

SULLIVAN COUNTY PUBLIC HEALTH SERVICES

<p><u>POLICY:</u> NARCAN LEAVE BEHIND PROGRAM (ADMINISTERED THROUGH THE SULLIVAN COUNTY OPIOID OVERDOSE PREVENTION PROGRAM (SCOOP))</p> <p><u>PURPOSE:</u> The program authorizes registered EMS agencies who have either responded to an individual experiencing an opioid-related overdose (at-risk person), or someone they believe may be otherwise at risk of opioid overdose, to leave behind an Opioid Overdose Prevention Kit with either the at-risk person or with family members, friends, or other persons who are in a position to assist the at-risk person. This program will expand the accessibility of Narcan within the community and decrease patient mortality and morbidity by reducing the amount of time before Narcan is administered to a person experiencing an opioid overdose.</p> <p><u>RESPONSIBLE PARTY:</u> The Sullivan County Opioid Overdose Prevention Program (SCOOP) Director or his/her designee will oversee all activities of the Narcan Leave Behind Program. The Narcan Leave Behind program will follow the guidelines set forth by New York State Department of Health and the SCOOP. Each participating EMS agency will be responsible for maintaining accurate usage and administration and report all usage to the SCOOP Director.</p> <p>Sullivan County Public Health Services Registered Opioid Overdose Provider Certificate No. 200</p>	<p>Original Approval: 11/21</p> <p>Reviewed:</p> <p>Revised: Revised:</p>
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Overview

In conjunction with Sullivan County Public Health Services (SCPHS), the HOPE and Education Pillar of the Sullivan County Drug Task Force, and the Sullivan County Bureau of EMS, all Sullivan County ambulance services are eligible to participate in a “Narcan Leave Behind Program”. This program allows EMS agencies to allow providers to leave behind an opioid overdose treatment kit when in a situation where they believe opioids may be used and the victim will benefit from a naloxone (Narcan) administration.

The use of opioid overdose treatment kits has been proven to decrease patient mortality and morbidity by reducing the “down time” of overdose patients. This reduction of down time also decreases rates of hospitalization, as well as the costly long-term care from anoxic brain injury.

NYS Public Health Law Section 3309(2) allows registered programs to train community members (lay responders), other paraprofessionals, professionals, clients or patients and their families on how to recognize and respond to an overdose, and to distribute naloxone (Narcan). Training provided by an Authorized Opioid Overdose Prevention Program shall not constitute the unlawful practice of a profession or other violation under Title 8 of Education Law or Article 33 of Public Health Law.

Training and Credentialing Members

- Each EMS agency participating in the Narcan Leave Behind Program must first register with the Sullivan County Opioid Overdose Prevention Program.
- All responders will be required to attend a “Just in Time” training class offered by SCOOP. Whenever possible, this will be completed with the biyearly Narcan refresher trainings. Along with standard Narcan training curriculum, the training will include Sullivan County specific information including the HOPE Referral and Information Line, services available within the county, and current harm reduction practices and language to reduce stigma associated with substance use disorder. The training will also include guidelines for “Just in Time” training which will be provided at the overdose scene. A certificate of completion will be presented at the end of the training to be kept on file with the SCOOP and the participating agency. All Narcan certification, recertification and “Just in Time” training records will be maintained by the SCOOP in accordance with NYS DOH guidelines.
- Each agency is responsible for designating a representative / liaison for communication between the agency and the SCOOP and provide the liaison name to the SCOOP. Any changes to the liaison will be reported immediately to the SCOOP. The representative will be responsible maintaining training records and Narcan Leave Behind inventory and usage records and report usage to the SCOOP at least quarterly.
- The “Just in Time” training that will be provided to each agency will be developed collaboratively between the SCOOP and Sullivan County Bureau of EMS and will be consistent with guidelines set forth by the New York State Department of Health. The training will include, at a minimum:
 - How to recognize an opioid overdose;
 - How to respond to an opioid overdose by:
 - Verifying non-responsiveness of the overdosed individual through doing a sternal rub or similar stimulus;
 - Administering at least one formulation of naloxone;
 - Calling 911;
 - Providing rescue breathing or CPR if these techniques are taught or otherwise known;
 - Administering a second dose of naloxone 2-3 minutes after the first dose if the individual has not become responsive;

