

## Sullivan County Legislature

### Regular Meeting

April 24, 2014 at 2:00PM

The Regular Meeting of the County Legislature was called to order at 2:03PM by Chairman Samuelson with the Pledge of Allegiance.

Roll Call indicated all legislators present.

Dyan Campbell, Sullivan County Historical Society presented Legislator Gieger with a plaque for the Sullivan County Public Health Nursing Service Building. (see attached copy of plaque)

The Clerk Read the following communications:

1. Records Destruction Notifications filed in accordance with Sara filed by County Attorney's office dated March 14, 2014, by Public Health Services dated April 1, 2014, and April 23<sup>rd</sup> and by Probation Department dated April 23, 2014.
2. Proclamation declaring April 1, 2014 at National Service Recognition Day
3. Copy of resolution adopted by the Town of Liberty received March 27, 2014 supporting the siting of the first two Class III Gaming Casino Destination resorts in the Catskill Region Strictly in the County of Sullivan.
4. Ruling on Intervenor Funding Application by Otsego County conservation Association, Inc. dated March 24, 2014 by the Public Service Commission.
5. Letter received March 28, 2014 from the Town of Bethel requesting a diagonally stripe south side of Horseshoe Lake Road (county Road 141) for a no parking zone.
6. Proclamation of the Sullivan County Association of Supervisors Declaring April 1, 2014 as National Service Recognition Day.
7. Annual Audit Report and Annual Financial Report for Fiscal Year 2013 filed by the Sullivan County Funding Corporation.
8. Chairman Samuelson's appointments to the Agricultural Advisory Committee
9. Sullivan County Manager Joshua Potosek's appointments of Carol Roig and Howard Siegel to the Sullivan County Funding Corporation
10. Letter from Central Hudson dated April 3, 2014 providing access to their Electric Emergency Plan.
11. Copy of Resolution No. 129 adopted by the Town of Thompson entitled " Resolution Supporting the Siting of the First Two Class III Gaming Casino Destination Resorts in the Catskill Regional Strictly in the County of Sullivan"
12. Chairman Samuelson's declaration of April as National Child Abuse Prevention Month in Sullivan County
13. Joint resolution received April 16, 2014 from the Town of Liberty and Village of Liberty in support of the Casino Gaming License application of Foxwoods Catskills Resort Casino
14. Copy of Resolution dated April 14, 2014 adopted by the Greene County Legislature rejecting Governor Cuomo's plans to reward prison inmates by providing them with college educations at taxpayer expense and Copy of Resolution No. 102-14 Offering an Alternative to the roperty tax freeze that will lead to permanent and historic property tax reductions by eliminating the cost of state mandated spending imposed on county property taxpayers
15. Copy of Resolution No. 89-14P adopted by the Chenango County Board of Supervisors on April 16<sup>th</sup> denying permission for New York State to use Chenango county seal and office names for Safe Act Correspondence.
16. Copy of Resolution No. 127-14 adopted by the Fulton County Board of Supervisors on April 14, 2014 urging New York State to establish a residency waiting period to qualify for welfare benefits.

#### Public Comment:

Chairman Samuelson recognized the following speaker:

1. Lou Setren

**Business in Order:**

**RESOLUTION NO. 143-14 INTRODUCED BY THE PERSONNEL COMMITTEE TO ABOLISH AND CREATE A POSITION IN THE TREASURER'S OFFICE**

**WHEAREAS**, the Treasurer has requested that a position within his office be abolished and a new position be created and

**WHEAREAS**, the new position being created will allow for the continued functionality within the office, and

**WHEAREAS**, the personnel Officer has determined that the new position complies with Civil Service rules and regulations.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes abolishing position number 2775 Tax Clerk I and creating a new position Tax Clerk II in the Treasurer's Office.

**Moved by Mr. Benson, seconded by Ms. Vetter**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO 144-14 INTRODUCED BY PERSONNEL COMMITTEE TO ABOLISH AND CREATE POSITIONS WITHIN THE DEPARTMENT OF FAMILY SERVICES AND THE DISTRICT ATTORNEY'S OFFICE**

**WHEREAS**, the Sullivan County Legislature created the Fraud Investigative Team in April of 2013 in order to more efficiently prevent and detect fraud in social services and the team has been very successful in detecting and investigating fraud and has generated hundreds of pending investigations and more than one hundred arrests and prosecutions; and

**WHEREAS**, the volume of active investigations, arrests and prosecutions has resulted in the need for additional staff, including both investigative and prosecution resources, to successfully combat fraud and carry out the legislative intent of the Fraud Investigative Team; and

**WHEREAS**, pursuant to Resolution No. 82-14 the Sullivan County Legislature authorizes the County Manager to enter into a Memorandum of Agreement between the Sullivan County Department of Family Services and the Sullivan County District Attorney's Office, as well as the transfer of the Director of Fraud, the creation of (3) District Attorney Investigators, and (1) Assistant District Attorney.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby authorizes the creation and abolishment of the following positions within the Department of Family Services and the District Attorney's Office, the setting of salaries, and the authorization to fill the four created positions:

**Create:**

<u>Department</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
A1165	District Attorney Investigator	\$70,000	4/24/2014
A1165	District Attorney Investigator	up to \$65,000	4/24/2014
A1165	District Attorney Investigator	\$50,000	4/24/2014

A1165	District Attorney Investigator	\$50,000	4/24/2014
A1165	Assistant District Attorney 8	\$65,000	4/24/2014

**Abolish:**

<u>Department</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
A6010-55	Director of Fraud Investigations	\$70,000	4/24/2014

**BE IT FURTHER RESOLVED**, should federal or state reimbursement for the additional positions (2 investigators and 1 ADA FIT and 1 investigator FVRT) approved herein be modified or changed, such that the County share of the employment costs associated therewith affects the cost-effectiveness of such positions, the authority granted herein for the creation of the additional positions may be reviewed and, if necessary, amended or abridged by the County Legislature.

**Moved by Mr. Benson, seconded by Ms. Vetter**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 145-14 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO MODIFY THE 2014 COUNTY BUDGET**

**WHEREAS**, the County of Sullivan 2014 Budget requires modification,

**NOW, THEREFORE, BE IT RESOLVED**, that the attached budgetary transfers be authorized.

**Moved by Mr. Rouis, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

See Attached Modification at the end of these minutes.

**RESOLUTION NO. 146-14 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO CLOSE A CAPITAL PROJECT ACCOUNT**

**WHEREAS**, the Commissioner of Management and Budget, and the Commissioner of Public Works, and the County Treasurer have advised that the following project previously funded through Bond Issue has been completed, and

**WHEREAS**, no funds exist in the capital account.

**NOW, THEREFORE, BE IT RESOLVED**, that the following project be closed:

H44 2009 Road and Bridge Reconstruction

**Moved by** Mrs. LaBuda, **seconded by** Mr. Benson, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION 147-2014 INTRODUCED BY THE MANAGEMENT & BUDGET COMMITTEE TO ADOPT THE REVISED ASSET MANAGEMENT POLICY FOR THE COUNTY OF SULLIVAN**

**WHEREAS**, pursuant to Resolution 394-11 adopted by the Sullivan County Legislature on September 15, 2011, the County adopted the revised Asset Management “Policy”; and

**WHEREAS**, amendments to the Policy have been recommended; and

**WHEREAS**, said amendments are incorporated into an amended Policy attached hereto and made a part of.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached amended Policy be formally adopted and made effective as of January 1, 2015.

**Moved by** Ms. Vetter, **seconded by** Mr. Sorensen, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.



## Policy & Procedures

Effective 1/1/2015

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**I. PURPOSE**

The following fixed asset and equipment policy & procedures document is to ensure a standard set of guidelines are followed for the physical and reporting control of Sullivan County's assets. The intent of these policies is to obtain timely and accurate accountability over our fixed assets and equipment, provide centralized documentation, meet financial reporting needs, and generate asset management information.

**II. POLICY**

Sullivan County makes valuable use of their assets in pursuing individual department missions. Given that each department engages in the acquisition, transfer, disposal and use of assets, this policy sets forth the roles and responsibilities in regard to the aforementioned.

Sullivan County will track and capitalize all assets with a cost or Fair Market Value (FMV) value of \$25,000 or greater at the time of acquisition, and a useful life that extends beyond one reporting period. It will also track and capitalize all vehicles, regardless of the dollar amount. However, the County reserves the right to tag and track items under this threshold. Assets that cost \$25,000 or greater and all vehicles are defined as *fixed assets*. Any items under this dollar threshold which are tagged for tracking purposes only and not capitalized are defined as *tracked assets*. Legal responsibilities require the county to record and account for all fixed assets on a regular basis. The Office of Management & Budget will assign a designee to perform inventories of all equipment as an internal control policy.

The first reason for tracking and recording fixed assets is to accurately depreciate their value over the useful life of the asset. Assets that fall below the \$25,000 threshold will be fully expensed at the time of acquisition and will not be included in the fixed asset report of Sullivan County.

The second reason for tracking and recording assets is to protect the assets from their misuse and/or misappropriation. The Asset Management System (AMS) will produce a detailed list of assets, by department, location, value, asset ID#, description, and picture. Department heads will be held accountable for the existence and proper use of assets.

As part of the policy and procedures, a list of frequently used terminology can be found in the definition section.

### III. AUTHORITY

The Office of Management & Budget is responsible for the physical and reporting control of Sullivan County's fixed assets and equipment. Physical inventories will be completed periodically to ensure the existence and condition of all assets in the AMS. A designee assigned by the Office of Management & Budget will perform the physical inventory with the assistance from an employee of the department being inventoried.

### IV. DEFINITIONS

*The following definitions are to be used solely with this policy:*

*Accumulated Depreciation* – Total depreciation expense since the acquisition of the asset.

*Acquisition Cost* – The total cost/value of an asset at the time of acquisition. This includes all ancillary charges. (i.e. shipping, professional fees, set up, site preparation, etc). If it was donated then it is the FMV plus any ancillary charges.

*Asset* – Any machinery, equipment and/or fixed asset that will have a cost of \$25,000 or greater and a useful life that extends beyond one reporting period.

*Asset ID* – This is a tag (with a number and barcode) that is affixed to the asset at the time it is inventoried. The barcode and number are unique to each asset.

*Asset Management System (AMS)* – An internal database created by MIS, which will track and maintain all asset information.

