

Sullivan County Head Start, Inc.

Board of Directors Meeting

September 28, 2011

Special Meeting

I. Call to order

Charles Davis called to order the special meeting of the S.C.H.S. Board of Directors regarding the heating and cooling system at the Waverly Avenue location at 4:35 p.m.

II. Attendance

The following persons were present: Charles Davis, Carl Silverstein, Meta Sorge, Jean Van Lowe, Bertha Williams, and Yvette McIntosh.

III. Approval of minutes from last meeting

NA

IV. Open Issues

- a) .
- b) Children's Center at family court open for 3 days per week. Grant is for 3 years 7 ½ months. The 2 employees are now employed by S.C.Head Start, Inc. and they have been fingerprinted and cleared under State Central Register for Child Abuse.
- c) USDA grant letter arrived for boiler replacement/repair for \$27,300. We hope to receive additional proposals by weekend and contractor to be chosen soon. USDA is requiring a handicap parking spot at the Waverly Avenue center; if put at back door a buzzer would be required. Additional costs will come from regular budget.
- d) United Way grant - \$4000 for "I am moving, I am learning" – to fight obesity and health issues for families we serve. Grant money will purchase supplies and materials.

V. Executive Director's Report

- a) Award letter received from HHS in the amount of \$256,21 for 6 months of EHS expansion program. Stating EHS expansion has now been rolled into regular grant funding. There is talk of cuts for Head Start
- b) Reminder 9/28 is the RMM conference call with Regional office
- c) Rising cost of fuel discussed. How will we keep building next door heated. May be flushed and shut down. Discussed renting space to CO's for income. Check out oil prices.
- d) Arlene Lambert had an operation Board will send flowers/fruit basket.
- e) Monthly program report was distributed and discussed.

- f) Meta Sorge moved to accept the Executive Director's report, 2nd by Anthony Perito.
All in favor – Motion carried.

VI. Financial Report

- a) Budget expenses to 8/31/11 discussed. See attached financial report. Workers Compensation premium has increased. UPK money from Fallsburg has been cut from \$16,167 to \$14,509 and went from serving 4 children to 3.
- b) Carl Silverstein made a motion to accept Financial report, 2nd by Donna Willi – motion carried.

VII. New Business

- a) None.

VII. Adjournment

Motion made by Carl Silverstein to adjourn meeting , 2nd by Mita Sorge – Meeting adjourned at 6:35 p.m.

Minutes submitted by:

Donna Willi