

Sullivan County Department of Public Health

<p><u>Title:</u> Medication and Biologics Management- Diagnostic and Treatment Center</p> <p><u>Number:</u> DT-13</p> <p><u>Page Number:</u> 1 of 2</p>	<p>Original Approval: 12/16</p> <p>Reviewed/ revised: 1/19, 12/19, 1/20, 5/24</p>
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Statement/ Purpose:

To establish guidelines for safe and effective management of medications and biologics in the D & T Center.

Authority:

Title 10 NYCRR Department of Health Rules and Regulations, Section 752-1.5 Pharmaceutical Provisions: Section 752-1.5 (b-e); New York Education Law, Article 137, Section 6807, Subdivision 2: Exempt persons; special provisions; New York State Nurse Practice Act

Application:

All Article 28 Diagnostic and Treatment Center Registered Nurses

Terminology:

Responsible Party:

Public Health Director

Cross-Reference:

Medical Waste and Sharps Transport and Disposal, Accident or Incident Reporting, Pharmacy Consultant

Procedure:

1. A qualified pharmacy consultant will assist in the development of policies and procedures for providing medications and biologics at the Diagnostic & Treatment Center, and will conduct an annual on-site monitoring of pharmaceutical operations.
2. Medications and biologics will be obtained from approved vendors. Upon delivery, staff will ensure that the quantity received was the quantity ordered, that items are in appropriate condition and are not expired.
3. Expired and/or deteriorated medications and biologics are destroyed in accordance with professional standards of pharmacy practice and according to manufacturer's instructions.
 - a. A designated staff member will attempt to return expired, deteriorated, and/or unused medications to the original vendor, seeking to obtain reimbursement and/or credit for the unused medication if applicable. If the original vendor is unwilling to accept returned medication, the medication is stored in a secure location and included in the next medical waste pick-up.
 - b. The waste disposal company used by SDCPH for medical waste disposal may accept uncommon medications or biologics. The designated DSI nurse shall contact the disposal company to confirm this prior to including uncommon or questionable medications or biologics in the medical waste for pick up.
4. All medications and biologics are stored according to manufacturer's instructions and remain in secure locations away for access by the general public.

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5. All medications and biologics are stored in the medication rooms. The medication room door is close and locked at all times. Keys for the medication room and the refrigerators are kept in a secure location.
6. Medications and biologics are administered under the direct order of a provider. Medications may be dispensed by a licensed provider in accordance with Article 137, Section 6807 of the New York Education Law.
 - a. All drugs shall be dispensed in a container labeled with the name and address of the dispenser and patient directions for use, and date of delivery, and in addition, such drug shall bear a label containing the proprietary or brand name of the drug and, if applicable, the strength of the contents, unless the person issuing the prescription specifically states on the prescription in his own handwriting that the name of the drug and the strength thereof should not appear on the label (New York Education Law, Article 137, Section 6807, Subdivision 1).
7. Adverse drug reactions are to be reported to the practitioner responsible for the patient and documented in the medical record and reported to the appropriate regulatory agency when necessary.