

Sullivan County Department of Public Health

<u>Title:</u> The Outcome and Assessment Information Set (OASIS)	Original Approval: 9/00
<u>Number:</u> DP-08	Reviewed/ revised: 10/03, 8/04, 11/05, 4/09, 2/22, 3/24
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Statement/ Purpose:

To ensure a comprehensive assessment that accurately reflects the patient's current health status.

Authority:

Centers for Medicare and Medicaid Services

Application:

RN, PT, OT, ST

Terminology:

Responsible Party:

Public Health Director

Cross-Reference:

Admission to CHHA, Discharge process from agency, Quality Standards

Procedure:

OASIS data will be collected by agency staff on all patients age 18 or over regardless of payment source with the exception of:

- A) pre / postpartum patients
- B) PRI /PCA evaluations

OASIS data will be collected at the following time points:

- A) initial visit (SOC)
- B) recertification visit 56-60 days after the initial visit
- C) transfer to inpatient facility
- D) following an inpatient stay (ROC)
- E) discharge/ death at home

For staff education:

- All licensed clinicians will receive OASIS training.
- All licensed clinicians will be provided with current OASIS assessments and will be updated periodically at staff meetings.
- A current copy of the OASIS users guide will be kept in the agency.

For data collection:

Start of care (SOC)

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- Initial visit by the clinician will be made within 24-48 hours of completed referral or discharge from a facility, unless otherwise specified by the Primary Care Provider (PCP) or requested by the patient/family.
- Documentation is required for ANY delay in the start of care
- A complete assessment of the patient is done at the start of care and it is to include any and all baseline measurements, vital signs, and weight.
- The OASIS assessment is to be completed the same day as the assessment and locked within 5 days.
- The PCP will be notified and informed of the assessment findings and services that are to be provided. The clinician will review the Plan of Care, verify the medication list, and verify the patient's diet.

Recertification /Follow up

- The clinician is responsible for tracking the certification dates
- The recertification visit must be completed between days 56-60 of each certification period.
- Physician orders (485) are to be generated and shall include a 60-day summary (486) report for the PCP.
- If a patient is hospitalized after recertification is completed and remains inpatient on the 1st day of the new certification period, they must be discharged and then re-admitted when they return to the community.

Transfer to inpatient facility

- The clinician will complete a transfer to inpatient facility when the patient has been admitted to a facility. The clinician must confirm the admitting date, diagnosis and status of admission. Transfer to inpatient should not be performed for those patients under observation status. The patient must be admitted to the hospital for more than 24 hours for a transfer to inpatient to occur.
- The case managing clinician is responsible to notify all services of the hospital admission.
- The clinician will complete the Transfer Summary within two days of notification of admission to facility. This document will be forwarded to that facility.
- If the patient remains in the hospital on the 60th day of the certification period, discharge from the agency occurs, additional OASIS assessment is not necessary.

Resumption of care (ROC)

- The clinician is responsible to complete a ROC when the patient has been discharged from the facility and has a current episode with the agency. Referral from the discharging facility or MD is required for ROC.
- Upon receiving referral for ROC, Intake reviews record to ensure transfer to inpatient facility was completed and that certification period is active.
- OASIS SOC/ROC is to be completed by the clinician. The SOC date does not change, the ROC date must be filled in.
- Interim orders will be generated for the remainder of the certification period noting any changes to the plan of care.
- If the ROC visit is made between days 56-60 of the certification period, it will apply to the current episode and the subsequent episode. The clinician is to generate a 485 and a 60-day summary (486) for the subsequent episode. The ROC OASIS document shall stand as assessment for recertification.
- Notify PCP of the ROC, services provided, medication clarification and any other changes in the patient's care.

Discharge/ Death at home OASIS

- Discharge OASIS should be completed at the last home visit and may be completed by any discipline.
- Complete the discharge summary and forward a copy to the patient, patient designated representative and any physician involved in patients care during the home care admission within five days of discharge.
- If the patient dies at home, the appropriate OASIS is completed within 48 hours of agency notification.