- Placing the non-responsive individual in the recovery position after naloxone administration if:
 - Rescue breathing or CPR is not being performed; or if
 - The non-responsive person is being left alone.
 - Providing appropriate aftercare, which includes:
 - Informing—or having someone else inform--EMS of the situation, including that naloxone has been administered, specifying the quantity and formulation;
 - Discouraging the revived individual from using more opioids to treat withdrawal symptoms brought on by the naloxone;
- Treatment and other community resources available within Sullivan County
- Current harm reduction programs and language to reduce stigma associated with substance use.
- Reviewing expiration date and appropriate storage requirements for the Opioid Overdose Prevention Kit with the receivers. Directions and contact information for replacing expired kits will be included in the kit.
- A community user Narcan Usage reporting form will be included in the kit. All recipients will be encouraged to submit this report as a means of replacing used Narcan kits.

Naloxone (Narcan) Supply

- The only Naloxone (Narcan) issued through this program will be the single step 4 mg in 0.1 ml nasal formulation. The Naloxone will be provided to participating agencies by Sullivan County Public Health Services through the SCOOP. This will be provided free of charge to EMS agencies provided the state continues the current Narcan program.
- This kit will be supplied to EMS agencies for the purpose of the Narcan Leave Behind Program and shall remain separate from agency Narcan kits used for on scene overdose reversals. The supplies will be designated as NLB in inventory controls maintained by the SCOOP. Participating agencies must also maintain separate records of NLB kits distribution. Upon use and documentation of distribution of the NLB kits, these kits will be replaced by the SCOOP. The use and distribution on NLB kits will be coordinated with Sullivan County Bureau of EMS.
- The Opioid Overdose Prevention Kits will be assembled by Sullivan County Public Health Services and SCOOP staff. The kits will contain, at a minimum:
 - A bag or other container identified as a Opioid Overdose Prevention Kit containing all materials
 - 2 doses of Narcan – the single step 4 mg in 0.1 ml nasal administration
 - Face shield
 - Gloves
 - Narcan administration instruction card
 - Information on resources available in Sullivan County

Opioid Overdose Prevention Kit Distribution

- EMS agencies who have either responded to an individual experiencing an opioid-related overdose, or someone they believe may be otherwise at risk of opioid overdose may leave behind

an Opioid Overdose Prevention kit. This kit may be left with the at-risk person, family, friends, or others who may be in a position to assist the at-risk person.

- EMS personnel present at the scene will determine if there was, or potentially was, an opioid-related overdose. After patient care is complete, the credentialed agency staff may offer the prevention kit to those on scene.
- If Narcan was administered prior to EMS arrival, the prevention kit can be left with the person who used the Narcan kit.
- If the at-risk person refuses medical attention (RMA), the kit may still be left directly with the at-risk person, or a bystander in a position to assist the at-risk person.
- All Opioid Overdose Prevention Kits that are distributed must be accompanied with a brief “Just in Time” training to those receiving the kits. This instruction must include express directions to call 911 if and when the kit is used.
- The Opioid Overdose Prevention kits may be carried in any agency owned vehicle as long as they are stored separately from the kits issued directly to the agency to reverse an overdose.
- These kits should not be used during EMS treatment of an overdose except when absolutely necessary. If the use of the Leave Behind kit is necessary, the use of the kit must be documented on agency inventory control and reported to the SCOOP as soon as possible. A Narcan usage report must be sent to the SCOOP for the Narcan that was administered from the Narcan Leave Behind inventory.

Documentation

- Documentation is key to the success of the program. EMS and SCOOP must be able to track the number of doses that are distributed by EMS through the Narcan Leave Behind Program.
- A Narcan Leave Behind Program usage form must be completed and submitted to Sullivan County Public Health Services and SCOOP every time a kit is left behind. This form will be completed online and submitted directly to the SCOOP. Each agency liaison will be responsible for ensuring all members complete this form after every Leave Behind distribution.
- If the EMS agency’s ePCR program provides for documenting “leave behind naloxone”, the agency will document on the ePCR and/or document “leave behind naloxone” on your paper PCR.