by the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), wherein the New York State Division of Homeland Security and Emergency Services will administer the funding on behalf of FEMA; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides funds to support efforts of emergency management/homeland security; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services Provides funds for the law enforcement community to support their terrorism prevention and preparedness efforts; and

WHEREAS, contingent upon the State receiving the official grant award from FEMA, Sullivan County has been awarded a \$132,000.00 reimbursable, two part grant from the New York State Division of Homeland Security and Emergency Services SHSP 2012; and

WHEREAS, Sullivan County has been awarded \$99,000.00 from the State Homeland Security Program for support planning, equipment, training and exercise needs associated with preparedness and prevention activities; and

WHEREAS, Sullivan County has been awarded \$33,000.00 from the State Law Enforcement Terrorism Prevention Program (SLETPP) for the law enforcement community to support their terrorism prevention and preparedness efforts; and

WHEREAS, Sullivan County is not required to provide any local cash match.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to execute any and all necessary documents to accept the grant award and access the funding, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this grant funding.

Moved by Mrs. Edwards, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 196-12 INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE TO AUTHORIZE PUBLIC HEALTH SERVICES TO APPLY, ACCEPT AND CONTRACT WITH THE NEW YORK CHAPTER OF THE MARCH OF DIMES FOR A GRANT TO ENHANCE PREMATURE BIRTH RISK REDUCTION SERVICES.

WHEREAS, the New York Chapter of the March of Dimes has called for proposals for 2012 Community Service Funding for projects to enhance premature risk reduction services, and

WHEREAS, the March of Dimes will provide recipients with a \$25,000 - \$100,000 award to conduct a Premature Birth Risk Reduction Project for the period February 1, 2013 to January 31, 2014, and

WHEREAS, in the event that funding is awarded, Sullivan County Public Health Services wishes to enter into an agreement with the March of Dimes to conduct an outreach campaign with prenatal providers to increase referrals for home visiting services, enhance Telehealth technology by adding cellular modems and utilizing them for home care of high risk pregnancies, and train home visitors in the implementation of stress reduction techniques to mitigate stressors for pregnant clients.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature and Public Health Services (as required by the funding source award agreement) to execute any and all necessary documents to submit the March of Dimes grant application for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve.

BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this grant funding.

Moved by Mrs. Gieger, seconded by Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 197-12 INTRODUCED BY EXECUTIVE COMMITTEE TO ACCEPT A NYS CRIME VICTIMS GRANT

WHEREAS, pursuant to Resolution No. 343-09 adopted by the County Legislature on August 20, 2009 the County of Sullivan (“County”) accepted a Crime Victims Grant (“Grant”) from the NYS Office of Victim Services, and

WHEREAS, the Grant had a term commencing on October 1, 2009 and terminating on September 30, 2012 and was funded in the total amount of \$177,575, and

WHEREAS, the NYS Office of Victim Services has offered to extend the Grant for a term commencing on October 1, 2012 and terminating on September 30, 2013 with funding in the amount of \$60,328, and

WHEREAS, the Sullivan County Probation Department recommends that the County accept the award and execute an extension to the Grant

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an extension agreement with the NYS Office of Victim Services for the Grant as described above, said extension agreement to be in a form approved by the County Attorney’s Office, and

BE IT FURTHER RESOLVED, that should the NYS Office of Victim Services fail to provide the funding for the Grant that the County shall not be obligated to continue any activities undertaken in contemplation of the receipt of Grant funding.

Moved by Mrs. Edwards, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 198-12 INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE TO APPLY FOR AND IF AWARDED, TO ACCEPT FUNDING FROM

STATE FARM ® FOR IMPROVING PASSENGER SAFETY BY PROVIDING FUNDS TO SUPPLEMENT THE CHILD PASSENGER SAFETY PROGRAM.

WHEREAS, hospitalizations of Sullivan County children due to injuries sustained in motor vehicle accidents are among the highest in the state, and

WHEREAS, Sullivan County Public Health Services has a Child Passenger Safety Program (CPS) and would like to apply for a \$5,000 safety grant (deadline to apply May 31, 2012) from State Farm ® to supplement its successful Child Passenger Safety Program in order to purchase additional car seats, and

WHEREAS, the goal of this program is to increase the proper use and installation of child safety seats by parents and caregivers in Sullivan County and the grant provides for car seat for families whose income is at or below 200% of the federal poverty level, and

WHEREAS, funding awarded through the Governor's Traffic Safety Committee for the CPS Program in 2011-12 was reduced due to state budget cuts, and additional funds are being sought to meet ongoing community need.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager and / or the Chairman of the County Legislature and Public Health Services (as required by the funding source award agreement) to execute any and all necessary documents to submit the State Farm® grant application for funding, to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve for the period January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, that the form of such contract be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 199-12 INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AMEND RESOLUTION 554-11 TO RENEW CONTRACT BETWEEN SULLIVAN COUNTY ADULT CARE CENTER AND DR. LAWRENCE RICHMAN, DDS

WHEREAS, resolution No. 554-11 was adopted by the Legislature on December 22, 2011, and that resolution needs to be amended to correct the total cost in said contract; and

WHEREAS, resolution No. 554-11 authorized a renewal contract with Dr. Lawrence Richman for a total cost of \$40,000; and

WHEREAS, resolution No. 554-11 needs to be amended to reflect the total cost not to exceed \$40,000 per year to begin on 1/1/2012 through 12/31/2014; and,

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to amend contract with Dr. Lawrence Richman to provide dental services to the residents of the Adult Care Center at a total cost not to exceed \$40,000 per year; and

BE IT FURTHER RESOLVED, that the form of said contracts be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 200-12 INTRODUCED BY PERSONNEL COMMITTEE FOR A PROFESSIONAL SERVICE CONSULTANT CONTRACT BETWEEN SULLIVAN COUNTY ADULT CARE CENTER AND JOAN MUINO, LCSW

WHEREAS, the Adult Care Center is required to provide licensed social work services; and

WHEREAS, Joan Muino, LCSW, is qualified, available and willing to provide these services to the residents of the Adult Care Center and registrants of the Adult Day Care Program, and

WHEREAS, this contract will begin 05/18/2012 and will expire 07/12/2012 and may be terminated by either party with 30 days written notice, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into contract with Joan Muino, LCSW, to provide social work consulting services to the residents/registrants of the Adult Care Center at a cost of \$32.00 per hour for 20 hours per week. The total cost of the contract will not exceed \$5,120; and

BE IT FURTHER RESOLVED, that the form of said contract be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 201-12 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AN AGREEMENT FOR CONSULTANT INSPECTION SERVICES FOR THE COUNTY BRIDGE 224 REHABILITATION PROJECT

WHEREAS, County Bridge No. 224 on TH 51, Creamery Road, over the Callicoon Creek, located in the Town of Delaware, Hamlet of Callicoon will be rehabilitated under contract; and

WHEREAS, consultant inspection services are required to make certain the project is constructed by the contractor in accordance with the County's plans and specifications; and

WHEREAS, the Division of Public Works recommends the award of an agreement for consultant engineering services to the firm of Delta Engineers, Architects & Land Surveyors, PC on the basis of qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an Agreement for consulting engineering services with Delta Engineers, at a cost not to exceed \$ 110,000.00, said contract to be in such form as the County Attorney shall approve.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 202-12 INTRODUCED BY PUBLIC WORKS COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON TRANSIT LINES, INC. FOR THE PROVISION OF PUBLIC TRANSPORTATION

WHEREAS, pursuant to Resolution No. 585-07 adopted by the Sullivan County Legislature on December 20, 2007 the County entered into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation; and

WHEREAS, it is in the best interest of the County to continue having Hudson Transit Lines, Inc. continue to provide such services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into an agreement with Hudson Transit Lines, Inc. for the provision of public transportation at the cost not to exceed \$65,000; and

BE IT FURTHER RESOLVED, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 203-12 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE LEGISLATURE TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF DELAWARE TO RELOCATE THE TOWN'S SEWAGE FORCE MAIN UPON COUNTY BRIDGE 224

WHEREAS, Sullivan County Department of Public Works Permit D-1305 dated April 4, 1991 allowed the Town of Delaware to attach the sewage force main upon the bridge; and

WHEREAS, the rehabilitation of County Bridge 224 on Creamery Road (TH 51) in the Town of Delaware requires the relocation of the town's sewage force main; and

WHEREAS, an inter-municipal agreement is needed to provide authorization for the County to relocate the Town's sewage force main.

NOW, THEREFORE, BE IT RESOLVED, the County Manager is hereby authorized to execute an inter-municipal agreement with the Town of Delaware for the relocation of the town's sewage force main, in such form as the County Attorney shall approve; and

BE IT FURTHER RESOLVED, that said agreement shall provide for the Town of Delaware to reimburse the County for the costs for relocating the sewage force main.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 204-12 INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT

WHEREAS, bids were received for Rehabilitation of County Bridge No. 224, Creamery Road, over Callicoon Creek in the Town of Delaware, and

WHEREAS, Sullivan County Paving & Construction Inc., 420 Bernas Road, Cohecton, NY 12726, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total price not to exceed \$1,135,257.00, for Rehabilitation of County Bridge No. 224, in accordance with B-12-08, said contract to be in such form as the County Attorney shall approve.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 205-12 INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH VISION WORLD FOR SERVICES FOR THE INMATE POPULATION AT THE SULLIVAN COUNTY JAIL.

WHEREAS, Sullivan County is mandated to provide certain services for the inmate population at the Sullivan County Jail, and

WHEREAS, Vision World has agreed to a two-year contract (1/1/2012-12/31/2013) to provide optical services as to be determined by an agreed upon schedule of services.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into a contract with Vision World for optical services at negotiated rates, in such a form as approved by the County Attorney.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 206-12 INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE COUNTY MANAGER TO EXECUTE AGREEMENTS FOR PERSONS IN NEED OF SUPERVISION (PINS) RELATED PREVENTIVE SERVICES

WHEREAS, the County of Sullivan is required to have available services relevant to Persons In Need of Supervision (PINS) diversion including residential respite for families of youth at risk of PINS as well as immediate 24-hours-a-day, 7-days-a-week crisis intervention related response services to families in crisis in accordance with PINS Reform Legislation; and

WHEREAS, said residential respite services and crisis intervention services help reduce the use of more costly non-secure detention and foster care services; and

WHEREAS, the Department of Family Services will again enter into agreements for residential respite services and for crisis intervention services for families of and for youth at risk of PINS; and

WHEREAS, HONOR, EHG (Emergency Housing Group), Inc formerly known as and d/b/a A Friend's House is a New York State Office of Children and Family Services approved agency able to provide residential respite services at state approved and locally negotiated rates and Dispute Resolution Center (DRC) is a New York State Office of Court Administration approved agency able to provide crisis intervention services at locally negotiated rates, both through agreement with the Department of Family Services.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to enter into agreements for the provision of PINS Related residential respite services and for PINS Related crisis intervention services for the period from July 1, 2012 through June 30, 2013; and

BE IT FURTHER RESOLVED, that the form of said agreements be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 207-12 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF A CONTRACT WITH WADLEY-DONOVAN GROWTHTECH, LLC, TO PROVIDE ECONOMIC DEVELOPMENT ANALYSIS AND PLANNING SERVICES RELATED TO CREATION OF A SULLIVAN COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGIC PLAN (ScCEDs Plan)

WHEREAS, the County of Sullivan applied for and was awarded funding under a USDA Rural Development Rural Business Opportunity Grant (RBOG) in 2011, being administered by the Division of Planning and Environmental Management for the purpose of creating a Sullivan County Comprehensive Economic Development Strategic Plan ("ScCEDs Plan"), also known as "the Project"; and

WHEREAS, the County, acting through the Office of Purchasing and Central Services, issued a Request for Qualifications (RFQ No. R-12-01) that was prepared by the Division of Planning and sought qualifications of firms interested in providing Economic Development Analysis and Planning Services for Creation of the ScCEDs Plan, which was issued January 27, 2012; and

WHEREAS, subsequent to receiving responses to the RFQ and interviewing all eight (8) of the respondents, the Office of Purchasing issued a Request for Proposals (RFP No. R-12-09) for the creation of the ScCEDs Plan, also prepared by the Division of Planning and submitted to four (4) pre-qualified firms that had responded to the earlier RFQ; and

WHEREAS, a Review Committee was convened to evaluate both the RFQ and RFP responses and to advise on the selection of the Consultant Team best suited to the Project's goals and objectives; and

WHEREAS, the Commissioner of Planning and Environmental Management has reviewed all three (3) proposals received in response to the RFP as well as the Review Committee's recommendations; and

WHEREAS, Wadley-Donovan GrowthTech, LLC, having a business address of 150 Morris Avenue, Suite 203, Springfield, New Jersey 07081, submitting in association with Garnet Consulting Services, met the minimum qualifications for the Project and was the recommended choice of the Review Committee and of the Commissioner of Planning.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby is authorized to execute a contract with Wadley-Donovan GrowthTech, LLC, for the aforementioned Project in

such form as the County Attorney shall approve, and to and make payments thereto at a contract price not to exceed \$50,000.00.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 208-12 INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE O AUTHORIZE COUNTY MANAGER TO RENEW AGREEMENT WITH MEDICAL ANSWERING SERVICES, LLC

WHEREAS, New York State Department of Health (NYS DOH) has in place an agreement with Medical Answering Services, LLC (MAS) for the provision of Medicaid transportation management services on behalf of a number of local Social Service districts including Sullivan County; and

WHEREAS, the agreement between NYS DOH and MAS allows for MAS to pay certain administrative Medicaid transportation related expenses up-front on behalf of participating local Social Service districts and for participating local Social Service districts to reimburse MAS for those administrative Medicaid transportation related expenses; and

WHEREAS, the Sullivan County Department of Family Services, as the local Social Services district, wishes to renew an agreement with MAS for reimbursement of allowable administrative Medicaid transportation related expenses paid by MAS on its behalf.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to renew an agreement with Medical Answering Services, LLC for the period from 7/1/2012 through 6/30/2013; and

BE IT FURTHER RESOLVED, that the form of said agreement/s will be approved by the Sullivan County Department of Law.

Moved by Mrs. LaBuda, seconded by Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 209-12 INTRODUCED BY PERSONNEL COMMITTEE TO RETAIN COUGHLIN AND GERHART, LLP TO REPRESENT THE COUNTY OF SULLIVAN

WHEREAS, Coughlin and Gerhart, LLP, labor specialists, were retained by the County of Sullivan ("County") from 2008-2012 to represent the County on labor issues, and

WHEREAS, Coughlin and Gerhart, LLP were handling certain matters for the County, which the County Manager, Director of Human Resources and the County Attorney have recommended continued to be handled by Coughlin and Gerhart, LLP and not transferred to new Labor counsel, and matters as were designated by the County Manager and County Attorney and the legal fees for same shall not exceed \$15,000.00.

WHEREAS, Coughlin and Gerhart, LLP have agreed to represent the County in such

NOW THEREFORE BE IT RESOLVED, that the County Manager and the County Attorney are hereby authorized to execute a Retainer Agreement with Coughlin and Gerhart, LLP in an amount not to exceed \$15,000.00 to continue to represent the County in the aforesaid designated matters.

Moved by Mr. Benson, seconded by Mr. Steingart, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

RESOLUTION NO. 210-12 INTRODUCED BY EXECUTIVE COMMITTEE BEING A RESOLUTION TO AUTHORIZE EXECUTION OF A PETITION FOR ANNEXATION OF CERTAIN COUNTY-OWNED LANDS FROM THE TOWN OF THOMPSON TO THE VILLAGE OF MONTICELLO

WHEREAS, the County of Sullivan (“County”) is the owner of the former Apollo Plaza Shopping Mall, a parcel of land of approximately twenty-five (25) acres in size (“Apollo Parcel”) and vacant land acquired in contemplation of the expansion of the County Landfill of approximately seventy-seven (77) acres in size (“Phase II Parcel”); and

WHEREAS, the County also owns various small parcels of land proximate to the Apollo Parcel and Phase II Parcel; and

WHEREAS, the foregoing County-owned land is predominately located in the Village of Monticello; and

WHEREAS, three small parcels depicted on the tax map as Thompson 31.-1-10.2, 31.-1-10.3 and 31.-1-94 are located in the Town of Thompson and comprise substantially all the road frontage along the Rose Valley Road (“Rose Valley Road Frontage Parcels”) benefitting and providing access to the Phase II Parcel; and

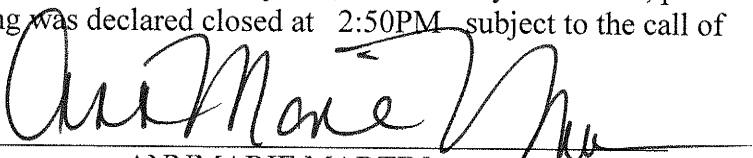
WHEREAS, the County wishes to petition the Town of Thompson and Village of Monticello for annexation of the Rose Valley Road Frontage Parcels from the Town of Thompson into the Village of Monticello.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Chairman of the County Legislature be, and he hereby is, authorized, empowered and directed to execute a Petition for Annexation (“Petition”) of the Rose Valley Road Frontage Parcels from the Town of Thompson into the Village of Monticello, the form of such Petition to be approved by the County Attorney prior to execution.

Moved by Mr. Sorensen, seconded by Mr. Rouis, put to a vote, unanimously carried and declared duly adopted on motion May 17, 2012.

There being no further business, Mrs. LaBuda moved to adjourn, seconded by Mr. Rouis, put to a vote and carried. The Regular Meeting was declared closed at 2:50PM subject to the call of the Chairman.


ANNMARIE MARTIN,
Clerk of the Legislature

May 2012
 Modifications to the 2012 Sullivan County Budget

Account Code	Account Description	Revenue	Revenue	Appropriation	Appropriation
		Increase	Decrease	Increase	Decrease
A-1010-40-4013	CONTRACT OTHER				8,381
A-1010-41-4104	AUTO/TRAVEL MILEAGE/TOLLS			5,000	
A-1010-42-4205	OFFICE PRINTING			3,381	
A-1330-204-47-4721	DEPT TAX ACQ PROPERTY MAINTENANCE			3,341	
A-1330-204-R1235-R239	CHRG TAX ADVERTSNG/REDMPTN MAIN	3,341			
A-1340-47-4710	DEPT MISC/OTHER			850	
A-1340-R2210-R134	GEN SERV OTHR GOV CHARGBK - INTERDEPARTMNTL		850		
A-1620-22-21-2101	FIXED LAND/LAND IMPROVEMENTS			15,000	
A-1620-22-45-4532	SPEC DEPT SUPPLY SEED/MULCH ETC			150	
A-1620-22-47-4717	DEPT BLDG/PROP REPAIRS				150
A-1620-23-21-2102	FIXED BUILDINGS			800	
A-1620-23-42-4205	OFFICE PRINTING				7
A-1620-23-42-4206	OFFICE PUBLICATIONS			7	
A-1620-23-47-4702	DEPT EQUIP SERVICE/REPAIRS				400
A-1620-23-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				400
A-1620-26-45-4548	SPEC DEPT SUPPLY ELECTRICAL/PLUMBING			200	
A-1620-26-47-4717	DEPT BLDG/PROP REPAIRS				200
A-1620-27-47-4717	DEPT BLDG/PROP REPAIRS				3,000
A-1620-27-47-4779	DEPT BLDG/PROP MAINTNCE SERVICES				288
A-1680-42-4201	OFFICE ADVERTISING				288
A-1680-42-4203	OFFICE OFFICE SUPPLIES				4,000
A-3110-29-47-4744	DEPT CANINE UNIT				22,670
A-3110-29-46-4603	MISC SERV/EXP EMPL UNIFORM ALLOWANCE				150
A-3315-42-4201	OFFICE ADVERTISING				15,000
A-3315-47-4752	DEPT MISC PROGRAM EXP				150
A-4010-34-40-4024	CONTRACT PERSONAL CARE				25
A-4010-34-42-4203	OFFICE OFFICE SUPPLIES				65,341
A-5680-80-8002	EMPL BENFTS HLTH INSUR ACTIVE EMPLOYEE	65,341			
A-6293-R3789-R314	ST AID ECONOMIC ASSIST SUMMER YOUTH TANF				25
A-6293-R4789-R314	FED AID OTHR ECONOMIC ASSIST TANF SUMMER YOUTH				25
A-7110-84-45-4548	SPEC DEPT SUPPLY ELECTRICAL/PLUMBING				25
A-7110-84-47-4717	DEPT BLDG/PROP REPAIRS				25

May 2012
 Modifications to the 2012 Sullivan County Budget

Account Code	Account Description	Revenue	Revenue	Appropriation	Appropriation
		Increase	Decrease	Increase	Decrease
A-7520-21-2102	FIXED BUILDINGS			500	
A-7520-21-2102	FIXED BUILDINGS			750	
A-7610-89-42-4205	OFFICE PRINTING				55
A-7610-89-45-4503	SPEC DEPT SUPPLY RECREATION			55	
A-9901-90-9001	TRANSFERS COUNTY ROAD				750
A-9901-90-9001	TRANSFERS COUNTY ROAD				500
General Fund Totals		69,532	65,341	60,167	55,976
CL-8160-45-4524	SPEC DEPT SUPPLY LUMBER			100	
CL-8160-47-4717	DEPT BLDG/PROP REPAIRS				100
Solid Waste Fund Totals		-	-	100	100
D-3310-45-4501	SPEC DEPT SUPPLY MISC/OTHER			100	
D-3310-45-4513	SPEC DEPT SUPPLY ALUMINUM SIGN MATERIAL				100
D-3310-45-4513	SPEC DEPT SUPPLY ALUMINUM SIGN MATERIAL			600	1,075
D-3310-45-4515	SPEC DEPT SUPPLY REFLECTIVE SHEETS			475	
D-3310-45-4517	SPEC DEPT SUPPLY BARRICADES, LIGHTS, CONES			1,000	
D-3310-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				750
D-5110-46-45-4529	SPEC DEPT SUPPLY CONCRETE				500
D-5110-46-45-4529	SPEC DEPT SUPPLY CONCRETE				500
D-5142-45-4546	SPEC DEPT SUPPLY ROAD SALT				1,000
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND		500		
D-9998-R5031-R209	INTERFUND TRANSFR GENERAL FUND		750		
County Road Fund Totals		-	1,250	2,175	3,425
DM-5130-48-45-4541	SPEC DEPT SUPPLY TOOLS			550	
DM-5130-48-45-4541	SPEC DEPT SUPPLY TOOLS			500	
DM-5130-49-45-4530	SPEC DEPT SUPPLY HARDWARE/MISC SUPPLY				100
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				500
DM-5130-49-45-4541	SPEC DEPT SUPPLY TOOLS				550
DM-5130-49-47-4717	DEPT BLDG/PROP REPAIRS			100	
Road Machinery Fund Totals		-	-	1,150	1,150

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Sullivan County

Wildland Search & Rescue Team Policy & Procedures

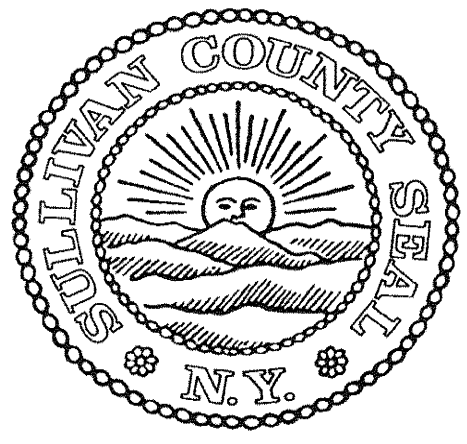


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1) INTRODUCTION

A) Mission Statement

The Sullivan County Wildland Search & Rescue Team is a specialty operation of the said organization "Sullivan County Bureau of Fire". The intent is to provide emergency search and rescue services for the Sullivan County Community and to provide mutual aid to other organizations needing such services.

B) Purpose

The purpose of the policy & procedure will be to establish The Wildland Search & Rescue Team Organization & Structure and to detail a uniform protocol for Wildland Search & Rescue incidents. Additionally this document provides clear guidelines to assist Fire Officers in establishing an efficient command & control procedure for wildland searches.

2) Team Organization & Structure

A. Overall supervision of this team falls under the authority and direction of the Deputy Fire Coordinator for Special Operations who acts as the highest-ranking officer of the team as per the Sullivan County Fire Coordinator. The following organizational structure is for the internal operations of the team. Maintaining the integrity of this structure is critical for the safety of team members during training and operations. It also provides a vital link in the command structure of this team.

B. The Sullivan County Fire Coordinator will appoint a Captain and Lieutenant

1. Team Captain – duties:

- a. assist the Deputy in charge of the team
- b. assist the Incident Commander
- c. assist in presearch briefing
- d. assist in post search briefing
- e. assist in search team deployment
- f. any other duties assigned by command
- g. conduct training drills

2. Lieutenant – duties

- a. act in place of Team Captain if absent
- b. maintain the appropriate membership list
- c. maintain personal files, to include training records
- d. search documentation
- e. submit an annual report to the Sullivan county Bureau of Fire

C. Team Training and Guidelines will be based on Standard Wildland Search & Rescue techniques practiced by the NYS DEC Forest Ranger Division which follow a recognized National Standard.

3) Personnel Requirements

A. Applicants

- 1) Anyone wanting to apply to the Sullivan County Wildland Search & Rescue Team must be eighteen (18) years of age, be a member in good standing of a Sullivan County Fire Dept. has permission from their Chief and completes an application for Special Operations.
- 2) Applicants should be physically fit to meet the demands of the positions within the team structure.
- 3) All team members must complete an annual Fire Department firefighter OSHA physical.
- 4) Clothing that meets the demands of the various weather conditions during which any search may be conducted is required.
- 5) Applicants familiarity with proper radio procedure is required.

C) Definitions

- a. Team member – Firefighter having completed the Wildland Search & Rescue course offered by the New York State Forest Rangers.
- b. Crew Boss – A team member having :
 1. A minimum of basic first aid
 2. Map read certification
 3. Compass reading certification
 4. A minimum of three (3) searches
- c. Search Team - -seven (7) to ten (10) people to consist of:
 1. (1) A Crew Boss
 2. (1) First aid personal
 3. At least one (1) one fire department personal
 4. Team members
 5. An interpreter if deemed necessary

5) Call Out and Response Protocols

- 1) Individual Team Members will be notified of a call (search) by a special ops tone on their pager. If they are able to respond they must call in using the "I Am Responding" phone program. **DO NOT CALL IN TO 53 CRONTROL**
- 2) At no time shall any personnel from the Wildland Search & Rescue Team respond to an incident without being requested.
- 2) Upon arrival to the scene *all* personnel will report to the Incident Command Post to receive assignments.

6) Organizational Structure

A. The Deputy Fire Coordinator of Special Operations is responsible to assist the Fire Chief of jurisdiction with coordination of mutual aid, staging and all aspects of liaison for all resources and agencies at the incident. In the absence of the Team Captain and Lieutenant the Deputy Fire Coordinator on scene will appoint an acting captain for that incident.

7) General Operation Guidelines

A) The Sullivan County Wildland Search & Rescue Team will operate under the National Information Management System (NIMS) at all times.

Sullivan County

Fire Advisory Board Rules & Regulations

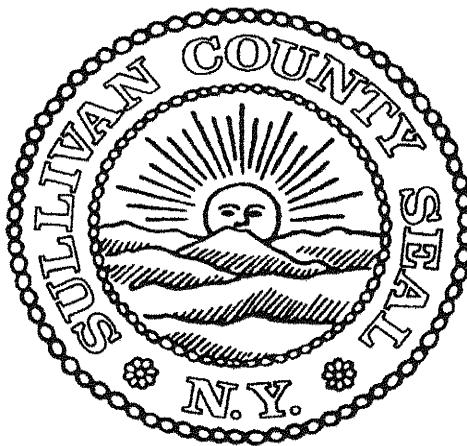


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Sullivan County Fire Advisory Board

Article 1: Organization

This organization shall be known as the Sullivan County Fire Advisory Board as established under County Law section 225-a.

Article 2: Membership

- a) The membership of this organization shall consist of fifteen members.
- b) Fire Service issues will be represented by one member from each of the fifteen Townships in Sullivan County.

Article 3: Appointment Procedure

- a) The Appointment procedure to the board will be as follows:
The name of the proposed member may be suggested to, or picked by, the Supervisor of each respective town. The name of the proposed member will then be forwarded by the Town Supervisor to the Legislative representative(s) of each respective town who will in turn forward the proposed members name to the Chairperson of the County Legislature for appointment. All proposed member names should be presented for appointment no later than the Town Board's November meeting for approval no later than their December meeting. The name must then be forwarded to the legislature before the end of the calendar year so that the Chairperson of the County Legislature can make the appointments during the first week of January.

Article 4: Duties

- a) It shall be the duty of this board to cooperate with the New York State Office of Fire Prevention and Control carrying out Training and Mutual Aid programs; to act in an advisory capacity to the County Legislature; to assist the County Fire Coordinator and/or Deputies in all their projects; to aid all county fire service organizations; and to promote and project the best possible image of the fire service.
- b) Any Member who fails to attend at least 50% of the regular meetings annually shall not be recommended for reappointment by the board. Valid excuses will be considered and will not count against the member's attendance record. The Legislature will be provided with the attendance records of this board.

Article 5: Election of Officers and Terms of Office

- a) The officers of the Sullivan County Fire Advisory Board shall consist of a Chairman, Vice Chairman and Secretary, each elected for a term of one year, in the order named, at the annual re-organizational meeting. The term of Chairman and Vice-Chairman will not exceed three (3) consecutive years by annual election.

Sullivan County Fire Advisory Board

Article 6: Duties of Officers

- a) The Chairman shall preside at all regular and special meetings of this board and at all executive committee meetings. The Chairman shall appoint all committees.
- b) The Vice-Chairman shall preside in the Chairman's absence.
- c) In the event that the Chairman and Vice Chairman are both absent, the board members present shall elect a chairman pro tem for that meeting.
- d) The Secretary shall be responsible for keeping an accurate record of all proceedings at regular and special board meetings and Executive Committee meetings; attend to all correspondence; notify and any specified persons of all meetings, giving date, time and place.

Article 7: Officer and Member Vacancies

- a) All officer vacancies shall be filled by 2/3 vote of the board members present at the next regular meeting after the vacancy occurs.
- b) Membership vacancies shall be filled by appointment by the County Legislature upon recommendation from the respective Town Supervisor to the board.

Article 8: Meetings

- a) Regular meetings shall be held on the LAST Monday every other month as follows:
 - a. **January**
 - b. **March**
 - c. **May** — Meeting to be held on the Monday before the Memorial Day Holiday
 - d. **July**
 - e. **September**
 - f. **November**
- b) Meeting will be held at 7:30 PM in the Legislative Chambers.
- c) The re-organizational meeting shall be the first meeting after the appointment of board members by the Chair of the County Legislature.
- d) A quorum shall consist of eight (8) members of this board
- e) Special meetings shall be held at the call of the chairman or at the written request of five (5) or more board members.

Article 9: Committees

- a) The first member appointed to a committee shall serve as the committee chairman and will be responsible for a complete report to the board.
 - b) Committees are charged with researching issues and reporting their findings to the board for consideration and/or further action.
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Sullivan County Fire Advisory Board

Article 10: Amendment of Rules & Regulations

- a) Any amendments to these rules shall be presented in writing and read at a regular meeting. It shall be read at the next regular meeting and voted upon by the members present with a 2/3 vote accepting the proposed amendment.

Article 11: Meeting Agenda/Order of Business a)

The Order of Business will be as follows:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Attendance Roll Call
- 4) Reading of minutes of previous meeting
- 5) Coordinator's report
- 6) Communications
- 7) Committee Reports
- 8) Unfinished Business
- 9) New Business
- 10) Good and Welfare
- 11) Adjournment

Article 12: Representation

- a) Each of the fifteen seats on the board represent the fifteen townships in Sullivan County and a total of forty fire departments that serve their respective towns throughout the County.
- b) Represented Fire Departments are listed herein:

Beaverkill Valley
Bloomingburg
Callicoon
Callicoon Center
Claryville
Fallsburg
Forestburg
Grahamsville
Hankins/Fremont
Highland Lake
Hortonville
Hurleyville
Jeffersonville
Kauneonga Lake
Kenoza Lake
Lake Huntington/Cochecton
Lava
Liberty

Livingston Manor
Loch Sheldrake

Sullivan County Fire Advisory Board Rules & Regulations

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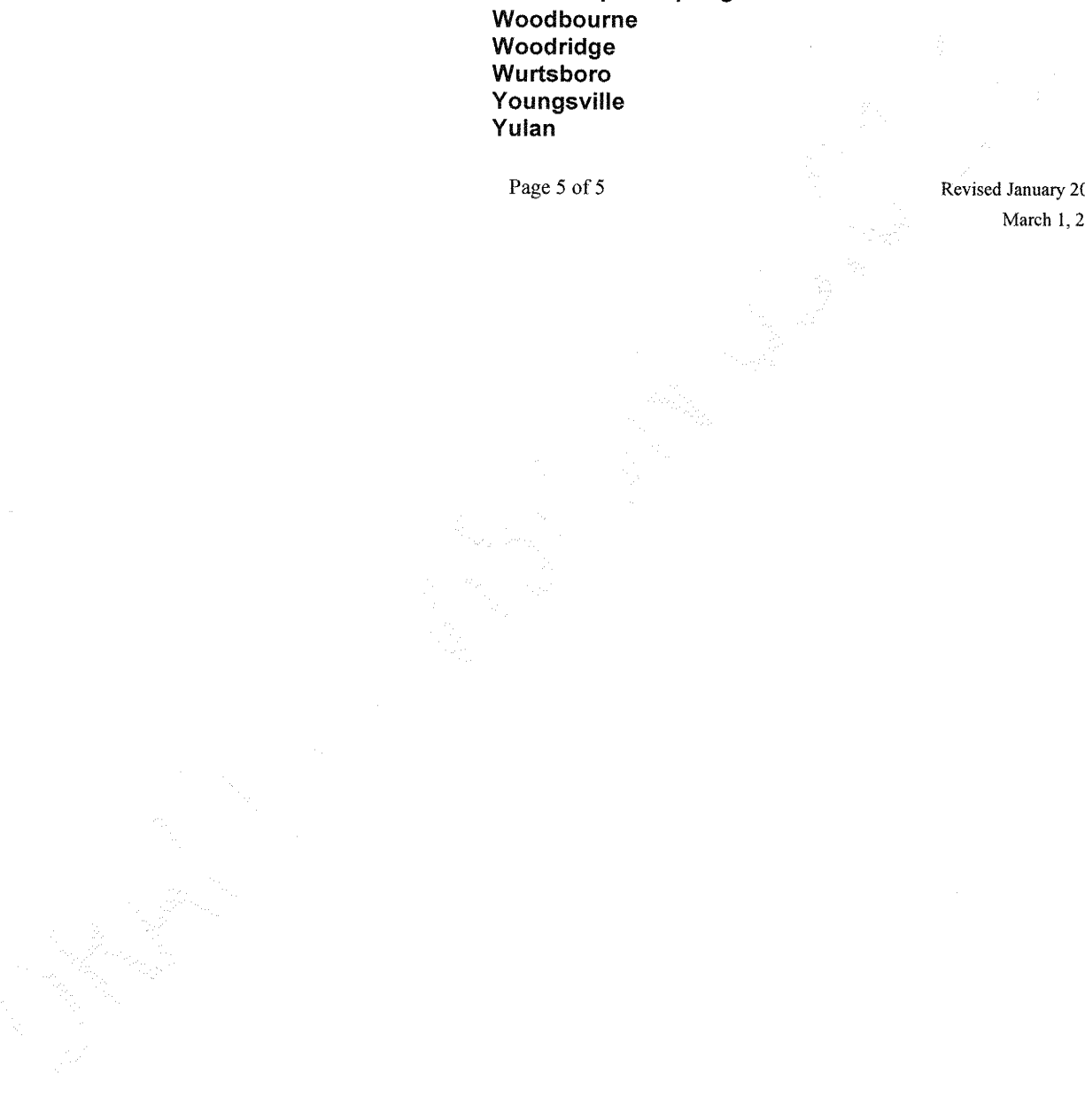
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SULLIVAN COUNTY

Mayday Policy & Procedure Emergency Evacuation Policy & Procedure

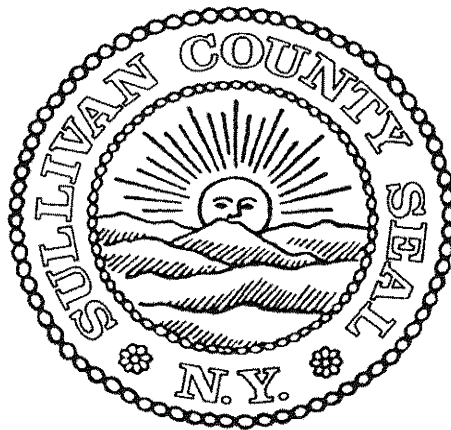


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1) **Purpose**

- A. The purpose of this policy is to provide a uniform countywide procedure for both mayday situations and emergency evacuation situations and to clearly define the differences between both applications.
- B. It is required that all firefighters know and understand these procedures and the criteria herein as to fully understand their different applications.

2) **Mayday Description**

- A. A Mayday code is transmitted when a firefighter(s) is in **imminent** danger (life threatening situation). eg: trapped, disorientated, injured, etc. **Mayday is not an emergency evacuation call! Air horns do not initiate a mayday!** A mayday is communicated by radio and/or person to person over the radio.
- B. It is imperative that all firefighters know and understand the procedure, as it will be the sole method for firefighters who find themselves or others in a life-threatening situation to communicate such an emergency at any incident.
- C. The following situations will initiate a mayday call:

- Trapped
- Entanglement
- Cut off by fire
- Cut off by collapse
- Through the floor
- Pinned
- SCBA failure
- Firefighter down
- Lost/Disoriented
- Pass Device Activation

3) Mayday Procedure

A. The Mayday procedure for the fire service of Sullivan County will be as follows:

- (1) The signal for a **MAYDAY** situation is the verbal transmission of **"MAYDAY, MAYDAY, MAYDAY" (3 times)**
 - (2) The **"Mayday"** transmission shall continue until acknowledged. It should be reported to the Incident Commander immediately.
 - (3) The Communications Dispatcher, upon hearing a **"Mayday"** call, shall advise all other radio traffic to stay clear of the channel on which the **"Mayday"** was called. (Radio silence)
 - (4) Any department personnel that are aware of a missing individual or crew should also declare a **"Mayday"**.
 - (5) Individuals who declare a **"Mayday"** should, if possible, provide approximate location by floor or last known location to assist with finding them. Also, they should provide as much information as to their circumstances as possible.
 - (6) Personnel who become trapped or disoriented should execute all necessary self-rescue activities to assist in their own rescue.
 - (7) Upon receipt of the **"Mayday"**, the incident commander shall immediately consult with the FAST/RIT leader and assign the rescue to that team, if one is available on the scene. In the event a FAST/RIT is not available, all interior firefighters not engaged in other critical assignments will be utilized for the rescue effort.
 - (8) All fire suppression activities shall continue unless ordered to cease by the incident commander.
 - (9) All company officers shall provide a Personnel Accountability Roster to the Incident Commander, if available.
- 4) All **"Mayday"** activities will continue as directed by the Incident Commander utilizing either FAST/RIT Standard Operating Procedures or available personnel, whichever is available.

5) **Emergency Evacuation Description**

- A. An Emergency Evacuation Signal will be initiated when personnel on the scene recognize the eminent collapse of a structure during firefighting operations or any change in conditions during an incident, which will endanger personnel. **This is not a Mayday alert!**
- B. An Emergency Evacuation Signal will be given by blasts of apparatus air horns and the procedure will be outlined in this document.

6) **Emergency Evacuation Procedure**

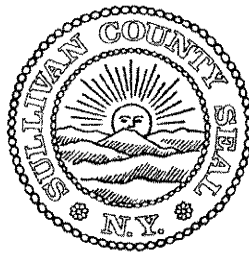
- A. The Emergency Evacuation Procedure for Sullivan County will be as follows:
 - (1) All observations of building and/or incident conditions recognized as an imminent threat to personnel will be reported to the Incident Commander for immediate action.
 - (2) Once the situation has been reported to the Incident Commander, **only** the IC will give the order for apparatus air horns to sound the evacuation signal. This rule must be adhered to so as to eliminate any confusion during an emergency evacuation.
 - (3) Apparatus air horns will sound for approximately one minute and all firefighting and/or rescue activities will cease and emergency accountability of personnel will begin immediately.
 - (4) Once the situation has been assessed and ultimately rectified, the Incident Commander can order fireground operations to continue as conditions permit.



***SULLIVAN COUNTY
BUREAU OF FIRE***

FIRE INVESTIGATION TEAM

**POLICY, RESPONSIBILITIES AND
QUALIFICATIONS**



SULLIVAN COUNTY FIRE INVESTIGATION TEAM

The Sullivan County Fire Investigation Team is an all-volunteer group, comprised of personnel from the fire service and law enforcement agencies. The Team was formed in 1981, pursuant to General Municipal Law (*section 204-c Plan for arson investigation*) mandate, requiring every county to have a plan to combat arson in the State of New York.

The Team shall consist of Fire Investigators who are supervised by the Fire Coordinator. The Investigators will be available through continuous communication with the 911 Center. The members of the Team will be chosen and appointed by the Fire Coordinator, at his discretion and as needed.

The General Municipal Law (*section 204-d Duties of the fire chief*) requires each Fire Chief "to the extent reasonably possible", to determine or cause to be determined, the cause of each fire or explosion, which the department has been called to suppress. The Fire Investigation Team is available to assist the Chief in determining the cause and origin of any fire.

The Investigators complete a systematic evaluation of physical and testimonial evidence at the fire scene. The observations of the first arriving firefighters and any eyewitnesses are developed into interviews. The Investigator completes an inspection of the fire building, working from the area of least damage to the area of heaviest damage. Burn patterns and other physical evidence are analyzed to help determine the cause of the fire, if possible. Documentation of the scene is an important part of the Investigator's job.

If the cause of the fire is determined to be accidental, the Investigator will provide the Chief with the information necessary for him to complete the required Fire Report. If the cause of the fire is determined to be incendiary, the Investigator will recommend that the Chief notify the appropriate law enforcement agency to follow up with the investigation. The Investigator(s) will continue to assist the law enforcement agency with the processing and documentation of the fire scene.

Each Investigator must receive training for the investigation of fire cause and origin. The initial training class is 36 hours (Fire Behavior & Arson Awareness, Principles of Fire Investigation), and, after completion, a further 30 hours of documented Fire Investigation is required for the Investigator to receive a NYS Level 1 certification. Training for level 1 investigator must be completed within one year of joining the Team. The next training class is 80 hours at the NYS Fire Academy, and after completion and a further 50 hours of documented Fire Investigation, the Investigator receives a NYS Level 2 certification. In addition, each Investigator must complete 6 hours of annual refresher training, or 20 documented hours of Fire Investigation annually to comply with NYS Office of Fire Prevention and Control requirements. It is our goal to bring each Investigator to Level 2 certification as soon as possible after they join the Team.

Senior Fire Investigator

The Sullivan County Fire Investigation Team shall have a Senior Fire Investigator, who will serve as the Lead Investigator. The Senior Fire Investigator will be appointed by the Fire Coordinator and shall serve at the pleasure of the Fire Coordinator.

Responsibilities:

1. Insure that a continuing education program on cause and origin and arson recognition be established within Sullivan County and insure that all persons serving as Fire Investigators attend training on a regular basis.
2. Serve as a liaison between the Investigators, the County Fire Coordinator, the District Attorney's Office and law enforcement agencies.
3. Prepare the required monthly and annual report to the Fire Coordinator detailing the number of responses of each investigator, the fires in each Battalion, and the cause of all fires. Supervise the compilation and assessment of statistics relating to the number of fires investigated and any patterns identified.
4. Monitor follow-up with Fire Chief of jurisdiction concerning the progress and results of any relevant investigations.
5. Prepare any notices necessary to advise the Investigators of monthly activities.
6. Check inventory of necessary supplies and request purchases through the County Fire Coordinator. Equipment inventory will be maintained in the Fire Coordinator's office.

Qualifications:

1. Actively involved in the fire service or be a police officer who has specialized in fire investigation, or be involved in a related profession involving the investigation of fires.
2. Minimum of two (2) years experience as a fire investigator.
3. Have at least five (5) years supervisory experience in the fire service, law enforcement or fire investigation field.
4. Consent to a criminal background check and driver's license check completed by Sullivan County Sheriff's Office.
5. Demonstrate the necessary communication and administrative skills to effectively coordinate the activities of the Sullivan County Fire Investigation Team.
6. Must have prior service as a Fire Investigator with Sullivan County.

Fire Investigator

Duties and Responsibilities:

1. When a Chief requests the Fire Investigation Team to an incident, the 911 Center will poll for available investigators. After advising the Sullivan County 911 Center you are available for assignment you then respond
2. Examine, analyze and investigate the fire scene with the goal of determining the fire's cause and origin (if possible.)
3. Conduct an investigation to determine the cause and origin by:
 - a. Personal observation;
 - b. Investigating the fire scene area and documenting the scene;
 - c. Detailed note taking (retain copy) according to the Sullivan County Bureau of Fire incident field report (NFPA 921);
 - d. Photographic documentation of the fire scene, including photo log;
 - e. Interviews of witnesses and occupants;
 - f. Use of equipment;
 - g. Collection of physical evidence, if warranted;
 - h. Complete Fire Investigation Reports with in ten (10) days of the incident.
 - i. Continue cooperation with appropriate police agencies, if necessary.
4. Deciding Cause and Origin:
 - a. If cause and origin is accidental, file the long form report with the Fire Chief.
 - b. At any point that the cause and origin of a fire is determined to be incendiary (non-accidental), the Fire Investigator should cause immediate notification to a police agency of jurisdiction. The Fire Investigator should continue investigation along with the police agency. All evidence collection will be done by the police agency.
 - c. All notes, paperwork, reports and photographs prepared by an investigator in the course of an investigation shall be maintained and secured in office of the Sullivan County Bureau of Fire. Under no circumstances shall an investigator destroy or modify any document without the approval of the Fire Coordinator.
 - d. Maintain accurate records of miles traveled, time spent and expenses for all investigation. Expenses should be filed at a minimum of every three (3) months.
5. Utilize and be accountable for County Equipment.
6. Attend at least one seminar or conference per year pertaining to fire investigation to meet the New York State OFPC annual refresher training requirements.
7. No Fire Investigator will conduct any cause and origin investigation in Sullivan County for a private entity or agency.

Fire Investigator (continued)

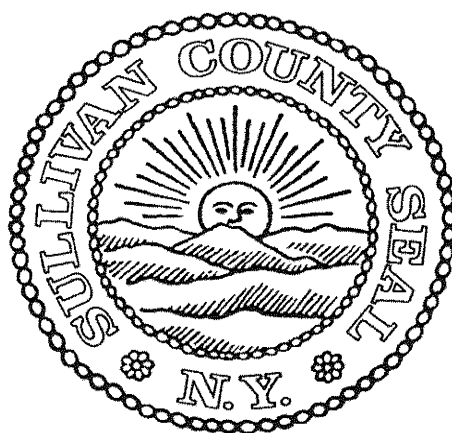
Qualifications for Fire Service Members

1. Must be an active member of a fire department in Sullivan County and be in good standing with their home department.
2. Must have completed at least five (5) years as a line officer (chief, assistant chief, captain or lieutenant.)
3. Must have completed training in basic fire fighting, command, fire investigation, leadership and be NIMS (National Incident Management System) compliant.
4. Must have basic computer skills, including use of Internet, electronic mail, calendar, word processing, data base and spreadsheets.
5. Must have good people skills and the ability to work within a chain of command, deal diplomatically with the public, work with fire chiefs and line officers, and be in a physical condition commensurate with the demands of the job.
6. Must have a valid New York State motor vehicle driver's license and a motor vehicle to use as part of the job demands.
7. Must be available for response to emergency assignments both in and out of the county, as necessary.
8. Must be available to attend meetings, drills and training sessions as required.
9. Consent to a criminal background check and pass and driver's license check completed by Sullivan County Sheriff's Office.
10. Having completed items 1 thru 9 candidates for fire Investigator must complete an interview by the Fire Coordinator prior an appointment.
11. All candidates must have permission from the Fire Chief of jurisdiction, that they are a member is good standing, complete an annual physical and fill out the Special Operations application.



Sullivan County

ELECTRICAL UTILITY COMPANY RESPONSE PROTOCOLS FOR FIRE SERVICE



Fire Service/Electrical Utility Company Response Protocols

Incident	Utility Problem	Urgency	Desired Utility Action
Motor Vehicle Accident	Broken Pole/Wires Down	Entrapment danger to public	De-Energize lines relieve fire personnel
Working Fire	Ulility Lines/Poles Involved	High danger to firefighting effort	De-Energize lines
	None	Danger to firefighting effort	Cut service to structure
	None	Danger to public	Cut service or remove them
Storms	Wires down	Danger to public	Relieve fire personnel

Information that can help bring the incident to a close/information for the 911 center

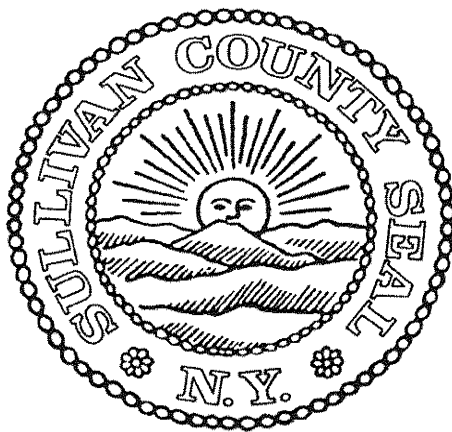
- Physical address of incident
- Physical address of nearest neighbor
- Nearest cross roads
- Meter number
- Home owners name
- Pole number involved or next nearest one
- Which utility company to call
- Is the pole broken/cracked

2/29/12



Sullivan County

Dive Team Policy



Sullivan County Dive Team

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1) INTRODUCTION

A) Mission Statement

The Sullivan County Dive Team is a specialty operation of the said organization "Sullivan County Bureau of Fire" The intent is to provide emergency dive services for the Sullivan County community and to provide mutual aid to other organizations needing such services.

B) Dive Team conditions

It will be the intent of the Sullivan County Dive Team to follow these general operating guidelines during training and/or any emergency water responses called upon to render aid. These guidelines are to be used by the officers and all members of the team. These are simply guidelines and not step-by-step methods. Under emergency conditions, they may be altered as deemed necessary by the officer in charge. These procedures will not limit the team or its officers to certain methods or task. If any amendment is made during operations immediate notification must be made to the Deputy Fire Coordinator and Incident Commander. It is also to the knowledge of the Sullivan County Dive Team that there are some national, federal and local entities that have regulations, guidelines and standards concerning diving. It is the intent of the team to honor these regulations and guidelines to the best of their ability.

2) Definitions

A) Dive Team

- 1) Consists of divers certified by a nationally recognized dive agency eg: NAUI (*National Association of Underwater Instructors*), PADI (*Professional Association of Underwater Instructors*) and surface personnel have acquired additional training set forth in this document to perform dive operations.

B) Diver

- 1) Person working in the water using self-contained underwater breathing apparatus (SCUBA)

C) Team Officers

- 1) Shall be a qualified member of the team and should attend training regularly, be actively striving towards or hold the highest certification required.

D) Open Water Diver

- 1) A recognized entry-level certification of scuba diving from any nationally recognized

agency.

E) Advanced Open Water Diver

- 1) Any upper level diver program above entry-level diver that is offered by a nationally recognized agency.

F) Public Safety Diver

- 1) A diving certification that reflects NFPA 1670 technical rescue standard technician level program.

G) Support Personnel

Any non dive member who assists the team and/or divers should work at the level of their training.

3) Personnel Requirements for Divers

A) Applicants

- 1) Anyone wanting to apply to the Sullivan County Dive Team must be eighteen (18) years of age, be a member in good standing of a Sullivan County Fire Dept. and complete an application for Special Operations for the Bureau of Fire.
- 2) Probation Status: will be a six-month period. During this period they must attend as many team drills as possible.

During this probationary period they must obtain check offs on the basic skills as outlined in this policy.

- a) Once on probation, duties can only be performed under supervision of an officer or their designee.
- b) No probationary member shall enter the water unless directed by an officer or their designee.
- c) No probationary member of the Dive Team can be an officer.

- B) All team members will maintain a working knowledge of the diving equipment that is currently in service. They will also be aware of each piece of equipment's purpose and use, so that it may be used safely.

C) In addition to the previous mentioned qualifications all divers must be checked off in the following areas before allowed to dive under these conditions:

- 1) Underwater Search Patterns
- 2) Night Diving
- 3) Black Water Diving
- 4) Line Tended Diving
- 5) Current Diving
- 6) Boat Diving
- 7) Overhead Environments
- 8) Crime Scene Preservation and Documentation
- 9) Recovery Procedures
- 10) Dry Suit Diving
- 11) Full Face Mask Diving

D) Additional training that is desired:

- 1) Natural and Compass Navigation
- 2) CPR
- 3) Basic First Aid Procedures (including first aid for diving related injuries and illnesses)
- 4) Basic Knots and Mechanical Advantage Systems
- 5) Entanglement Procedures
- 6) Equipment Maintenance
- 7) Air Fill Station Methods

E) All divers will complete an annual Fire Department interior firefighter OSHA physical, minus the fit test.

F) All team members must maintain active membership with in a Sullivan County Fire Department.

G) At no time shall a member release any information to the public (including media) about dive team operations without consent from the Incident Commander of jurisdiction.

H) Dismissal Procedures

- 1) If any member is found to be conducting themselves in a manner that is detrimental to the team, then an evaluation will be made by the Dive Captain. Upon this evaluation a written warning may be placed in said person's personnel file. If repeated measures of detrimental actions continue to occur then the said diver may be dismissed from the Dive Team.
- 2) If a member is unable to meet the training requirements and is non-proactive in trying to maintain their diving proficiency then, upon review by the Dive Team Captain, they may

be placed in an inactive state or dismissed from the Dive Team. All efforts will be made to encourage any persons in this position to get the required training to maintain their active status.

- 3) If a member is no longer in good standing in a Sullivan County Fire Department, Chief must notify the Dive Team in writing that that member is not in good standing or has been dismissed from the department.
- 4) The Sullivan County Dive Team will notify the Chief in writing upon any dismissals

4) Personnel Requirements for Surface Support

- A) Applicants for surface support operations will fall under the same guidelines as diving applicants minus the actual diving requirements and an interior OSHA physical.
- B) Surface support personnel must attend training exercises to obtain knowledge of diving operations and equipment. Those who train with the team will be given priority over those who do not when an incident occurs and will be asked to accompany the team.
- C) Surface support functions include, but are not limited to:
 1. Communication operation
 2. Line attendants / Rope mechanics
 3. Boat operations
 4. Rehab/Manpower
 5. Equipment transport and preparation
 6. Crowd and traffic control
 7. Equipment repair

5) Organizational Structure

- A. Overall supervision of this team falls under the authority and direction of the Sullivan County Fire Coordinator. The following organizational structure is for the internal operations of the dive team. Maintaining the integrity of this structure is critical for the safety and health of dive team members during training and operations. It also provides a vital link in the command structure of this team.
- B. The Deputy Fire Coordinator is responsible to assist the Incident Commander with coordination of mutual aid, staging and all aspects of liaison for all resources and agencies at the incident. In the absence of the Team Captain and or Lieutenant/s the person with the highest qualifications on scene will be appoint as the water operations officer for that incident.

C. Team Captain

- 1) The Sullivan County Fire Coordinator appoints this position, based on the recommendations of the Dive Team. This person is responsible for Captain's duties within the operations division. Duties in operations division are but not limited too.
 - a) Coordination of training activities. All training activities shall be coordinated through the team's Lieutenant for documentation.
 - b) Incident operations will be the sole responsibility of the Incident Commander in charge (Fire Chief of Jurisdiction) and /or the Incident Commander of the law enforcement agency of jurisdiction.
 - c) The Captain is responsible for coordinating the efforts of the dive team within the command structure of section b (above)
 - d) Act as liaison between the Sullivan County Dive Team and the Sullivan County Fire Coordinator.

D. Team Lieutenant /s

- 1) The Fire Coordinator appoints this position, based on the recommendations of the Dive Team. The Lieutenant is the second level of command of the dive team. The Lieutenant automatically assumes the duties of the team Captain if absent.
- 2) Assist the Captain in the performance of their duties.
- 3) Maintain the appropriate membership list, personnel files, training records and call documentation for the **annual** submittal to the Sullivan County Bureau of Fire.

6) Response Guidelines

- 1) Individual Team Members will be notified of a call (dive) by a special ops tone on their pager. If they are able to respond they must call in using the "I Am Responding" phone program. **DO NOT CALL IN TO 53 CRONTROL.**
- 2) All members must notify their Chief when responding to a call for the Dive Team.

7) General Operation Guidelines

- A) The Sullivan County Mutual Aid Plan will be followed
- B) The team shall at all times to the best of its ability operate and follow the NFPA 1670 standard.
- C) The Sullivan County Dive Team will operate under the National Informational Management System (NIMS) at all times.



Sullivan County

Fire Service Policy & Procedures for use of the Emergency Communications System

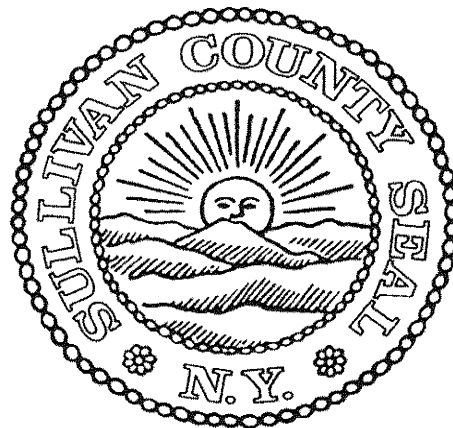


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1) Purpose

- A. The purpose of this policy and procedure will be to ensure the clear, concise and uniform usage of the Fire Emergency Radio Communications System throughout Sullivan County and in conformance to all NIMS communication requirements.

2) Radio Frequency Designations/ Battalion Frequency Assignments

- A. All radios used within the Sullivan County Emergency Communications System will have their radio channels set up as follows:

1) Channel 1:	46.24	Truck to 53 Control
2) Channel 2:	46.12	Operations
3) Channel 3:	45.20	Operations
4) Channel 4:	45.60	Operations
5) Channel 5:	46.30	Operations - Handheld Only
6) Channel 6:	46.10	Dispatch from 53-Control - <u>Receive Only</u>

- B. Upon responding to an alarm and when establishing command at an emergency scene all communications will be conducted on the operations frequency assigned to each Battalion as follows:

1) Battalion 1:	45.60 – Channel 4
2) Battalion 2:	45.20 – Channel 3
3) Battalion 3:	45.60 – Channel 4
4) Battalion 4:	46.12 – Channel 2
5) Battalion 5:	45.20 – Channel 3

3) Signal Codes for Dispatch and Requests from the Field

- A. All requests and/or dispatches will be made in plain English, as per NIMS protocol. Where practical, a cell phone may be used as an alternative form of communication to 53 Control for sensitive issues

4) Fire Department & Apparatus Radio Identification Numbers

A. Radio Identification Numbers by Department are as follows;

Beaverkill Valley	Station 61	Bloomingsburg	Station 62
Callicoon	Station 63	Callicoon Center	Station 64
Claryville	Station 65	Fallsburg	Station 31
Forestburg	Station 66	Grahamsville	Station 67
Hankins	Station 68	Highland Lake	Station 69
Hortonville	Station 10	Hurleyville	Station 11
Jeffersonville	Station 12	Kauneonga Lake	Station 13
Kenoza Lake	Station 14	Lake Huntington	Station 15
Lava	Station 16	Liberty	Station 17
Livingston Manor	Station 18	Loch Sheldrake	Station 20
Long Eddy	Station 19	Lumberland	Station 21
Monticello	Station 22	Mountaindale	Station 23
Narrowsburg	Station 24	Neversink	Station 25
North Branch	Station 26	Rock Hill	Station 27
Roscoe/Rockland	Station 29	Smallwood/Mongaup Valley	Station 30
Summitville	Station 32	Swan Lake	Station 33
Westbrookville	Station 34	White Lake	Station 35
White Sulphur Springs	Station 36	Woodbourne	Station 37
Woodridge	Station 38	Wurtsboro	Station 39
Youngsville	Station 40	Yulan	Station 42

B. Specific Apparatus Identification Numbers are as follows;

- 11 to 19 = Engine/Pumper
- 21 to 29 = Tanker
- 31 to 39 = Pumper/Tanker
- 41 to 49 = Ladders/Aerials
- 51 to 59 = Mini-Pumper
- 61 to 69 = Rescue/Utility
- 71 to 79 = Fire Department Ambulance

Example: Beaverkill Valley Fire Department, Station 61

Engine/Pumper	61-11
Tanker	61-21
Pumper/Tanker	61-31
Ladders/Aerials	61-41
Mini-Pumper	61-51
Rescue	61-61
Ambulance	61-71

5) Individual Department Officer Radio Identifiers

- A. Chief Officer radio identifiers will use the individual Fire Department's County I.D. number followed by their standing in rank.

Example: Beaverkill Valley Fire Department, Station 61

Chief:	61-1
1 st Assistant Chief:	61-2
2 nd Assistant Chief:	61-3

- B. Individual departments may use whatever number of additional radio identifiers for officers in their own internal operating procedures. In order to have these radio identifiers recognized for use in the countywide radio communications system the response protocol outlined in this document must be followed.
- C. **A list of all Officers and their corresponding radio identifiers by individual department will be kept on record at the E-911 Center (53 Control) and will be updated on a regular basis by the Deputy Fire Coordinator for Logistics.**

Response Protocol for all Radio Users

- A. When initiating a radio transmission the correct procedure will be to give the call sign of the station you are calling followed by your assigned call sign. An un-alerted operator is more likely to hear their own call sign and become alerted to hear the call sign of the calling unit. **Example:** 34-1 this is 17-1 or 34-1 this is 34-11.
- B. Upon dispatch of any emergency, the fire department radio procedure for officers will be as follows; Once Car 1, 2 or 3 calls in to 53 Control that they are responding no other subordinate officers and/or radio identifiers will call in. Cars 4 ,5,6 etc. will not call in until a second dispatch is broadcast and only if Cars 1, 2 or 3 have not responded at that time. Only cars 1, 2 and 3 will sign on after the first dispatch.
- C. If Car 1, 2 or 3 happens to be responding from outside their respective district, that information shall be forwarded to 53 Control when calling in as responding.
- Example:** 53 Control this is 12-1 responding from Woodbourne.
- D. When arriving on the scene of any reported incident the first arriving officer or apparatus signing on the scene to 53 Control will do so by identifying themselves and then stating, "establishing command".
- E. An exception to Chief Officer sign on protocol would include a subordinate officer and/or radio identifier, i.e.; apparatus, arriving on the scene prior to Cars 1, 2 or 3 signing on the air in order to report conditions found at the scene which require immediate attention or if cars 1, 2 or 3 are responding from outside their district or are out of service.

- F. Fire apparatus responding shall call 53 Control in order of their response as they leave the station. Only the first arriving apparatus to any incident shall call on the scene to 53 Control, all others shall call on the scene to the incident commander on their assigned Battalion Operations Frequency.
- G. Mutual Aid responses for standby duty shall limit radio sign on's to the first responding unit only.
- H. When reporting conditions upon arrival to 53 Control at a reported structure fire the following language is to be employed; After establishing command the first arriving officer or apparatus then can report the conditions found upon arrival as, "nothing showing", "smoke showing" or "fully involved" to describe conditions found at that time. The dispatcher shall then repeat the reported conditions. This gives responding units as well as dispatchers a clear picture of what is unfolding during the first very important minutes of an incident. Conditions at all other incidents, i.e.; MVA's, rescues, Haz-Mat, etc, shall be reported using plain English to 53 Control.
- I. Once command has been established on the scene of any emergency a fireground frequency shall be utilized as per Incident Command Protocol and this protocol will be followed thereafter.
- J. The Incident Command System Protocol will outline a Mutual Aid Department's response procedure and will be binding as to the proper radio usages therein.

6) Use of Portable Radios

- A. Portable Radios although a very practical tool for providing mobility while maintaining a vital communications link on the emergency scene are not recommended nor will be considered acceptable for contacting 53 Control from the field. When at the scene of any emergency it is recommended that the command post work off the most powerful radio available.

7) Calling Back in Service

- A. When leaving the scene the last unit to leave shall call into 53 Control "Returning to Quarters".
- B. Once apparatus and equipment have been returned to response readiness at the Fire Station a call of back in service should be made.
- C. It is recommended that Departments calling back in service and/or calling for times should do so by phone.
- D. Partial returns to service will be communicated to 53 Control by the Chief in charge and will be noted accordingly by the dispatcher receiving said message.

Fee Schedule

Eye Exam (without dilation) \$75.00 –Discounted Rate for County
(Standard Fee for Eye Exam is \$150.00)

Frames: Not to Exceed \$45.00

Single Vision Lenses (Plastic): Not to Exceed \$65.00

Pre-Approval is required from Sullivan County Jail Medical Staff for the following:

Dilation

Bi-Focal Lenses

Polycarbonate Lenses
