



Case Management Specialist * Sullivan County Office for the Aging, Sullivan County

Overview: Sullivan County Office for the Aging is seeking a Case Management Specialist - EISEP. The Case Management Specialist - EISEP involves the responsibility for case management and coordination of the Expanded In [1] Home Services for the Elderly Program (EISEP) provided by the Sullivan County Office for the Aging. Duties will include outreach, case management, needs assessment, program eligibility determination, client selection/prioritizing, and monitoring the delivery and quality of care and the performance of subcontractors. Work is performed under the supervision of the Director of Aging Services with leeway for independently performing most of the duties of the position.

MINIMUM QUALIFICATIONS: Either

(A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree, and two (2) years of experience involving direct public contact in providing human services.

SPECIAL REQUIREMENT: Possession of an appropriate class valid motor vehicle driver's license or otherwise demonstrate ability to meet the transportation needs of the position.

Shift and Salary: This is a Full-Time Position, Monday - Friday, Entry: \$47,498/year; Full: \$49,998/year Benefits include Health Insurance, Dental Insurance, Paid Vacation and Paid Sick Leave, Holidays and 401K/Retirement

MUST APPLY ONLINE AT: <https://sullivan-portal.mycivilservice.com/jobopps>

This is a competitive class position subject to Civil Service examination.

Applications accepted until position is filled

EEO/AA Employer M/F/V/H