



Workforce Development Board of Sullivan, Inc.

Jacob Lerner, Chair
Laura Quigley, Executive Director

Minutes September 10, 2024 - Full Board Meeting

Members Attending: Jacob Lerner- Board Chairman, Dory Alport – Board Vice Chairman, Denise Burgio- Board Treasurer, Jim Boxberger, Heather Brown, Olga Campos, Stacy Cohen, Nicole Congelosi, Robert Dufour, Loreen Gebelein, Christine Goodhart, Linda Kleingardner, Ashley Leavitt, Joan Patterson, Dr. David Potash, Donna Willi.

Others Attending: Laura Quigley- WDB, Executive Director, Jaime Schmeiser – SUNY Sullivan, Sharon Ferber, Division of Community Resources, Administrative Assistant, Krista Berger- Center for Workforce Development, Jibu Kuruvilla – Delaware Valley Job Corps.

This meeting called to order at 8:04 AM. Quorum was met with 16 voting members present.

Board Business:

1. Approval of May, 14, 2024 meeting minutes.
Moved: Heather Brown, Seconded – Stacey Cohen, All in Favor
2. Resolution: The Workforce Development Board of Sullivan County, Inc. meets quarterly. The bylaws provide the authority to the Executive Committee of the Board to approve certain actions impacting WIOA Title IB programs and funds between meetings.
Under the WIOA we are permitted to transfer monies we receive between the Adult and Dislocated Workforce Funding streams to insure all expenses and services are covered and provided. The full Board is informed of all actions at the next quarterly meeting.
The Executive Committee unanimously approved the transfer of \$13,750 of Program Year 2023 Adult funds to Dislocated Worker funds on July 8, 2024.
The transfer does not impede the ability to continue services to those customers who would be eligible for Adult funding.

Motion moved by Stacey Cohen, Seconded by Joan Paterson, All in Favor
3. Directors Report Highlights -Laura Quigley, Executive Director
 - Program Year (PY)2024 allocations have been finalized. The program year runs from July 1, 2024 through June 30, 2025. We received \$ 52,862.00 less than PY2024.
 - The first quarter of PY'24 Workforce Innovation and Opportunity Act (WIOA) funding for Adult and Dislocated Workers programs have been received. The remainder of the allocation will be received in October. The Youth allocation has been received in full.
 - NYS Department of Labor (NYSDOL) is providing local areas who have met and are projected to continue meeting expenditure levels with additional funding. The Center for

Workforce Development (CWD) received an additional \$100,000 of WIOA funding for training and supportive services through June of 2025.

- NYSDOL applied for \$10 million in round three of the Federal National Dislocated Worker Emergency Grant to address the Opioid crisis. The CWD signed on to participate if NYS is awarded. We are still waiting to hear from NYSDOL.
- The NYSDOL has finally provided feedback on the local partner Memorandum of Understanding (MOU). We received request for updates due to changes in signatories and some minor editing. Waiting on final MOU for signatures.
- The CWD applied for Workforce Opportunity for Rural Communities (WORC) grant administered by the USDOL Employment and Training Administration. The grant is in partnership with the Appalachian Regional Commission (ARC), The Delta Regional Authority (DRA) and the Northern Border Regional Commission (NBRC). Sullivan County is part of NRBS. The intent is to address persistent economic stress and create pathways and opportunities for high quality, demand careers for the community members, helping them to remain in the area and thrive. The grant application that was submitted focused on the Health Services industry. The application was submitted on June 20th. We were not awarded this grant. A debriefing phone is being set up with the grant administrators.
- Expansion of the Move Sullivan routes by 3 additional service routes has been approved by the Legislature. Awaiting approval by NYS Department of Transportation.
- Second Quarter ridership for Move Sullivan was 33,154.
- Sullivan County's unemployment rate was 3.5% for July 2024 up from 3.0% from July of 2023.

Full report is attached

4. One Stop Operator Report Highlights – Loreen Gebelein, Director, CWD

- The Automotive Training graduated 13 on 5/30/2024. At this time 6 of the 13 have obtained employment. In discussion with BOCES to hold another training possibly this Fall.
- Home Health Aide classes were scheduled to begin on Sept 23rd, but with only two enrollees, the class has been canceled. CWD will continue to recruit for this class at a later time.
- Contracted with Literacy Volunteers (GED & HSE) & Kathleen Christie (individual counseling) for the 2024-2025 Season for youth enrolled in WIOA Youth program.
- Hired two new employees for WIOA and will also be backup for Temporary Assistance (TA) program.
- Sullivan County is now #1 statewide for participation rate for the TA program.
- In House recruitments will begin again in September.
- All military branches and Delaware Valley Job Corps will be at the Career Center from 2p -4p the 4th Tuesday of every month.
- New Employment Center Coordinator was hired and will be starting in September.

- Meeting was held with County Human Resources and CWD Director to work on a plan to be approved by the County to host Community Work Experiences and also working with A4TD to host participants ages 55+ in part-time work to supplement their incomes.
- CWD assisted 538 participants in the Career Center for the month of July.

Full report is attached.

5. Dr. David Potosh, the new SUNY Sullivan president was introduced to the Board. Dr. Potash gave a brief biography and outlined his vision for the College. He then introduced Jaime Schmeiser, the new Director of Workforce at SUNY Sullivan. Ms. Schmeiser gave a brief Partner Report to the Board. Full report is attached.
6. Summer Youth Employment Program - Krista Berger, Youth Workforce Coordinator, CWD

Krista provided a Power Point Presentation of the Summer Youth Program which ended on 8/16/2024. There were 43 participants in 12 worksites throughout the county. The end of year picnic was attended by all and presentations of accomplishments were showcased. Incentives in the amount of \$7500 were given out to the youth in the form of gift cards to Walmart and Old Navy for back to school clothing, food and supplies. Presentation is attached.

With no further business to discuss Chairman Lerner called for a motion to adjourn at 9:05 am.
Moved: Olga Campos, Seconded: Dory Alport All in Favor

The next meeting will be held on Tuesday, December 10, 2024