*Building* – Any roofed structure that is used to shelter (permanent or temporary) people, animals, equipment, plants, or machinery.

*Depreciation* – The decline in value of an asset over its useful life.

*Disposal* – The removal of an asset from inventory. This could be due to sale, scrapping, theft, lost, fire, etc. *An Asset Disposal Form must be completed prior to disposal.*

*Expense* – A charge incurred for the current fiscal period.

*Fair Market Value (FMV)* – The reasonable value given to an asset that you could expect to receive if sold. Fixed assets should have a qualified appraisal if there is no historical cost.

**GAAP** – Generally Accepted Accounting Principles are the rules and guidelines that must be followed when reporting financial information.

**GASB** – Government Accounting Standards Board, which are additional rules that must be followed by governmental agencies when reporting financial information.

**Infrastructure** – Long lived assets that normally are stationary in nature and can normally be preserved for a significantly greater number of years than most capital assets.

**Intangible Asset** – Assets that have no physical substance.

**Land** – Solid part of earth's surface, easements, right of ways

**Land Improvements** – Enhancements made to land to increase the value or useful life.

**Machinery & Equipment** – Assets that are normally moveable in nature

**Renovations** – Construction to an existing facility that changes and/or improves the function of all or part of the building. Renovations will only be capitalized if useful space was added or useful life was extended.

**Tangible Asset** – Assets that have physical substance.

**Transfer** – The relocation of an asset from one department to another. *An Asset Transfer Form must be completed at the time the asset is to be relocated.*

**Useful Life** – The period of time for which the asset will remain functional and useful for its intended purpose.

## V. PROCEDURES

### A. Fixed Asset and Five Classes Defined

Fixed Assets and Equipment– Items that have a value of \$25,000 or greater and has a useful life that extends beyond one reporting period. Fixed assets will be capitalized and depreciated according to GAAP

There are five classes of fixed assets that are required to be reported in compliance with GASB statement 34:



1. Land – Includes land, easements, and right of ways
2. Land Improvements – Improvements that are made to land to increase the value or useful life. (i.e. fencing, trails, retaining walls, yard lighting)
3. Buildings – Any roofed structure that is used to shelter (permanent or temporary) people, animals, equipment, plants, or machinery. Any renovation that is made to a building and adds to the useful space or extends the useful life of the structure is considered a fixed asset.
4. Machinery and Equipment – This includes assets that tend to be moveable in nature. Moveable assets would be any machinery or equipment that is not permanently attached to a building.
5. Infrastructure – Long lived assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most fixed assets. They could include bridges, roads, drainage systems, dams, and water systems.

## **B. Fixed Asset Valuation**

Sullivan County has four classes for valuing fixed assets, based upon how they were acquired.

- i. Purchased Assets – This includes the purchase price of the asset plus any ancillary charges incurred as part of putting the asset into service at its intended location. Ancillary charges include charges that are directly attributable to the asset acquisition such as freight and transportation costs, professional fees, set-up fees, and site preparation costs.
- ii. Donated Assets – The asset has no purchase or construction cost, however, the asset needs to be recorded at its FMV at the time of acquisition plus any ancillary charges incurred to put the asset in service.
- iii. Leased Assets – Leased assets are included in the AMS, only as a means of tracking. The value of the leased asset **is not** included.
- iv. Infrastructure Assets – Expenditures that extend the useful life of the infrastructure asset or improves its efficiency or capacity, needs to be added to the historical cost. Expenditures that do not meet these tests should be reported as repairs/maintenance.

### **b. Recording Assets**

The designee assigned by the Office of Management & Budget, will record all assets into the AMS at the time the asset is inventoried and tagged. All transfers and disposals will be recorded upon receiving the appropriate documentation.

*Caution needs to be used if an asset was received through a grant or as a gift as additional procedures may need to be followed to properly record, monitor, transfer or dispose of the asset. If the asset was acquired through a gift or any other circumstance other than normal purchase information must be provided to the designee assigned by the Office of Management & Budget. If the item was acquired through a grant, the information must be provided to the designee assigned by the Office of Management & Budget as well as Grants Administration.*

*This notification must be in writing. It will be the department head's responsibility to properly communicate this information.*

**c. Tagging Assets**

All new assets valued at \$25,000 or greater and will have a useful life that extends beyond one reporting period, must be labeled with a Sullivan County Asset ID Tag. The tags will have a barcode and number that is unique to that asset. This, if the County decides to implement, will allow assets to be scanned electronically and expedite the physical inventory process. The Asset ID Tags will need to be placed in an area where the tag will not be damaged in the normal use of the asset. The location of the tag will be noted in the *description field* in the AMS when practical.

**d. Transferring Assets**

All fixed assets that will be moved or transferred need to be accompanied by an Asset Transfer Form. Transfers will not be authorized without the form. The purpose of the Asset Transfer Form will be to maintain an accurate and current record of the location of all fixed assets, which needs to be done for compliance. Once the Asset Transfer Form is authorized by the department head and the asset is transferred, the form needs to be forwarded the designee assigned by the Office of Management & Budget.

**e. Disposing of Assets**

Assets will eventually need to be removed from the AMS for any one of a number of reasons. Disposing of an asset may be required due to its sale, scrapping, disappearance (lost or stolen), fire or flood. Due to the monetary value, assets being disposed of will require two levels of authorization.

Prior to disposal, an Asset Disposal Form will need to be completed in its entirety and forwarded to the designee assigned by the Office of Management & Budget. The Asset Disposal Form will have all pertinent information related to the asset being disposed of. Assets that are still in satisfactory working condition should be made available to other county departments, for further utilization, before completing an Asset Disposal Form.

Assets that are disposed of due to "disappearance" may require additional reports for the police dept. and/or insurance companies.

**f. Personal Use**

Assets purchased by, or donated to Sullivan County, are the property of Sullivan County and **ARE NOT** permitted for personal use.

The County is dedicated to safeguarding its assets, and to ensure the proper use of County assets, any county resident who believes they see improper use of a county asset are encouraged to call the Office of Audit and Control at 845-807-0547 to report the incident. The information will be utilized to investigate the allegation.

**g. Physical Inventory**

Periodically, every department will be required to take part in a physical inventory of their assets, which will be performed under the direction of the Office of Management & Budget. Each department will be given a copy of their fixed assets and equipment report generated from the AMS. The department head will be responsible for verifying the existence and condition of every asset on their report. Any discrepancies will be addressed at the end of the inventory. The physical inventory could also help departments plan for future purchases by identifying unanticipated wear and tear of equipment before it breaks down.

Although the designee from the Office of Management & Budget will need complete cooperation with the department head, in order to provide the best internal control, the department head in charge of the assets will not be involved in the physical inventory. The department head will assign an employee from the department to assist the designee from the Office of Management & Budget with the physical inventory. Once the inventory is complete, the department head will address any discrepancies and verify the inventory is correct before signing off on the report.

The Office Management & Budget or its designee will provide advance notice of when the physical inventory will take place. The purpose of the physical inventory is to verify the existence and condition of Sullivan County's fixed assets and equipment. This will also ensure the accuracy of the AMS.

The Office of Audit & Control may perform random audits of county assets throughout the year. These audits will be unannounced and independent from this policy & procedures manual.

**VI. RESPONSIBILITIES**

The responsibility each party has in relation to the Fixed Assets and Equipment Policy & Procedures are as follows:

**All Departments**

1. Read and understand the Fixed Assets and Equipment Policy & Procedures.
2. Department head required to communicate asset transfers and disposals to appropriate personnel (as outlined in this policy).
3. Assign a representative who will be required to assist in the physical inventory, under the direction of the Office of Management & Budget.

4. Department head required to inform the Office of Management & Budget's designee as soon as possible if any asset tags become illegible, loose, missing or hinder the asset from being used for its intended purpose.
5. Department heads are responsible for tracking and safeguarding all assets, regardless of cost, in their respective departments.

#### **All Facilities**

- i. Secure an area where all incoming assets, that meet the \$25,000 threshold and have a useful life that extends beyond one reporting period, **MUST** remain until it is properly tagged and inventoried by an authorized individual. Assets should not be put into service until they have been accounted for. Weekly, scheduled times will be set up to have assets tagged and inventoried.
- ii. Contact the designee from the Office of Management & Budget if there is an emergency and the asset needs to be put into service immediately. Arrangements will be made to accommodate these situations when practical.

**\*\*NOTE** The Adult Care Center follows this policy as well as their own internal policy which is geared towards the health care industry and the maximization of reimbursement rate calculations.

#### **Purchasing**

1. Ensure copies, via paper or electronically, of the purchase order (PO) for all assets that meet the \$25,000 threshold and have a useful life that extends beyond one reporting period, are sent to the designee from the Office of Management & Budget.
2. Ensure department codes are correct on PO.

#### **VII. FORMS**

Asset Disposal Form

Asset Transfer Form

**Asset Disposal Form**

County Asset ID# \_\_\_\_\_

Make of Asset \_\_\_\_\_

Model# \_\_\_\_\_

Serial# \_\_\_\_\_

Description of Asset \_\_\_\_\_

\_\_\_\_\_

Location of Asset \_\_\_\_\_

Use of Asset \_\_\_\_\_

\_\_\_\_\_

Was asset made available for transfer? \_\_\_\_\_

Reason for Disposal \_\_\_\_\_

Disposal Method \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Dept: \_\_\_\_\_

Supervisor's authorization: \_\_\_\_\_ Date: \_\_\_\_\_

Dept. Head authorization: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Please attach photo*

<p><i><u>For Office Use Only</u></i></p> <p><b>Date Received/Authorized Signature:</b></p>
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**Date Processed/Authorized Signature:**

### Asset Transfer Form

County Asset ID# \_\_\_\_\_

Make of Asset \_\_\_\_\_

Model# \_\_\_\_\_

Serial# \_\_\_\_\_

Description of Asset \_\_\_\_\_

Current Location of Asset \_\_\_\_\_

Proposed Location of Asset \_\_\_\_\_

Use of Asset \_\_\_\_\_

Reason for Transfer \_\_\_\_\_

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Dept: \_\_\_\_\_

Supervisor's authorization: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Please attach photo*

<p><u><i>For Office Use Only</i></u></p> <p>Date Received/Authorized Signature:</p>
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Date Processed/Authorized Signature:

**RESOLUTION NO. 148-14 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO APPROVE A CORRECTIVE ACTION PLAN FOR THE REIMBURSEMENT OF SOCIAL SERVICES COSTS AUDIT REPORT FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2012 PERFORMED BY THE NEW YORK STATE COMPTROLLER'S OFFICE**

**WHEREAS**, the New York State Comptroller issued an audit report for the period of January 1, 2011 to December, 2012 concerning the Reimbursement of Social Services Costs, and

**WHEREAS**, the purpose of the audit was to examine if Sullivan County was maximizing the reimbursement of costs related to the administration of social services programs, and

**WHEREAS**, the New York State Comptroller recommends that the County should monitor claims submitted against the reimbursement plan and maintain a record of staff time related to the social services programs for which costs are federally reimbursed, and

**WHEREAS**, in accordance with Section 35 of the General Municipal Law a written corrective action plan that addresses the findings and recommendations in the report should be prepared and sent to the New York State Comptroller.

