

Board of Directors

Officers:  
Anna Milucky  
President  
Barbara Sush  
Vice President  
Patricia Deagle  
Treasurer  
Christine Wylie  
Secretary  
Barbara Kaufer  
Bookstore Manager

Members:  
Jill Atkins  
June Barrett  
Patricia Flynn  
Leo Glass  
Jamie Noeth  
Juanita Ortiz  
Olga Parlow  
Helen Rados  
Cathleen Schirick  
Debbie Speer  
Marilyn Stein  
Karen Stewart

Executive Director  
Constance A. Keller

# *Literacy Volunteers of Sullivan County, Inc.*

*An accredited affiliate of ProLiteracy Worldwide*

63 North Street, Monticello, NY 12701 P.O.Box 759 (845) 794-0017 fax (845) 794-0904  
www.literacysullivan.org email: lvasc@in4web.com

## **LVSC Board Meeting Tuesday, December 13, 2011**

**I. Members Present:** Connie Keller, Barbara Sush, Barbara Kaufer, Patricia Deagle, Leo Glass, Gen Dainack, Marilyn Stein, Jill Atkins, Jaime Noeth, Debbie Speer, Karen Stewart, Ginny, Christine Wylie. Absent: Anna Milucky, Kenneth Wilson, Olga Parlow, Patricia Flynn, Juanita Ortiz, Cathy Schirick, and Helen Rados.

**II. Acceptance of Minutes:** Patricia Deagle/Karen Stewart.

### **III. Reports**

- a. President: Anna Milucky absent, Barbara Sush sitting in for her.
- b. Treasurer: Patricia Deagle: Please see report. In the future report items will be categorized. Will take \$2500 dollars from Read It Again Book Store and \$6500 dollars from Money Market. Motion To Accept: Barbara Kaufer/Christine Wylie.
- c. Bookstore Manager: Barbara Kaufer: See report. Susanne Cecil donated many children's books which are being prepared for sale.

### **IV. Committees**

- a. Foundations/Philanthropic: Chair: Connie Keller, Gen Dainack. We received a \$7000 dollar donation from Robert Gibson. These are unrestricted monies.
- b. Personnel (annually): Chair: Barbara Kaufer, Leo Glass: Nothing to report.
- c. Strategic Planning: Chair: Anna Milucky, Olga Parlow, Barbara Kaufer, and Connie Keller: Nothing to report.
- d. By-Laws: Chair: Barbara Kaufer, Debbie Speer, Leo Glass, and Connie Keller: Nothing to report
- e. Energy: Chair: Leo Glass, Jamie Noeth, Connie Keller, Helen Rados, Barbara Sush: Connie sent an email and received a reply stating that our application was received. No further information as of yet.
- f. Book /Bake Sale: Chair: Pat Flynn, Kenneth Wilson, Barbara Kaufer, and Connie Keller: No plans until the Spring
- g. Farmers' Market: Chair: Christine Wylie, June Barrett, Helen Rados, Debbie Speer, and Anna Milucky: No plans until the Spring.
- h. Student/Tutor Recruitment: Chair: Anna Milucky and all Board Members: Spring.



LVSC is a funded member agency of United Way of Sullivan County

- i. Large Fundraiser: Chair: Connie Keller, Kenneth Wilson, and Debbie Speer: Have to meet again. Think about February or March as possible time for an event. Perhaps we can have venue for vendors to sell goods. They would be charged for space to participate.
- j. Bethel Site: Chair: Leo Glass, Barbara Sush, Jamie Noeth, and JuneBarrett: Leo picked up 21 boxes of books then returned for another 17 boxes. There were many duplicates. Rather than taking them for our book store, these books can go to Flo Jolly who distributes books to the community. Maybe she can pick up once a month.
- k Fundraising Letter: Chair: Anna Milucky, and office staff: Raised \$3500 dollars. Sent out over 300 letters. Need more names to build the donor list. Talked about sealing envelopes in future.
- l. Bank Tag: Chair: Anna Milucky, and office staff. Spring/summer.
- m. Board Nominating: All Board Members: No new names.
- n. Student-Tutor Recognition Dinner: Chair: Debbie Speer, Kenneth Wilson, Anna Milucky, Leo Glass, Barbara Sush., Helen Rados, Connie Keller and office staff. Spring.
- o. Bethel Fundraiser in February- Committee should choose date for the Sunday closest to Valentine's Day.
- p. Tutor Trainers' Report: Karen Stewart. Will start again 4/19/12. All tutors are actively involved.

**IV. Director's Report** (attached):

- New project with New Hope on Tuesdays mornings 2 tutors with two groups. Tutors give one-to-one time: reading to participants, simple level. Received \$200 dollar donation to try this. Every Tues. until end of December. Kohl's will give their non-profits \$500 dollars if workers can come in to do service.
- Roof is repaired.
- Tutor chat session takes place tomorrow evening 5:00-6:30. Now have 22 tutors coming.
- Monticello Rotary will be giving check from Monster Race to Connie Keller tomorrow evening.
- Monticello, Woodridge Kiwanis, and Livingston Manor Rotary: Need to do out-speaks. Leo Glass will do Monticello Kiwanis.

**V. Old Business:** Sent thank you letters to Social Security for computers.

**VI. New Business:**

- Sullivan Leadership would like to know if we'd like to submit a proposal for assistance with a project we would like



done; for example, do we need work done in one of our buildings? It really can be almost anything. They need us to send them something electronically that includes our Mission Statement, what we do and a proposal of what we would like help with.

- We discussed having Story Time, where there would be a dedicated time (weekly) for children to come in and be read to. We would need to renovate/update, and refurbish/spruce up an existing area (Board Room Annex) to make it child friendly. We would need bookshelves, painting, tables, children's tables and chairs, pictures, card store revolving book holder, etc. We could invite community members to donate time for reading to children. C. Wylie will submit proposal to C.Keller for approval and send out.
- White Lake bookstore doing nicely but slowing down in winter. Would like to close a half hour earlier (5:00 instead of 5:30) Mon-Fri. Connie will talk to staff about how to schedule their 20 hours.
- Discussed inviting donors to our dinner in January.

VII. Miscellaneous

VIII. Adjournment: Christine Wylie/Karen Stewart.

