

**SULLIVAN COUNTY GOVERNMENT**  
**Office for the Aging**  
100 North Street, PO Box 5012  
Monticello, New York 12701  
Tel: (845) 807-0241  
Fax: (845) 807-0260

**HIICAP Intake Form**  
**Health Insurance Information, Counseling, and Assistance Program**

**PLEASE PRINT CLEARLY**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Best number[s] to reach you at:

\_\_\_\_\_

Married: Yes No

**If yes, be sure to include income for spouse below.**

**Medicare #:**

\_\_\_\_\_

**Medicare effective dates from card:**

HOSPITAL (PART A) \_\_\_/\_\_\_/\_\_\_\_\_

MEDICAL (PART B) \_\_\_/\_\_\_/\_\_\_\_\_

**ALL Monthly GROSS Income, List Source[s]:**

\_\_\_\_\_

\_\_\_\_\_

Do you have a Medicare.gov account? Yes No

Username:

Password:

Are you a member of EPIC? Yes No

EPIC ID# \_\_\_\_\_

**Medicaid Status:** Yes No

Active \_\_\_\_\_

Pending \_\_\_\_\_

***I would like assistance with the following (please check):***

\_\_\_\_\_ Medicare Part D plan

\_\_\_\_\_ Medicare Supplemental Plans

\_\_\_\_\_ Completing enrollment in Medicare Part A/B

\_\_\_\_\_ Medicare Advantage Plans

\_\_\_\_\_ Something else

***I currently have the following insurance coverage:***

\_\_\_\_\_

## Prescription Medications

*List all prescription drugs. Please print clearly in blue or black ink. See example below.*

| <i>Drug Name</i>                                | <i>Dosage (mg/mcg)</i> | <i>Frequency</i> | <i>Tab/Capsule</i> |
|---|------------------------|------------------|--------------------|
| Example: <u>Simvastatin (generic for Zocor)</u> | <u>25 mg</u>           | <u>one/day</u>   | <u>cap</u>         |
| 1. _____  | _____                  | _____            | _____              |
| 2. _____  | _____                  | _____            | _____              |
| 3. _____  | _____                  | _____            | _____              |
| 4. _____  | _____                  | _____            | _____              |
| 5. _____  | _____                  | _____            | _____              |
| 6. _____  | _____                  | _____            | _____              |
| 7. _____  | _____                  | _____            | _____              |
| 8. _____  | _____                  | _____            | _____              |
| 9. _____  | _____                  | _____            | _____              |
| 10. _____                                       | _____                  | _____            | _____              |
| 11. _____                                       | _____                  | _____            | _____              |
| 12. _____                                       | _____                  | _____            | _____              |
| 13. _____                                       | _____                  | _____            | _____              |
| 14. _____                                       | _____                  | _____            | _____              |
| 15. _____                                       | _____                  | _____            | _____              |

**If additional space is needed, please continue on a separate piece of paper.**

*Please list the pharmacies you use and where they are located.*

Pharmacy name \_\_\_\_\_ Town/village \_\_\_\_\_

Pharmacy name \_\_\_\_\_ Town/village \_\_\_\_\_

*Please Sign/Date* \_\_\_\_\_

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**Office Use Only**

HIICAP Counselor \_\_\_\_\_ Date \_\_\_\_\_

Notes:

# HIICAP DISCLAIMER FORM

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I understand that the HIICAP counselor provides health insurance counseling based on information currently available at [www.medicare.gov](http://www.medicare.gov) (the official site of the Plan Finder), and based on information about personal prescription medications I will have provided to the counselor. I also understand that information on the Plan Finder site may not always reflect accurate and/or the most up-to-date information. It is my responsibility to follow up with the plan of my choice to verify coverage, cost, and answer any specific questions pertaining to the plan, prior to enrolling. I understand that the HIICAP counselor cannot advise me to choose one plan over another, and that it is up to me to decide and enroll in a plan of my choice, based on my needs and preferences. If I have reason to believe that the enrollment did not go through for some reason, I will notify the plan and HIICAP counselor right away.

HIICAP utilizes the Medicare.gov Plan Finder to compare Medicare Part D and Medicare Advantage drug plans. Medicare recently released new security requirements when accessing personal information within the Medicare Plan Finder. In order for HIICAP to perform a personal comparison for you, you will need to have an online MyMedicare.gov user account. You may already have one, but if not, a HIICAP counselor can assist you in setting one up.

By having an online MyMedicare.gov user account, you can:

- check your Medicare claims as soon as they are processed,
- find your eligibility, entitlement, and preventive service information,
- check your health and prescription enrollment information,
- view your Part B deductible information, and
- manage your prescription drug list.

For assistance during the Medicare Annual Election Period (AEP), I understand that enrollment in the plan must take place before December 7, or I risk incurring a late enrollment penalty, and/or be without needed coverage until the next opportunity for enrollment occurs.

I will not hold the HIICAP counselor/Sullivan County OFA liable for any or all consequences that will result from (1) my choice of plan, (2) submission of incomplete or incorrect information and/or (3) my delay in submitting for assistance.

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Client's Name ~ Signature

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Date

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Client's Name ~ Print