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby approves the attached corrective action plan.

**Moved by** Mr. Benson, **seconded by** Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**Corrective Action Plan**

**Audit Report Title:** Reimbursement of Social Services Costs Audit Report for the period January 1, 2011 – December 31, 2012

**Audit Report Number:** S9-13-14

***Recommendation:***

- 1.) *Each County Commissioner of Social Services should periodically monitor claims submitted against the Plan to ensure the county's reimbursement is maximized and submit supplemental claims when applicable*
- 2.) *Each County Commissioner of Social Services should standardize the billing process from the various departments to the DSS in an effort to accurately capture and bill direct expenditures related to social services programs.*
- 3.) *County District Attorney's Offices should maintain a record of staff time spent on prosecution activities related to those social services programs for which costs are Federally reimbursed. The counties should then calculate the costs of these services and apply for Federal reimbursement.*

***Implementation Plan of Action:***

- 1.) *The County Social Services Commissioner reviews, makes changes if necessary, and signs off on all claims submitted to the department.*
- 2.) *A standard billing process has been formulated. The County has also authorized MOUs between DSS and the various departments that bill DSS in an effort to standardize the billing process.*
- 3.) *The County authorized and MOU between the District Attorney's Office and DSS in March of 2014, but it has yet to be executed. The District Attorney, Assistant District Attorney's, and District Attorney Investigators will be tracking their time spent on all investigative functions related to DSS programs and will bill DSS accordingly.*

***Implementation Date:*** *Ongoing, with some corrective actions already complete. All actions will be completed no later than July 1, 2014.*

***Person Responsible for Implementation:*** *Sullivan County Manager and the Social Services Commissioner.*

**RESOLUTION No. 149-14 INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE RESCINDING RESOLUTION NO. 477 OF 2006 & RESOLUTION NO. 137 OF 2012 AND IMPLEMENTING A NEW POLICY FOR CONTRACT AGENCY FUNDING REQUIRING ANY AGENCY FUNDED BY THE COUNTY TO SUBMIT DETAILED BUDGET REQUESTS AND SUPPORTING DOCUMENTATION AS A CONDITION OF PAYMENT**

**WHEREAS**, the County Manager has recommended that any agency or organization requesting funding from the County of Sullivan shall be required to submit a budget request that shall detail the agencies projected budget for the upcoming year, and

**WHEREAS**, the County Manager has recommended that any agency or organization that enters into a contract as a result of an appropriation of funding in the Adopted Budget shall be required to submit certain documentation prior to receiving funds by the County, and

**NOW, THEREFORE, BE IT RESOLVED** by the Sullivan County Legislature that the following is hereby adopted as the public policy of the County of Sullivan and that all other resolutions relating to contract agency funding are hereby rescinded effective December 31, 2014:

1. All contract agencies listed on the attached schedule "A" shall be required to submit electronically to the County the following:
  - a. A copy of the agencies most recently filed IRS 990 or 990 EZ Form.
  - b. A budget request that details the amount and purpose of the requested funds for the upcoming year, including, at a minimum, total revenues itemized by source and total appropriations itemized by category of expense
  - c. A mission statement



- d. A copy of incorporation documents, bylaws, and a listing of governing board members
2. All contract agencies listed in “Category A” on the attached schedule, shall be required to submit to the County the following:
    - a. At least annually submit in writing to the committee having jurisdiction or attend a meeting of the committee and report recent activity of the organization and upcoming projects, which is to become an official record of the committee meeting
  3. All contract agencies listed in “Category B” on the attached schedule, shall be required to submit to the County the following:
    - a. At least quarterly submit in writing to the committee having jurisdiction or attend a meeting of the committee and report recent activity of the organization and upcoming projects, which is to become an official record of the committee meeting
    - b. An audit of their financial records, performed by an independent auditor, licensed as a certified public accountant eligible to perform such services in the State of New York
    - c. A copy of all minutes of their governing board
  4. In addition to the requirements of item 1, listed above, all contract agencies listed in “Category C” on the attached schedule shall be required to submit to the County the following:
    - a. Submit a budget request that additionally provides a description of detailed services that the organization shall perform contractually for the County associated with the appropriation request
    - b. At least annually submit in writing to the committee having jurisdiction or attend a meeting of the committee and report recent activity of the organization and upcoming projects, which is to become an official record of the committee meeting
    - c. An audit of their financial records, performed by an independent auditor, licensed as a certified public accountant eligible to perform such services in the State of New York if the annual appropriation from the County is \$50,000 or more.
    - d. A copy of all minutes of their governing board

**BE IT FURTHER RESOLVED**, *that each organization shall be paid on a schedule as agreed upon and documented in their respective contracts and provided that they have complied with the requirements of this policy, and*

**BE IT FURTHER RESOLVED**, that the requirements stipulated in this policy shall be effective beginning with the 2015 County Budget.

**Moved by Mr. Benson, seconded by Ms. Vetter**, put to a vote, unanimously carried as amended and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 150-14 INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE SULLIVAN COUNTY TREASURER TO CERTIFY THAT ALL TAXES ARE PAID UP TO 1999**

**WHEREAS**, the Sullivan County Treasurer has certified that there are no outstanding delinquent taxes due in the financial tax records through the tax year of 1999, and

**WHEREAS**, the general public researches the financial tax records to see if there are unpaid taxes, and

**WHEREAS**, the Sullivan County Treasurer is out of storage space for the permanent tax roll books, and would like to put into storage the books from 1989 to 1999.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Treasurer is authorized to store the tax roll books, up to and including the year 1999, having certified that there are no open taxes due to the County.

**Moved by Mrs. LaBuda, seconded by Mr. Sorensen**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 151-13 INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AMEND THE COUNTY PROCUREMENT POLICY TO AUTHORIZE UTILIZATION OF THE “PIGGYBACK” PROVISION OF GENERAL MUNICIPAL LAW § 103 (16)**

**WHEREAS**, General Municipal Law (GML) § 103 (16) authorizes political subdivisions to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the U.S., any agency of the U.S., a state, or any other political subdivision or district therein, and

**WHEREAS**, the underlying contract must have been let by one of the governmental entities listed in the statute, let in a manner that is consistent with state competitive bidding laws and must be made available for use by other governmental entities, and each proposed procurement must be reviewed to determine whether it falls within GML § 103 (16).

**NOW THEREFORE BE IT RESOLVED**, the existing Procurement Policy is Amended to provide for “Piggybacking” in a new subsection § 140-3.2.2, and the Director of Purchasing is hereby authorized to purchase and to bid on certain purchases in accordance with GML § 103 (16).

**Moved by Ms. Vetter, seconded by Mr. Sorensen**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 152-14 INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AMEND THE COUNTY PROCUREMENT POLICY TO AUTHORIZE UTILIZATION OF THE “BEST VALUE” PROVISIONS SET FORTH IN LOCAL LAW 1 OF 2014**

**WHEREAS**, Local Law 1 of 2014 provides an alternative method for evaluating and awarding bid contracts; and

**WHEREAS**, the County’s Procurement Manual needs to reflect the provisions of the Law and to provide an objective outline for Best Value bid analysis.

**NOW THEREFORE BE IT RESOLVED**, the existing Procurement Policy is Amended as provided in Attachment “A” hereto, to provide an objective outline of a “Best Value” analysis in a new subsection § 140-3.2.1.

**Moved by Ms. Vetter, seconded by Mr. Sorensen**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 153-14 INTRODUCED BY THE GOVERNMENT SERVICES COMMITTEE TO AMEND THE COUNTY’S PROCUREMENT POLICY**

**WHEREAS**, the County of Sullivan (“County”) has a Procurement Policy which has been revised over the years; and

**WHEREAS**, it is the recommendation of the County Manager that the County’s Procurement Policy be revised again; and

**WHEREAS**, the revisions are contained in Schedule “A” attached hereto; and

**NOW THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature does hereby adopt the attached amendment to the Procurement Policy.

**Moved by Ms. Vetter, seconded by Mr. Sorensen**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO 154-14 INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, proposals were received for Quality Assurance Asphalt Plant Inspection for 2014 resurfacing program (R 14-07) and

**WHEREAS**, Advance Testing Company, Inc., 3348 Route 208, Campbell Hall, New York 10916, is the responsible proposer for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said proposal and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Advance Testing Company, Inc., at a total price not to exceed \$25,000.00, for Asphalt Plant Testing for Quality Assurance, in accordance with R 14-07, said contract to be in such form as the County Attorney shall approve.

**Moved by Mr. Rouis, seconded by Mrs. LaBuda**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 155-14 INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT WITH NTS DATA SERVICES**

**WHEREAS**, in accordance with a grant through the Help America Vote Act (“HAVA”) (Resolution No. 154-12, adopted on April 26, 2012 by the Sullivan County Legislature) and New York State Board of Elections, a proposal has been accepted from NTS Data Services for the purchase of (Image It) Full Document System, and

**WHEREAS**, this Full Document System is necessary in implementing new HAVA compliant voting systems, and

**WHEREAS**, this Full Document Imaging technology must work in conjunction with the currently installed software used by the County for voter registration purposes, and

**WHEREAS**, the NYS Board of Elections recommends this product and has granted pre-approval to the Sullivan County BOE to purchase this product, and

**WHEREAS**, NTS Data Services, 2079 Sawyer Drive, Niagara Falls, New York 14304, is best suited to these requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with NTS Data Services, at a total price not to exceed \$41,963.00, for purchase, licensing and installation, with an additional yearly cost of \$5,200.00 for ongoing support and maintenance services for years 2-5, said contract to be in such form as the County Attorney shall approve.

