



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
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**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**August 8, 2011**  
**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman  
Beverly Martin, Treasurer  
Harold Russell, Member  
Elwin Wood, Vice Chairman  
Robert Kaplan, Member  
John Gorzynski, Member

Board members absent: David Sager, Legislator

Agency representatives: – Brian Brustman, SWCD  
John Kline, SWCD  
Trish Westenbroek, CCE  
Les Kirby, SWCD  
Meredith Maglio, SWCD

- II. MINUTES:** Beverly Martin made a motion to approve the minutes from the June 13, 2011 meeting, Elwin Wood seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports

Trish Westenbroek (CCE) –

- Lydia Reidy, the Ulster County Executive Director, has taken over as the acting Executive Director for Sullivan County CCE. She is on a 6-month renewable contract and is planning to be here for a year.
- CCE is participating in a statewide monitoring program for the Western Bean Cutworm. There have not been any cutworms caught to date.
- CCE would like to partner with the SWCD for a No-Till Drill Education Program and write a co-proposal for the program. The tentative cost is approximately \$50,000. The cost would be utilized from the Millennium Funds. The District would maintain ownership of the equipment and CCE would hold the educational programs. Brian will go to Empire Farm Days to look at equipment options. Robert Kaplan made a motion to proceed with the No-Till Drill proposal, Beverly Martin seconded, the motion was passed and carried. John Gorzynski voiced concern on liability and insurance. The District will look into insurance.

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report.

- Bids for the Ulster County Highway Garage project site were sent out. The A-1 section is a separate contingency for dewatering the site in case of heavy rain and may not be needed.

Bids received for the project construction only were as follows:

Osterhoudt	\$318,813.
Jorrey Excavating	\$328,800.
RMS Gravel	\$387,194.
Maple Ridge Enterprises	\$398,970.

Robert Kaplan made a motion to award the bid to Osterhoudt, Harold Russell seconded, the motion was passed and carried.

- John Perrella, previously hired as a temporary part/time District employee, to oversee the project.
- A personnel discrepancy has come about with the Neversink/Rondout team, Meredith Maglio and Karen Rauter. Elwin Wood made a motion to move to Executive Session, Beverly Martin seconded, motion to move to Executive Session was passed and carried. Elwin Wood made a motion to come out of Executive Session, Harold Russell seconded, the motion to come out of Executive Session was passed and carried.
- The District has submitted two invoices for prepayment in the amount of \$350,000 for the Ulster County Garage project, and \$250,000 for invoice/salary payments. We are awaiting on these payments from the NYC DEP auditors. All project payments will be on hold until funding is received.

B. Flood Mitigation Work:

- We are looking to clean up the woody debris under the bridge in Roscoe as soon as possible.
- The high water channel in Callicoon will be cleaned out, when the summer program is over.
- Working with Bob Meyer on culvert upgrades and replacements. We just completed a replacement with the Town of Delaware, where we purchased the pipe and the town did the work. These funds will eventually be paid through the Upper Delaware Flood Mitigation Grant.

C. Chestnut Creek Grant: We are closing out the grant and most of the remaining funds are being utilized. We purchased the new engineer copier/plotter.

D. DEC Fracking: Moved to September's Board meeting.

**V. NEW BUSINESS:**

A. Bank Reconciliation: The June and July bank reconciliations were reviewed by the Board.

B. Trout Program:

- Hickling's Fish Farm will be the Supplier. Trout being offered will be Rainbow, Brook and Brown.

- Deadline for ordering will be September 16, with the distribution pick-up being held on Saturday, September 24<sup>th</sup>, between 10 and 11 am.
- The District will need to pay the supplier for the fish when delivered.

C. District Dinner:

- Over the last year the economical hardship has caused most farm projects to be put on hold. Due to this fact, it would be difficult to choose a farmer of the year awardee.
- The Board suggested we have the annual dinner with any awardees this year, but instead have just a guest speaker.

**VI. DISTRICT CLAIMS:** Elwin Wood made a motion to approve abstracts and bills, seconded by Robert Kaplan, the motion was passed and carried.

2011 - 6B	\$ 46,555.09
2011 - 7A	\$ 10,569.64
2011 - 7B	\$ 52,858.48
2011 - 8A	\$ 456.65

Bills presented to the Board for pre-approval:

Sullivan County DPW (vehicle)	\$ 772.29
Quill Corp. (Chestnut Creek)	\$ 428.29
Quill Corp. (Office Exp.)	\$ 471.02
Card Member Services (Chestnut)	\$ 425.26
CRSR Designs, Inc. (Chestnut)	\$ 5,000.00
Fabia Wargin Design (Chestnut)	\$ 375.00
Fabia Wargin Design (Chestnut)	\$ 300.00
Dell Marketing (Chestnut)	\$ 3,515.60
Arctic Rental & Leasing(Nev/Rond)	\$ 750.00
Steingart Printing (Chestnut)	\$ 1,441.14

**VII. TREASURER REPORT:** The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, John Gorzynski seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, September 12, 2011 at 8:00 p.m.

**IX. ADJOURNMENT:** By regular motion at 10:00 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman