



Sullivan County Bureau of Fire

Sullivan County Government Center

100 North Street, PO Box 5012

Monticello, NY 12701-5012

Sullivan County Emergency Services Training Center

615 Old White Lake Turnpike

Swan Lake, NY 12783

S.C.E.S.T.C. LIVE FIRE EVOLUTION CHECKLIST

TRAINING DATE:

DOCUMENTATION & NOTIFICATIONS

Notification made to 53-Control/Time & Date of Burn

Written evidence of prerequisite training obtained from Students from outside agencies

PRE-BURN PLANNING

PRE-BURN PLANS AVAILABLE SHOWING THE FOLLOWING:

Site Plan drawing including all exposures

Building plan, including overall dimensions

Floor plan detailing all rooms, hallways and exterior openings

Location of Command Post

Location of emergency escape routes

Location of emergency evacuation assembly areas

Location of ingress and egress routes for emergency vehicles

Position of all apparatus

Position of all hoses, including back-up lines

Available water supply determined

Required fire flow determined for the burn building and exposures

Required reserve flow determined (50% of fire flow)

Apparatus pumps obtained that meet or exceed the required fire flow for the building and exposures

Separate water sources established for attack and back-up hose lines

Periodic weather reports obtained

Parking areas designated and marked for apparatus staging, ambulances and private vehicles

BUILDING PREPARATION

Live Burn Building inspected to ensure structural integrity

Windows checked and operated

Doors checked and operated, opened or closed as needed

BUILDING COMPONENTS CHECKED AND OPERATED:

Roof scuttles/Ventilation chop-out hatches

Automatic ventilators

Mechanical equipment

Lighting equipment

Standpipe/Sprinkler System/Burn Room Monitoring System

Artificial Smoke Distribution System (**NOT TO BE USED DURING LIVE BURN EVOLUTIONS**)

Moveable wall system

Stairways made safe / Railings in place

Unnecessary inside and outside debris removed

Outside steps and fire escapes made safe

FIRE "SETS" PREPARED:

Class A materials only

No flammable or combustible liquids

No contaminated materials

PRE-BURN PROCEDURES	
ALL PATICIPANTS BRIEFED:	
Building layout	
Crew and Instructor assignments	
Safety Rules	
Building evacuation procedure	
Evacuation signal (demonstrate)	
ALL HOSELINES CHECKED:	
Sufficient size for area of fire involvement	
Charged and test flowed	
Supervised by qualified Instructors	
Adequate number of personnel	
NESSASARY TOOLS AND EQUIPMENT POSITIONED	
PARTICIPANTS CHECKED:	
Approved full protective clothing	
Self Contained breathing apparatus	
Adequate SCBA air volume	
All equipment properly donned	
POST-BURN PROCEDURES	
All personnel accounted for	
Remaining fire overhauled, Burn rooms cleaned as needed	
Building inspected for stability and hazards where more training is to follow	
Training critique conducted	
RECORDS AND REPORTS PREPARED AS REQUIRED:	
Account of activities conducted	
Listing of Instructors, Facilitator and Ignition Officer and assignments	
List of other participants	
Documentation of unusual conditions or events	
Documentation of any injuries incurred and treatment rendered	
Documentation of changes or deterioration of Training Center Burn Building	
Student Training Records	
Certificates of Completion	

PRE BURN COMMENTS:	

POST BURN COMMENTS:	

Prepared by:		Date:	
Title:		Date:	
VERIFICATION, NOTIFICATION AND ACKNOWLEDGEMENT			
Lead Instructor:		Date:	
Safety Officer:		Date:	
Facilitator or Designee:		Date:	