**BE IT FURTHER RESOLVED**, that should the HAVA SHOEBOX grant funding be terminated, the County shall not be obligated to continue any action undertaken by the use of **this funding**.

**Moved by Mr. Rouis, seconded by Mrs. LaBuda**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 156-14 INTRODUCED BY PUBLIC WORKS COMMITTEE TO  
AUTHORIZE THE EXECUTION OF A CONTRACT MODIFICATION FOR THE MRF/TS  
DESIGN WITH CORNERSTONE ENGINEERING PLLC**

**WHEREAS**, the County entered into an agreement with Cornerstone Engineering PLLC for the permitting and design of the Sullivan County Materials Recovery Facility/Transfer Station (MRF/TS) (Resolutions 158-09, 398-11 and 423-13); and

**WHEREAS**, the agreement with Cornerstone Engineering PLLC did not include litigation support services; and

**WHEREAS**, during the project a need for litigation support services arose and was provided by Cornerstone Engineering PLLC.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a no cost contract modification for the aforementioned services with Cornerstone Engineering PLLC, 90 Crystal Run Road, Suite 201, Middletown, NY 10941 to include litigation support services, said contract modification to be in such form as the County Attorney shall approve.

Moved by Mr. Rouis, seconded by Mrs. LaBuda, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 157-14 INTRODUCED BY MANAGEMENT & BUDGET COMMITTEE TO AUTHORIZE A PAYMENT TO THOMPSON/WEST FOR “WESTLAW NEXT” AND AUTHORIZE A NEW 3-YEAR AGREEMENT WITH LEXISNEXIS ADVANCE LEGAL RESEARCH.**

**WHEREAS**, Resolution 462-10 authorized a 3-year agreement (December 9, 2010 – December 31, 2013) with Thompson/West for their *Westlaw Next* computer based legal search engine to reduce costs by eliminating redundant expenses for Westlaw paper subscription services; and

**WHEREAS**, while Westlaw has performed as agreed, over the past 3 months, departments including, the District Attorney, County Attorney, and DFS Legal have evaluated, tested, and participated in training sessions on an alternative legal research solution, LexisNexis Advance; and

**WHEREAS**, considering additional research capabilities and further reductions in annual costs, all departments involved have unanimously agreed to switch to *LexisNexis Advanced Legal Research* products for extensive legal research to individuals in various disciplines including Federal and New York State statutory and case law; and

**WHEREAS**, the County will need to extend services with Thomson/Reuters to accommodate Westlaw Next access expenses beyond that allowed by resolution 465-13 for the month of April 2014 as a result of the Lexis/Nexis evaluation period and final decision recently completed and reached.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized authorize payment to Thomson/Reuters covering 04/01/2014 – 04/30/2014 in an amount not to exceed \$3,500.00; and

**NOW, THEREFORE, BE IT FUTHER RESOLVED**, that the County Manager is hereby authorized to enter into an extension agreement a new three-year agreement with LexisNexis, for a total cost not to exceed \$62,641.00, subject to annual budget appropriation, as follows:

2014-2015 = \$20,706.00

2015-2016 = \$20,656.00

2016-2017 = \$21,279.00

**BE IT FURTHER RESOLVED** that said agreement to be in such form as the County Attorney shall approve.

**Moved by** Mr. Benson, **seconded by** Ms. Vetter, put to a vote, unanimously carried as amended and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 158-14 INTRODUCED BY AGRICULTURE AND SUSTAINABILITY POLICY COMMITTEE TO ACCEPT THE SULLIVAN COUNTY CLIMATE ACTION PLAN AS A WORKING DOCUMENT**

**WHEREAS**, County of Sullivan (“County”) created the Climate Action Planning (CAP) Advisory Board for the purpose of developing recommendations to include in a Climate Action Plan for the County and to provide recommendations for implementation after the plan has been completed, and

**WHEREAS**, the CAP Advisory Board has developed the Sullivan County Climate Action Plan (“Plan”) and submitted the Plan for consideration by the Sullivan County Legislature by majority vote of the CAP Advisory Board members, and

**WHEREAS**, the Plan outlines the steps necessary to reduce the County’s carbon footprint while developing a thriving and sustainable economy, and

**WHEREAS**, the Sullivan County Legislature has determined that it is in the best interest of the County to accept the Plan as a working document, and

**WHEREAS**, the Sullivan County Legislature will consider recommendations and analyze the impacts of specific policies and actions on a case by case basis prior to implementation of any strategies contained within the Plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby accepts the Sullivan County Climate Action Plan as a working document with the intent of addressing the specific recommended policies and actions with a goal towards implementation.

**Moved by** Mr. Benson, **seconded by** Ms. Vetter, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 159-14 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND RESOLUTION NO. 21-14 TO SET A START DATE FOR ENGINEERING CONSULTANTS AT THE SULLIVAN COUNTY INTERNATIONAL AIRPORT.**

**WHEREAS**, by Resolution no. 21-14, the County Legislature authorized the selection of Passero Associates to serve as Airport Consultant; and

WHEREAS, the start date for Passero Associates was inadvertently omitted from Resolution 21-14.

**NOW, THEREFORE, BE IT RESOLVED**, that Resolution 21-14 is hereby amended to provide a March 31, 2013 start date for Passero Associates with respect to its contract for Engineering Consultant work at the Airport;

**BE IT FURTHER RESOLVED**, that Resolution 21-14 remains valid in all other respects.

**Moved by Ms. Vetter, seconded by Mr. Sorensen**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 160-14 INTRODUCED BY THE PUBLIC SAFETY COMMITTEE TO AUTHORIZE PREPARATION OF A GRANT APPLICATION(S) FOR A PUBLIC SAFETY ANSWERING POINTS (PSAP) GRANT PROGRAM SPONSORED BY THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES.**

WHEREAS, the New York State Division of Homeland Security and Emergency Services (*NYS DHSES*) provides funds to support efforts of emergency management/homeland security; and

WHEREAS, the NYS DHSES – Office of Interoperable and Emergency Communications (*OIEC*), is administering the Public Safety Answering Points (*PSAP*) grant program to provide reimbursement for costs associated with PSAP consolidation, operations, improvements, and enhancements with a maximum allowable award of up to \$600,000; and

WHEREAS, the Sullivan County Division of Public Safety – Office of Emergency Management seeks to improve public safety communications operations; and

WHEREAS, the Sullivan County Division of Public Safety – Office of Emergency Management wishes to file an application with the PSAP program ; and

WHEREAS, Sullivan County is not required to provide any local cash or in-kind match in support of the PSAP program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Division of Public Safety – Office of Emergency Management is hereby authorized to prepare an application(s) for funding under the NYS DHSES PSAP program up to the maximum allowable award of \$600,000, and

**BE IT FURTHER RESOLVED**, that the County Manager, and / or his authorized designee, be and is hereby authorized to sign said PSAP program application on behalf of the County, and

**BE IT FURTHER RESOLVED**, that if awarded PSAP program funding, the Sullivan County Division of Public Safety – Office of Emergency Management, shall administer the funds and the PSAP program; and

**BE IT FURTHER RESOLVED**, that should the funding be terminated, the County shall not be obligated to continue any action undertaken or contemplated to be undertaken by the use of this funding.

**Moved by Mr. Benson, seconded by Ms. Vetter**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 161-14 INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO CONVEY PROPERTY**

**ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2012 LIEN YEAR IN THE TOWN OF ROCKLAND KNOWN AS ROCKLAND 17.-1-36.14**

**WHEREAS**, property located in the Town of Rockland designated on the Sullivan County Real Property Tax Map as Rockland 17.-1-36.14, being 85.00 x 160.00 +/- ft., located on Beaverkill Rd, is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2012 taxes & adjoins the town barn, and

**WHEREAS**, the Town of Rockland has offered to purchase said property for Town purposes, for the sum of FIVE THOUSAND ONE HUNDRED SEVENTY ONE (\$5,171.22) DOLLARS, the amount of the delinquent taxes owed to the County, and

**WHEREAS**, this matter was discussed by the Real Property Advisory Board who advised it is in the best interest of the County of Sullivan to sell the parcel privately to the Town of Rockland for the amount of FIVE THOUSAND ONE HUNDRED SEVENTY ONE (\$5,171.22) DOLLARS, and

**WHEREAS**, the purchaser will also be responsible for the recording fees, and any other applicable charges, including but not limited to, omitted & pro rata taxes, 2014 Town/County taxes, water and sewer charges, if any, and

**NOW, THEREFORE, BE IT RESOLVED**, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to the Town of Rockland pursuant to Section 72-h of the General Municipal Law, upon payment of \$5,171.22 to the County Treasurer, plus fees for the County Clerk, plus the 2014 Town/County taxes.

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 162-14 INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT AND REAL PROPERTY COMMITTEE TO RETAIN PROPERTY FOR PUBLIC USE ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2012 LIEN YEAR IN THE TOWN OF THOMPSON KNOWN AS THOMPSON 12.-1-26**

**WHEREAS**, property located in the Town of Thompson designated on the Sullivan County Real Property Tax Map as Thompson 12.-1-26, being 19.70 +/- acre, located on Pittaluga Dr, is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2012 taxes & is contiguous to properties purchased by the County for public use, and

**WHEREAS**, the County desires to retain said property for future County use, and

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan reserves and retains to the County of Sullivan the above described parcel for public use, and



**BE IT FURTHER RESOLVED**, that the County Treasurer is hereby authorized to remove said property from the public Auction to be held in June, 2014.

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 163-14 INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT AND REAL PROPERTY COMMITTEE TO CONVEY PROPERTY  
ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX  
FORECLOSURE PROCEEDING FOR THE 2012 LIEN YEAR IN THE TOWN OF THOMPSON  
KNOWN AS THOMPSON 61.-1-41.1**

**WHEREAS**, property located in the Town of Thompson designated on the Sullivan County Real Property Tax Map as Thompson 61.-1-41.1, being 3.79 +/- acre, located on Rose Valley Rd, is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2012 taxes & is a water plant servicing residents living at Melody Lake, and

**WHEREAS**, the Town of Thompson is now operating the water plant at the request of the public service committee and has offered to purchase said property for the sum of SEVEN HUNDRED FORTY (\$740.02) DOLLARS, the amount of the 2014 Town/County taxes owed to the County, and

**WHEREAS**, the purchaser will also be responsible for the recording fees, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

**NOW, THEREFORE, BE IT RESOLVED**, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to the Town of Thompson pursuant to Section 72-h of the General Municipal Law, upon payment of \$740.02 to the County Treasurer, plus fees for the County Clerk.

