



**COUNTY OF SULLIVAN  
REAL PROPERTY TAX SERVICES  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET  
PO BOX 5012  
MONTICELLO, NY 12701**

**APPLICATION FOR OBTAINING A NEW 911 ADDRESS  
FOR A Non-Structural Site or Public Gathering Site**

Date: \_\_\_\_\_

**This application, including all site plans, must be submitted to the Real Property Tax Services 911 Addressing Center before an address can be assigned. An incomplete application will not be assigned an address.**

1. Building Permit No. (If Appropriate)
  2. A full scale copy of the approved and filed Site Plan showing property lines and location of the proposed structure and driveway. The site plan must include:
    - a. Parcel Boundaries with North Arrow, scale and full legend.
    - b. The street each driveway or parking space is located on
    - c. Township \_\_\_\_\_ Community \_\_\_\_\_
    - d. Post Office \_\_\_\_\_ Zip Code \_\_\_\_\_
    - e. Tax Map Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_
  3. Developer's or Contractor's Name \_\_\_\_\_ Phone \_\_\_\_\_
  4. Email: \_\_\_\_\_
  5. Owner/Res Name \_\_\_\_\_
  6. Primary Mailing Address \_\_\_\_\_
  7. Home Phone No. \_\_\_\_\_ Work Phone No \_\_\_\_\_
  8. Cell Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_
  9. Email \_\_\_\_\_
  10. Description of Buildings:
 

|                           |              |        |       |          |         |         |       |
|---------------------------|--------------|--------|-------|----------|---------|---------|-------|
| a. Single Family Dwelling | Multi-family | Duplex | Other | 1-Story  | 2-Story | 3-Story | Other |
| b. Color of: Exterior     | _____        | Trim   | _____ | Shutters | _____   |         |       |
| c. Covered Porch          | Where?       |        |       |          |         |         |       |
| d. Deck                   | Where?       |        |       |          |         |         |       |
| e. Garage                 | Where?       |        |       |          |         |         |       |
- Is the House Visible from the road?      Yes    No
- Comments:

**Send to      SULLIVAN COUNTY REAL PROPERTY SERVICES  
ATTN: 911 Addressing Center  
PO BOX 5012  
100 North Street  
Monticello, NY 12701  
[911Addressing@sullivanny.us](mailto:911Addressing@sullivanny.us)**