

**JOINT MEETING MINUTES
EMERALD CORPORATE CENTER
ECONOMIC DEVELOPMENT CORPORATION
BOARD MEETING
April 7, 2020 – 8:00 AM
Zoom Meeting**

Members Present

Freda Eisenberg
John Konefal
Jay Weinstein
Alan Sorensen

Members Not Present

Marc Baez
Robert Doherty
Joe Perrello
Josh Potosek
Gerald Skoda

Others Present

Kassondra Johnstone

I. Call to Order

Freda Eisenberg called the meeting to order at 8:08 AM without quorum.

II. Approval of Minutes

The approval of minutes will be deferred until the June meeting.

III. Financials

The approval of payments will be deferred until the June meeting.

○ Payments for Approval

▪ Bills Paid

• Dennis Dietrich (Jan. 2020)	\$ 2,206.66
• Verizon (February 2020)	\$ 55.35
• NYSEG (February 2020)	\$ 382.25
• Dennis Dietrich (Feb. 2020)	\$ 2,206.66
• Verizon (March 2020)	\$ 50.35
• NYSEG (March 2020)	\$ 433.67
• Wechsler Pool & Supply Co.	\$ 21.00
• OCL Analytical Services, Inc.	\$ 35.00

▪ Bills to be Paid

• Dennis Dietrich (March 2020)	\$ 2,166.66
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IV. Authorities Budget Office Review

Eisenberg reported that the ABO is still sporadically requesting documents, which the office has been providing. Eisenberg also reported that Baez is unable to sign the fiduciary responsibility form, which the reviewers have noticed. The board will need to search for a replacement member.

V. Corporate Park Property

- KW Commercial Contract: Eisenberg reported that the KW Realty contract expired on April 1, and opened discussion regarding whether the contract should be renewed or if an RFP should be released to determine other options. Sorensen asked how many leads had been generated through KW marketing. Eisenberg reported that only one significant lead had been identified and that while the website had hits, those hits were not being converted into leads or offers. The group agreed that it would be better to issue an RFP with a short turnaround time to see what kind of response we could get.
- Maintenance: Eisenberg reported that Sazoff and Sons Landscaping was still contracted to do regular maintenance at the site and sign properties. Johnstone confirmed that the negotiated rate from 2019 is unchanged, and that Sazoff is going to inspect the property and remove and store deer fence in the next couple weeks.

VI. Water Company

Eisenberg reported that the County has hired an attorney to assist in establishing a water district and they will be guiding the County on what steps need to be taken. One of those steps is an engineering analysis. The County Manager has asked the Division of Public Works whether it could provide those services, but there's been no confirmation as of this date. Preliminary calculations show that a connection to 300 new residential units, as are being proposed adjacent to the corporate park, billed at the current rate would generate positive revenue.

VII. Committee Meetings

Due to attendance, the meetings of the Audit and Governance Committees are postponed until the June meeting.

VIII. Next Steps

The next regularly scheduled board meeting will be held on Thursday, June 11, 2020 at 8AM in the Planning Office

IX. Adjournment

On a motion made by Eisenberg, seconded by Sorensen, the meeting was adjourned at 8:18 AM.