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 164-14 INTRODUCED BY PLANNING, ENVIRONMENTAL  
MANAGEMENT & REAL PROPERTY COMMITTEE TO AMEND THE LICENSE  
AGREEMENT AND FEE SCHEDULE FOR GIS DIGITAL DATA REQUESTS.**

**WHEREAS**, Pursuant to Resolution 397-07, the Sullivan County Planning, Environmental Management & Real Property Committee (committee) created a license agreement and set a fee schedule for GIS digital data requests, and

**WHEREAS**, the committee seeks to amend the Digital Data License Agreement to more accurately describe the type of data being released

**WHEREAS**, the committee seeks to amend the fee schedule and to include a cost per feature option to accommodate for custom data requests

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature authorizes the use of the attached Digital Data Release License Agreement as well as the attached fee schedule when digital data is requested

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 165-14 INTRODUCED BY PLANNING, ENVIRONMENTAL MANAGEMENT & REAL PROPERTY COMMITTEE TO EXEMPT MEMBERS OF THE NYS GIS CLEARINGHOUSE TO SIGN THE DIGITAL DATA LICENSE AGREEMENT ESTABLISHED BY THE COUNTY.**

**WHEREAS**, Pursuant to Resolution 397-07, the Sullivan County Planning, Environmental Management & Real Property Committee created a license agreement and set a fee schedule for GIS digital data requests, and

**WHEREAS**, there is a question concerning whether members of the NYS GIS Clearinghouse Data Sharing Cooperative are required to sign the license agreement, and

**WHEREAS**, the NYS GIS Cooperative Data Sharing Agreement specifically states that members of the GIS Clearinghouse Cooperative agree not to sell, disclose, or make available any data, improved data or new data obtained through the Cooperative, and

**WHEREAS**, requiring members of the GIS Clearinghouse Cooperative to enter into the county's license agreement is redundant,

**NOW, THEREFORE, BE IT RESOLVED**, that the County Legislature exempts members of the NYS GIS Clearinghouse Data Sharing Cooperative to enter into the county license agreement

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO 166-14 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE HOLDING PUBLIC HEARINGS REQUIRED FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS**, in December of 2013 the Mid-Hudson Regional Economic Development Corporation was awarded \$1 million in funding through the Consolidated Funding Application (CFA) as part of the Community Development Block Grant (“CDBG”) Community Renewal Fund; and

**WHEREAS**, Sullivan County is a unit of local government within the Mid-Hudson REDC eligible to access this funding through two distinct competitive application processes, one for Public Infrastructure, Public Facilities and Housing (maximum funding request \$200,000), and the other for Small Business (maximum funding request \$100,000) and Microenterprise Programs (maximum funding request \$200,000); and

**WHEREAS**, the County is considering preparing an application for funding under this Program for Fiscal Year 2015 and potentially for additional rounds of CDBG funding that become available; and

**WHEREAS**, the rules and regulations of the above program requires that each applicant issue a public hearing notice and hold a public hearing allowing for citizen feedback on the community and economic development needs of the community and any/all proposed projects prior to the submission;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature will hold a public hearing on May 15<sup>th</sup>, 2014 at 1:50 PM. in the Legislative Hearing Room at the Sullivan County Government Center in Monticello, New York, for the purposes outlined above and will provide appropriate public notice of such hearing in the form of display advertisements.

**Moved by Mrs. LaBuda, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**LEGAL NOTICE  
FOR PUBLIC HEARING  
COUNTY OF SULLIVAN RESIDENTS**

**County of Sullivan RESIDENTS** please take notice that the County of Sullivan is considering preparing an application for a Community Development Block Grant under the NYS Homes and Community Renewal’s Office of Community Renewal (OCR).

The state must ensure that no less than 70% of its CDBG funds are used for activities that benefit low- and moderate-income persons. The program objectives are achieved by supporting activities or projects that: benefit low- and moderate-income families; create job opportunities for low- and moderate-income persons; prevent or eliminate slums and blight; or address a community development need that poses a serious and imminent threat to the community's health or welfare. Project selection shall take into consideration the recommendation of the Mid-Hudson Regional Economic Development Council or the determination that the proposed project aligns with the regional strategic priorities of the respective region.

While future funding rounds may become available, the maximum amount of funds the County may currently apply for under the Block Grant Program is \$200,000 for Housing/Public Facilities/Public Infrastructure, \$200,000 Microenterprise and \$100,000 for a Small Business Assistance. The type of activities which may be undertaken with these funds include or involve acquisition and disposition of real property, public facilities and improvements, clearance activities, public services, payment of non-federal share of another federal program, removal of architectural barriers, relocation, rehabilitation and preservation activities, economic development and job generating activities as well as other activities appropriate to serving community development needs.

Residents of the county should note that more applications will be submitted to New York State than can be funded. This program is competitive and is structured to provide assistance to communities addressing the needs of its low- and moderate-income residents.

The county will be holding one public hearing to solicit citizen feedback on the community and economic development needs of the community and any/all proposed projects prior to the submission on:

First Public Hearing: May 15<sup>th</sup>, 2014

TIME: 1:50 pm

PLACE: Legislative Hearing Room

Facilities are accessible to persons with disabilities. Special accommodations shall be made upon request by calling (845)807-0435.

Residents who wish to submit written statements on their views may do so at the hearing or prior by sending them to the Clerk to the Legislature, Sullivan County Government Center, 100 North Street, PO Box 5012, Monticello, New York 12701. Comments are also sought on the County's past performance with CDBG programs.

**RESOLUTION NO. 167-14 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND  
RESOLUTION NO. 40-14**

**WHEREAS**, Resolution No. 40-14 states that the Sullivan County Legislature authorizes the County Manager to execute an agreement with the REAP Board in an amount not to exceed \$2,500.00 to be utilized to offset the Sullivan – Wawarsing REAP Zone Board expenses for the year 2013; and

**WHEREAS**, the year 2013 was a typographical error,

**NOW THEREFORE BE IT RESOLVED**, that Resolution No. 40-14 is hereby amended such that the authorized agreement with the REAP Board in an amount not to exceed \$2,500.00 shall be utilized to offset the Sullivan – Wawarsing REAP Zone Board expenses for the year 2014.

**Moved by Ms. Vetter, seconded by Mr. Benson**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**Schedule "A"**

- 1.) **Hadzija Balidemic & Jusuf Mehovic wish to repurchase Town of Bethel, Tax Map # 25.-1-2.8.**
- 2.) **Alarie Jacques wishes to repurchase Town of Bethel, Tax Map #'s 41.-12-1 & 41.-12-2.**
- 3.) **The Gateway, LLC wish to repurchase Town of Callicoon, Tax Map # 4.-1-28.1.**
- 4.) **Maurice E & Evelyn Golden wish to repurchase Town of Cohecton, Tax Map # 11.-1-19.**
- 5.) **Marc & Linda Golden wish to repurchase Town of Cohecton, Tax Map #'s 13.-1-34.2 & 15.-1-6.**
- 6.) **Bruce Collins wishes to repurchase Town of Delaware, Tax Map # 22.-1-34.7.**
- 7.) **Marianna & Ward Burlingame wish to repurchase Town of Delaware, Tax Map # 26.-1-30.1**
- 8.) **Behor Shakarov wishes to repurchase Town of Fallsburg, Tax Map # 11.-1-39.06./0204.**
- 9.) **Bruce F Spagna wishes to repurchase Town of Fallsburg, Tax Map # 12.-1-21.6.**
- 10.) **Elizabeth Cleary wishes to repurchase Town of Fallsburg, Tax Map # 16.-1-23.4.**
- 11.) **Nelson & Meryl Novick wish to repurchase Town of Fallsburg, Tax Map # 17.A-1-103.**
- 12.) **Faina Korobka wishes to repurchase Town of Fallsburg, Tax Map # 19.A-1-20.**
- 13.) **Rigo B Pagan wishes to repurchase Town of Fallsburg, Tax Map # 19.A-8-8.**

- 14.) Willow A6 LLC wish to repurchase Town of Fallsburg, Tax Map # 28.-1-50./0701.
- 15.) 1613 East 29 LLC wish to repurchase Town of Fallsburg, Tax Map #'s 28.-1-50./3601, 28.-1-50./5902 .  
& 39.-1-26.1.
- 16.) WW & A Realty Co. wish to repurchase Town of Fallsburg, Tax Map #'s 46.-1-16 & 46.-4-11.
- 17.) Melissa Maerling wishes to repurchase Town of Fallsburg, Tax map #'s 56.-1-29.2, 56.-1-29.4 &  
51.-2-18.
- 18.) Buzzard's Nest LLC wish to repurchase Town of Fallsburg, Tax Map # 56.A-1-28.
- 19.) Rachel Gold wishes to repurchase Town of Fallsburg, Tax Map #60.-1-15.1/3201.
- 20.) Snow-Quad Inc wish to repurchase Town of Fallsburg, Tax Map # 101.-1-20.
- 21.) Mesora Woods Condominiums Estates wish to repurchase Town of Fallsburg, Tax Map #  
111.-1-3.8./0202.
- 22.) Joel Gluck wishes to repurchase Town of Fallsburg, Tax Map # 111.-1-3.8/6501.
- 23.) Mary Ann Toomey wishes to repurchase Town of Forestburgh, Tax map #'s 30.-1-12 & 30.-1-13.
- 24.) Lawrence D Eisenberg & Lewis Klugman wish to repurchase Town of Liberty, Tax Map # 1.-1-23.4.
- 25.) Michael Rebel & Frank Rebel wish to repurchase Town of Liberty, Tax Map # 8.-1-29.13.
- 26.) Benedetto & Giuseppi Costanza wish to repurchase Town of Liberty, Tax Map #'s 25.-1-96.3 &  
25.-1-9.4.
- 27.) Lawrence D Eisenberg wishes to repurchase Town of Liberty, Tax Map # 26.-1-53.
- 28.) Iris Schmidt wishes to repurchase Town of Liberty, Tax Map # 36.-1-50.
- 29.) Sarah Rubenstein wishes to repurchase Town of Liberty, Tax Map # 47.-3-5.3.
- 30.) Gregor Toussaint wishes to repurchase Town of Liberty, Tax Map #'s 105.-7-18 & 114.-1-1.4.
- 31.) Franklin Douet & Claudia Carr wish to repurchase Town of Liberty, Tax Map # 106.-4-6.
- 32.) Marilyn Atkins wishes to repurchase Town of Liberty, Tax Map # 114.-7-6.
- 33.) Chaim Klein wishes to repurchase Town of Liberty, Tax Map # 121.-3-7.1.
- 34.) Xhemail Kazani wishes to repurchase Town of Lumberland, Tax Map #'s 8.-1-19 & 8.-1-36.
- 35.) Mykola Shunevich & Laryssa Salak Shunevich wish to repurchase Town of Lumberland, Tax Map #  
21.-1-10.1.

- 36.) Active International Marketing, Inc. wish to repurchase Town of Mamakating, Tax Map #'s 1.-1-24.2 & 1.-1-24.9.
- 37.) Vincent R Garofalo wishes to repurchase Town of Mamakating, Tax map # 1.-1-24.6
- 38.) Alfred Torrisi wishes to repurchase Town of Mamakating, Tax Map #3.-1-8.
- 39.) Kathleen Roebuck wishes to repurchase Town of Mamakating, Tax Map # 4.-1-32.5.
- 40.) Pasquale Deltorto wishes to repurchase Town of Mamakating, Tax Map # 13.-2-4.
- 41.) Guy Lopez wishes to repurchase Town of Mamakating, Tax Map # 19.-1-26.2.
- 42.) Anthony & Geraldine Sgueglia wish to repurchase Town of Mamakating, Tax Map # 34.-7-4.
- 43.) John T Gilstorf wishes to repurchase Town of Mamakating, Tax Map # 39.-19-2.
- 44.) John & Liselotte Sweeney wishes to repurchase Town of Mamakating, Tax Map # 43.-6-11.
- 45.) James & Madeline Pantone wish to repurchase Town of Mamakating, Tax Map # 43.-19-1.2.
- 46.) David Sepinski wishes to repurchase Town of Mamakating, Tax Map # 46.-2-55.2.
- 47.) James H Purdy wishes to repurchase Town of Mamakating, Tax Map #'s 57.-12-18, 57.-12-20 & 59.A-1-4.
- 48.) John W Pedersen & Pia R Perruccio wish to repurchase Town of Mamakating, Tax Map # 57.-12-21.
- 49.) Amos Decker Jr wishes to repurchase Town of Mamakating, Tax Map # 57.-13-6.
- 50.) Ronny Jason Mazza wishes to repurchase Town of Mamakating, Tax Map # 62.-1-18.3.
- 51.) John Sullivan & John R Sullivan wish to repurchase Town of Mamakating, # 64.-1-20.5.
- 52.) Nikolaos Dellaportas, Athena Dellaportas & Aggiliki Dellaportas wish to repurchase Town of Mamakating, Tax Map # 66.-1-3.
- 53.) Allen H Zoghby wishes to repurchase Town of Mamakating, Tax Map # 72.-1-19.10.
- 54.) Carl Davis & Rebecca Fisher wish to repurchase Town of Neversink, Tax Map # 25.-1-48.1.
- 55.) Jay C & Joyce Denman wish to repurchase Town of Neversink, Tax Map # 34.-1-8.
- 56.) Juan D Zapata Montoya wishes to repurchase Town of Rockland, Tax Map # 6.-1-24.
- 57.) Arthur C Lee wishes to repurchase Town of Rockland, Tax Map # 33.-1-48.9.
- 58.) Arthur C Jr & Kristin Lee wish to repurchase Town of Rockland, Tax Map # 35.-2-1.

- 59.) Diane O’Gara, Kerry D O’Gara & Brian R O’Gara wish to repurchase Town of Rockland, Tax Map # 37.-1-51.4.
- 60.) Joseph M. E. Stoudt wishes to repurchase Town of Rockland, Tax Map # 47.-5-1.2.
- 61.) Oswald Allen wishes to repurchase Town of Thompson, Tax Map # 23.-1-68.
- 62.) Stanley C & Bernice Millspaugh wish to repurchase Town of Thompson, Tax Map #'s 39.-4-3.1 & 39.-9-3.
- 63.) Country Homes and Properties, LLC wish to repurchase Town of Thompson, Tax Map # 40.-1-4.
- 64.) Joseph A Spano wishes to repurchase Town of Thompson, Tax Map # 40.-10-2.
- 65.) Douglas Dollinger wishes to repurchase Town of Thompson, Tax Map #'s 41.-1-39.7 & 41.-1-39.8.
- 66.) KDN Realty, LLC wish to repurchase Town of Thompson, Tax Map # 111.-12-17.
- 67.) Dimitry V Grachev & Ivan Javakhishvili wishes to repurchase Town of Thompson, Tax Map # 112.-6-30.
- 68.) Yeshiva Beth Joseph Zvi Dushinsky wish to repurchase Town of Thompson, Tax Map # 117.-3-10.
- 69.) EZ Trademarks, LLC wish to repurchase Town of Thompson, Tax Map # 118.-5-3.17.
- 70.) Sheryl Ann Shields wishes to repurchase Town of Thompson, Tax Map # 121.-1-6.1.
- 71.) Eric Staats wishes to repurchase Town of Tusten, Tax Map # 16.-17-2.
- 72.) Macri Domenico wishes to repurchase Town of Tusten, Tax Map # 24.A-3-5.
- 73.) 150 Skillman St., LLC wish to repurchase Town of Bethel, Tax Map # 13.A-1-18.
- 74.) Marcel Minoux & Mary Taylor wish to repurchase Town of Bethel, Tax Map # 41.-17-13.
- 75.) Peter J Ficano wishes to repurchase Town of Highland, Tax Map # 15.-2-46.
- 76.) Swan Lake Estates Property LLC wish to repurchase Town of Liberty, Tax Map #'s 46.-1-20 & 47.-3-3.
- 77.) Nina J & Wayne C Saward wish to repurchase Town of Mamakating, Tax Map # 23.-1-67.
- 78.) STS Resort Corporation wish to repurchase Town of Rockland, Tax Map # 33.-1-48.3.
- 79.) Ragip Nikocevic wishes to repurchase Town of Thompson, Tax Map # 29.-1-26.1.

**RESOLUTION NO. 169-14 INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE A FACILITIES AGREEMENT WITH TIME WARNER CABLE.**

**WHEREAS**, per resolution 111-13, the Office of Management Information Systems (MIS) has completed its restructuring and reconfiguration of the County's network communication infrastructure to reduce the number of fiber connections, and

**WHEREAS**, Time Warner Cable has provided the County with 1000Base GB Ethernet Wide Area Network (WAN) services with:

1. 3 — diverse, self-healing fiber routes between the E911 data center, the Government Center and the Liberty Family Services complex (*the main communication "ring"*),
2. 10 — 100Mb fiber connections to ancillary county locations,
3. County wide internet access services,

authorized by resolutions 66-00 and consecutively renewed by resolutions 263-08 (2004) and 72-08 (2008), and

**WHEREAS**, over the last 14 years, Time Warner Cable has provided these data communication services as expected and agreed, and

**WHEREAS**, the County of Sullivan wishes to continue to utilize the services of Time Warner Cable to facilitate, manage and support its technology communications requirements county wide to serve the needs of its constituents, and

**WHEREAS**, representing a total reduction of 28.13% annually, in addition to the elimination of several fiber connections via restructuring, Time Warner Cable was requested to and agreed to continue to provide monthly service and support for the county's WAN infrastructure at a reduced cost of \$13,650 per month (*plus all subservient account taxes and fees (Federal, State, Local and Regulatory)*) through April 30, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to execute a 5-year Facilities Agreement with Time Warner Cable, Inc.

**BE IT FURTHER RESOLVED**, that said agreement be in such form as the County Attorney shall approve.

**Moved by Mr. Rouis, seconded by Mr. Steingart**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 170-14 INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE THE EXECUTION OF AGREEMENTS WITH MUNICIPALITIES FOR PARTICIPATION IN THE COUNTY'S 2014 CLEANUP INITIATIVE**



**WHEREAS**, the County remains committed to continuing its municipal cleanup initiative in 2014; and

**WHEREAS**, an annual no cost cleanup tonnage has been allocated by the County of Sullivan to each municipality in accordance with the attached Schedule A; and

**WHEREAS**, the cost for any and all cleanup tonnage in excess of that indicated in Schedule A shall be charged to those municipalities exceeding their respective tonnage allocation.

**NOW, THEREFORE, BE IT RESOLVED**, that the County of Sullivan hereby provides a tonnage allocation, set forth in Schedule A, at no charge to its municipalities in accordance with same; and

**BE IT FURTHER RESOLVED**, that each municipality shall be solely responsible for all disposal costs for cleanup tonnage in excess of their respective allocation at a disposal fee of \$76.00 per ton at the Monticello Transfer Station; and

**BE IT FURTHER RESOLVED**, that the County Manager is hereby authorized to execute agreements with the participating municipalities said agreements shall be in a form approved by the County Attorney.

**Moved by Mrs. LaBuda, seconded by Mrs. Edwards**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**SCHEDULE "A"**

**SULLIVAN COUNTY MUNICIPAL CLEANUP**

**ALLOCATION 2014**

<u>TOWN</u>	<u>ALLOCATED TONNAGE</u> (Total for both events)
BETHEL	82.50
CALLICOON	49.00
COCHECTON	10.50
DELAWARE	14.50
FALLSBURG	80.50

FORESTBURGH	15.50
FREMONT	5.50
HIGHLAND	11.50
LIBERTY	48.00
LUMBERLAND	7.00
MAMAKATING	52.50
NEVERSINK	76.50
ROCKLAND	34.50
THOMPSON	77.50
TUSTEN	5.00
<u>VILLAGE</u>	
BLOOMINGBURG	5.00
JEFFERSONVILLE	1.50
LIBERTY	31.50
MONTICELLO	65.00
WOODRIDGE	5.00
WURTSBORO	21.00
<b>TOTAL:</b>	<b>700.00</b>

Y:\DSW\Municipal Cleanup\2014\2014MunicipalCleanupProgramAllocationTable2014a.docx

**RESOLUTION NO. 171-14 INTRODUCED BY THE EXECUTIVE COMMITTEE TO EXECUTE AND AWARD CONTRACT TO SUNNKING, INCORPORATED**

**WHEREAS**, bids were received for the removal and recycling of E-scrap (electronic devices; computers, televisions, laptops, fluorescent bulbs and lamps and batteries), and

**WHEREAS**, Sunnking, Incorporated, 4 Owms Road, Brockport, New York 14420, is the most qualified bidder, meeting specifications, and

**WHEREAS**, the Division of Public Works has recommended said vendor.

**NOW THEREFORE BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a contract with Sunnking, Incorporated, in accordance with Bid No. B-14-06, at a cost not to exceed \$15,000.00, said contract to be in such form as the County Attorney shall approve.

**Moved by Mrs. LaBuda, seconded by Mr. Steingart**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**RESOLUTION NO. 172-14 OF THE EXECUTIVE COMMITTEE ACCEPTING THE RECOMMENDATIONS OF THE SULLIVAN COUNTY SOLID WASTE/RECYCLING FEE GRIEVANCE COMMITTEE.**

**WHEREAS**, the Sullivan County Legislature (“Legislature”) Amended Local Law No. 7 of 2009 to Add a New Article VIII Establishing a Solid Waste Recycling Fee, and

**WHEREAS**, Local Law No. 7 of 2009 as amended provides for a Sullivan County Solid Waste/Recycling Fee Appeals Committee (“Committee”) to review written appeals from property owners, and

**WHEREAS**, the Committee wishes to report its recommendations to the Legislature, and

**WHEREAS**, the Committee has reviewed appeals and it recommends approving reduction/elimination of the solid waste fee for properties detailed on the Recommended Approval List attached hereto as Appendix "A" and made a part hereof, and

**WHEREAS**, the Committee has reviewed appeals and it recommends denying reduction/elimination of the solid waste fee for properties detailed on the Recommended Denial List attached hereto as Appendix "B" and made as part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that the Legislature acknowledges receipt of the Committee's recommendations detailed on Appendix "A" and Appendix "B" and hereby ratifies said recommendations contained on Appendix A and B.

**BE IT FURTHER RESOLVED**, that the Legislature hereby authorizes the Sullivan County Treasurer, on behalf of the Committee to notify the property owners regarding approval/denial of their respective appeals.

**Moved by Mr. Benson, seconded by Mr. Rouis**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

Appendix A is attached at the end of these minutes.

**RESOLUTION NO. 173-14 INTRODUCED BY THE EXECUTIVE COMMITTEE TO URGE THE STATE GOVERNMENT TO ENACT LEGISLATION TO DELAY THE EFFECTIVE DATE OF THE NON-PROFIT REVITALIZATION ACT OF 2013**

**WHEREAS**, the Sullivan County Legislature "Legislature" has been made aware of enactment of The Non-Profit Revitalization Act of 2013 (the "Act"), which significantly amends the New York Not-for-Profit Corporation Law; and

**WHEREAS**, the Act was signed into law on December 18, 2013, and most provisions of the Act are to take effect July 1, 2014; and

**WHEREAS**, the Legislature recognizes that one of the primary goals of the Act was to simplify the formation and management of non-profits in New York; and

**WHEREAS**, the Act will require non-profits, among other things, to amend their bylaws in several ways, adopt or amend conflict of interest policies, require directors, officers, key employees and committee members to submit conflict of interest statements, and reorganize their committees, all by July 1, 2014; and

**WHEREAS**, non-profits will require time in order to adequately deliberate and reach consensus on how to best comply with the requirements of the Act; membership organizations will require even more time to obtain the approval of their members; and

**WHEREAS**, the Legislature recognizes that non-profits are a large and vital sector of the economy of Sullivan County and their efficient operation is of vital interest to the county.

**NOW THEREFORE, BE IT RESOLVED**, the Sullivan County Legislature hereby expresses its concern that there is not sufficient time for non-profits to adequately and responsibly comply with the requirements of the Act by the effective date of July 1, 2014 and urges the State government to enact legislation to delay the effective date of the Act until January 1, 2015, to afford non-profits more time to adequately and responsibly comply with the requirements of the Act; and

**BE IT FURTHER RESOLVED**, that the Clerk to the Sullivan County Legislature forward official copies of the resolution to the Honorable Andrew M. Cuomo, Governor of the Great State of New York; Honorable John J. Bonacic, State Senator representing the 42<sup>nd</sup> Senatorial District, the Honorable Aileen M. Gunther, Assemblywoman representing the 100<sup>th</sup> Assembly District, 101<sup>st</sup> Assembly District Claudia Tenney, and the New York State Association of Counties (NYSAC).

**Moved by Mr. Rouis, seconded by Ms. Vetter**, put to a vote, unanimously carried and declared duly adopted on motion April 24, 2014.

**Recognition of Legislators:**

1. Mrs. Gieger expressed her thoughts on the Clime Action Plan.
2. Mrs. Edwards thanked the Probation staff for their recent proposal.

There being no further business, Mrs. LaBuda, moved to adjourn, seconded by Mrs. Gieger. The meeting was declared closed at 2:42PM, subject to the call of the Chairman.

AnnMarie Martin, Clerk to the Legislature

SULLIVAN COUNTY HISTORICAL SOCIETY  
2013  
SULLIVAN COUNTY HISTORY MAKER AWARD



Presented In Memory Of  
GLADYS R. OLMSTED, R.N.  
1924-1997  
Founder  
Sullivan County Public Health Nursing Service



A visionary nurse leader who  
dedicated her talents, skills, and  
abilities to improving the individual, family,  
and community health in Sullivan County.  
Her high standards of professional excellence  
were an inspiration to all who knew her.

April 2014

Modifications to the 2014 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-1165-47-4724	DEPT DRUG FORFEITURE PROCEEDS NYS			5,000	
A-1165-47-4724	DEPT DRUG FORFEITURE PROCEEDS NYS				
A-1165-R2626-R307	FORFEITR CRIME PROCDs STATE	5,000		10,000	
A-1165-R2626-R307	FORFEITR CRIME PROCDs STATE				
A-1320-42-4203	OFFICE OFFICE SUPPLIES	10,000			
A-1320-47-4710	DEPT DEPT MISC/OTHER			40	
A-1325-14-43-4301	COMPUTER SUPPLIES				
A-1325-14-43-4301	COMPUTER SUPPLIES				
A-1325-14-47-4703	DEPT DUES			10	
A-1325-14-47-4710	DEPT DEPT MISC/OTHER			240	
A-1330-205-42-4203	OFFICE OFFICE SUPPLIES				240
A-1330-205-42-4203	OFFICE OFFICE SUPPLIES				
A-1330-205-42-4207	OFFICE FURNITURE			240	
A-1330-205-42-4207	OFFICE FURNITURE				
A-1343-42-4203	OFFICE OFFICE SUPPLIES			10	
A-1343-47-4710	DEPT DEPT MISC/OTHER				40
A-1410-10-43-4301	COMPUTER SUPPLIES			40	
A-1410-10-47-4710	DEPT DEPT MISC/OTHER				1,200
A-1620-197-44-4404	UTILITY PROPANE			1,200	
A-1620-197-44-4404	UTILITY PROPANE			2,300	
A-1620-197-44-4404	UTILITY PROPANE			1,000	
A-1620-197-44-4404	UTILITY PROPANE			600	
A-1620-197-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			125	
A-1620-21-45-4526	SPEC DEPT SUPPLY PAINT			600	
A-1620-21-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				600
A-1620-22-44-4402	UTILITY FUEL OIL				2,300
A-1620-22-44-4402	UTILITY FUEL OIL				2,445
A-1620-22-44-4402	UTILITY FUEL OIL				725
A-1620-22-44-4404	UTILITY PROPANE				725
A-1620-22-45-4505	SPEC DEPT SUPPLY BLDG/PROP MAINTENANCE				750

April 2014  
 Modifications to the 2014 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-1620-22-45-4526	SPEC DEPT SUPPLY PAINT			300	
A-1620-22-45-4527	SPEC DEPT SUPPLY MISC STONE			100	
A-1620-22-45-4549	SPEC DEPT SUPPLY SAFETY			450	
A-1620-22-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				100
A-1620-22-47-4720	DEPT LABORATORY/XRAY EXPENSE			720	
A-1620-23-45-4541	SPEC DEPT SUPPLY TOOLS			1,200	
A-1620-23-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				1,200
A-1620-24-45-4549	SPEC DEPT SUPPLY SAFETY			100	
A-1620-24-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				100
A-1620-26-45-4526	SPEC DEPT SUPPLY PAINT			50	
A-1620-26-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				50
A-1620-27-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				550
A-1620-27-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				115
A-1620-28-45-4526	SPEC DEPT SUPPLY PAINT			500	
A-1620-28-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			15	
A-1620-28-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			50	
A-1620-28-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			100	
A-3110-29-21-2105	FIXED AUTOMOTIVE EQUIP			25,000	
A-3110-29-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY				1,000
A-3110-29-45-4549	SPEC DEPT SUPPLY SAFETY			1,000	
A-3110-29-R3389-R167	ST AID PUBLIC SAFETY DEPARTMENTAL AID	25,000			
A-3140-16-41-4106	AUTO/TRAVEL REPAIRS/MAINTENANCE				100
A-3140-16-42-4207	OFFICE FURNITURE			275	
A-3140-16-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL				275
A-3140-17-47-4708	DEPT INSURANCE			100	
A-3150-45-4506	SPEC DEPT SUPPLY PUBLIC SAFETY				3,500
A-3150-45-4510	SPEC DEPT SUPPLY CLEANING/FOOD PREP				1,000
A-3150-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			4,500	
A-4010-33-43-4311	COMPUTER WEBINAR AND RELATED EXPENSES			500	

April 2014  
 Modifications to the 2014 Sullivan County Budget

Account Code	Account Description	Revenue		Appropriation	
		Increase	Decrease	Increase	Decrease
A-4010-33-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL				1,500
A-4010-33-47-4774	DEPT PUBLIC HEALTH EDUCATION			1,000	
A-4010-35-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			2,000	
A-4010-35-R3401-R167	ST AID PUBLIC HEALTH DEPARTMENTAL AID	2,000			
A-4010-36-41-4102	AUTO/TRAVEL LODGING				
A-4010-36-47-4703	DEPT DUES				169
A-4010-44-40-4001	CONTRACT AGENCIES			169	
A-4010-44-40-4005	CONTRACT DIETICIAN/NUTRITIONIST SERVICES			4,000	
A-4010-44-42-4203	OFFICE OFFICE SUPPLIES			300	
A-4010-44-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			2,000	
A-4010-44-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL			1,000	
A-4010-44-47-4774	DEPT PUBLIC HEALTH EDUCATION			2,000	
A-4010-44-R3401-R167	ST AID PUBLIC HEALTH DEPARTMENTAL AID	5,300			
A-4046-42-4203	OFFICE OFFICE SUPPLIES			240	
A-4046-47-4742	DEPT MEDICAL - DENTAL				240
A-4050-44-4406	UTILITY WIRELESS COMMUNICATIONS			1,533	
A-4050-47-4774	DEPT PUBLIC HEALTH EDUCATION				1,533
A-4082-10-1011	PERSONAL SERV REGULAR PAY				2,000
A-4082-41-4102	AUTO/TRAVEL LODGING			1,000	
A-4082-41-4105	AUTO/TRAVEL REGISTRATION FEES			1,000	
A-4220-42-4203	OFFICE OFFICE SUPPLIES			500	
A-4310-42-4203	OFFICE OFFICE SUPPLIES				500
A-4320-40-45-4507	SPEC DEPT SUPPLY MEDICAL/CLINICAL				100
A-4320-40-47-4701	DEPT RENTALS				100
A-5610-44-4402	UTILITY FUEL OIL				300
A-5610-44-4404	UTILITY PROPANE			225	
A-5610-44-4404	UTILITY PROPANE			300	
A-5610-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			25	
A-5610-45-4537	SPEC DEPT SUPPLY DIESEL FUEL			1,450	



April 2014  
 Modifications to the 2014 Sullivan County Budget

Account Code	Account Description	Revenue	Revenue	Appropriation	Appropriation
		Increase	Decrease	Increase	Decrease
A-5610-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				1,700
A-6010-38-40-4008	CONTRACT LEGAL SERVICES			950	
A-6010-38-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER				950
A-7110-39-42-4201	OFFICE ADVERTISING			155	
A-7520-42-4201	OFFICE ADVERTISING			80	
A-7520-45-4503	SPEC DEPT SUPPLY RECREATION				235
A-7610-87-40-4024	CONTRACT PERSONAL CARE				5,250
A-7610-87-47-4776	DEPT EISEP RELATED EXPENSES			5,250	
A-8020-90-47-4763	DEPT NEW INITIATIVES			100,000	
A-8020-90-R3989-R167	ST AID HOME/COMM ASSIST DEPARTMENTAL AID	100,000			
	<b>General Fund Total</b>	<b>147,300</b>	<b>-</b>	<b>182,367</b>	<b>35,067</b>
D-3310-45-4512	SPEC DEPT SUPPLY GLASS BEADS				4,100
D-3310-45-4513	SPEC DEPT SUPPLY SIGN MATERIAL				100
D-3310-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				20
D-3310-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			4,100	
D-3310-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			100	
D-5110-45-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER				140
D-5110-45-45-4518	SPEC DEPT SUPPLY ROAD SURFACE TREATMENT			12,000	
D-5110-45-45-4536	SPEC DEPT SUPPLY WINTER MIX PATCH				12,000
D-5110-45-47-4710	DEPT DEPT MISC/OTHER			140	
	<b>Road Fund Total</b>	<b>-</b>	<b>-</b>	<b>16,360</b>	<b>16,360</b>
DM-5130-49-44-4404	UTILITY PROPANE			1,500	
DM-5130-49-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				1,500
	<b>Road Machinery Fund Total</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>

## Schedule A

AGENCY	Committee Jurisdiction
<b>Category A</b>	
Sullivan County Legal Aid Panel Inc	Public Safety
Sullivan County Conflict Legal Aid	Public Safety
<b>Category B</b>	
Sullivan County Community College - Contribution	Government Services
Sullivan County Visitors Association	Community and Economic Development
Cornell Cooperative Extension	Government Services
Soil and Water Conservation District	Public Works
<b>Category C</b>	
Boys and Girls Club	Health and Family Services
YMCA of Middletown NY INC	Health and Family Services
Partnership for Economic Development	Community and Economic Development
Sullivan Alliance for Sustainable Development	Agriculture and Sustainability
Sullivan County ARC	Health and Family Services
Dream Tank	Public Safety
Head Start	Executive Committee
CACHE	Executive Committee
Delaware Valley Arts Alliance	Executive Committee
C.A.T.S.	Community and Economic Development
Sullivan County Sportsmen's Federation	Executive Committee
Library Alliance	Executive Committee
Delaware Highlands Conservancy(The Eagle Institute )	Executive Committee
Literacy Volunteers	Executive Committee
Sullivan County Long Beards	Executive Committee
Upper Delaware Scenic Byway	Planning and Environmental Management

**RECOMMENDED APPRC APPENDIX A**

TOWN	SBL	CLASS COD	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE	New Bill	IMPACT
Cohecton	14.-2-12.2	590	NYSDEC	Reg 3 Headquarters 21 So Putt Corners Rd	New Paltz, NY 12561	\$ 300.00	\$ -	\$ 300.00
Fremont	33.-1-18.2	590	Town of Fremont		Fremont Center, NY 12736	\$ 300.00	\$ -	\$ 300.00
Fremont	30.-3-7	590	Town of Fremont		Fremont Center, NY 12736	\$ 120.00	\$ -	\$ 120.00
Mamakating	47.-1-54	620	St Josph Chapel	c/o Sr Mary Joseph PO Box 205	Round Top, NY 12473	\$ 120.00	\$ -	\$ 120.00
Mamakating	57.-12-14	314	Lawrence Barnes	259 Yankee Lake Road	Wurtsboro, NY 12790	\$ 120.00	\$ -	\$ 120.00
Thompson	25.-1-35	417	Ben Zucker	1435 43rd St	Brooklyn, NY 11219	\$ 240.00	\$ 120.00	\$ 120.00
								\$ 1,080.00

**RECOMMENDED DENIAL LIST**

TOWN	SBL	CLASS CODE	PRIMARY OWNER	ADDRESS	TWN ST ZIP	FEE
Forestburgh	30.-1-20.1	620	St. Thomas Aquinas Church	1 Forestburgh Road	Forestburgh, NY 12777	\$ 120.00
Lumberland	6.-9-10	210	Donna Vannatta	PO Box 341	Glen Spey, NY 12737	\$ 120.00
Lumberland	7.-9-7	210	Sonia Friberg	39 Elk Trail	Glen Spey, NY 12737	\$ 120.00
Rockland	43.-1-8.2	240	Patricia Twaite	PO Box 564	Roscoe, NY 12776	\$ 120.00
Thompson	119.-8-5	210	Heather Berg	33 Edwards Ave	Monticello, NY 12701	\$ 120.00
Thompson	25.-1-4	417	Ben Zucker	1435 43rd St	Brooklyn, NY 11219	\$ 1,800.00

### §140-3.2.1. BEST VALUE

Pursuant to General Municipal Law §103(1) purchase contracts or public works contracts (except those subject to New York State Labor Law Article 8) may be awarded on the basis of the Best Value to the Bidder that optimizes quality, cost and efficiency, among responsive and responsible Bidders. Local Law 1 of 2014 permits the Director of Purchasing to utilize a “Best Value” option when seeking to purchase goods and services on behalf of the County.

Best Value solicitations shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. The basis of award of the solicitation shall identify the relative importance and/or weight of the overall technical criterion to be considered to determine Best Value. The evaluation may also identify a quantitative factor for small businesses or certified minority – or women-owned business enterprises, as defined in Executive Law §300 (1), (7), (15) and (20). The basis of award shall reflect, wherever possible, objective and quantifiable analysis. Documentation in the procurement record shall, where practicable, include a quantification of the application of the evaluation criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that Best Value will be achieved.

Goods and services procured and awarded on the basis of Best Value are those that the County determines will be of the highest quality while being the most cost efficient as offered by responsive and responsible bidders. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: product or service features, quality, durability, reliability, product performance criteria, quality of craftsmanship, cost and extent of maintenance, useful lifespan, availability of replacement parts, availability of maintenance contractors, warranties, proximity to the end user if distance or response time is a significant factor, references, past performance, organization and staffing, and financial capabilities.

If Best Value is authorized as a procurement method eligible for piggybacking consideration, then any potential piggyback contract should be evaluated for substantial compliance with the above. All procurements based upon Best Value are subject to review by the Director of Purchasing or her designee, and approval by the Director of Purchasing, in consultation with County Manager and the impacted Department or Division head.

### §140-3.2.3 REPORT REQUIREMENT

For purposes of Best Value and Piggybacking contracts, the Director of Purchasing shall, at least quarterly, provide a written summary to the County Legislature of contracts awarded.

**§140-3.4. Contracting for professional services.**

**C. Purchases Not Subject to Competitive Bidding.**

Professional Service contracts, for licensed professionals and consultants, other than contracts set forth in §140-3.4 "A" above, and contracts for an amount of \$49,999.99 and under, will be awarded at the discretion of the County Manager, Director of Purchasing and Central Services, or the Deputy County Manager / Commissioner of Management and Budget. One of the below methods should be used to acquire the services at the most advantageous price and condition:

- Written Quotes
- Bid
- Request for Proposals

The Department of Purchasing and Central Services shall determine the most advantageous and cost effective process.

In instances where the above methods are not practical, as agreed upon by the requesting department head, the County Manager, and the County Attorney, the County of Sullivan may enter into an agreement after negotiating with the vendor for professional services.

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**§140-3.4. Contracting for professional services.**

(3) Requests for Proposals (RFP's). Purchases and contracts from \$50,000.00 to \$99,999.99 will require the issuance of a formal Request for Proposal, and the approvals of the County Manager, Deputy County Manager / Commissioner of Management and Budget, and Director of Purchasing and Central Services. Purchases and contracts over \$99,999.99 will require the issuance of a formal Request for Proposal, and the approval of the County Manager, Deputy County Manager / Commissioner of Management and Budget and the Legislature.

**§140-3.6. Purchases not subject to competitive bidding.**

A. The following purchases are not subject to competitive bidding:

- 1) Purchases of \$20,000 or less for commodities, equipment, materials, supplies and services.
- 2) Purchases of \$35,000 or less for public works projects.