

CACHE BOARD OF DIRECTORS
Minutes, March 15, 2011

The **Emergency Meeting** of the CACHE Board of Directors was **called to order** at 8:40 a.m. by Rosa Mason, Vice-Chairperson. The meeting was held at 63 South Main Street, 2nd Floor, Liberty, N.Y.

The following **Board Members** were **present**:

Sister Kevin John Shields, OP	Jesse Hinton	Esther Harris
Rosa Mason	Ms. Larry via phone	

Others present:

Gladys Walker, Executive Director	Katherine Schaefer, Fiscal Officer
Josephine V. Finn, Attorney, CACHE Board of Directors	

Community Concerns: There were no community concerns.

Communications Received:

Leni Binder, Legislator, District 7, requested a seat on the Board and advised she is unable to sit and designates Jesse Hinton to represent her. Motion to seat Jesse Hinton representing Leni Binder, Sullivan County Legislator for the term March 2009 – March 2012. Moved by Ms. Harris and 2nd by Sister Kevin John Shields, O.P.

Approval of Minutes: Sister Kevin John Shields, OP moved to approve the minutes dated January 25, 2011 and 2nd by Ms. Harris. Motion carried.

MOTION TO COME OUT OF EMERGENCY SESSION AND START THE REGULAR MEETING at 9:55 a.m. Moved by Mr. Hinton and 2nd by Ms. Harris. Motion Carried.

Presentation of the Financial Report: Gladys Walker reviewed the reports with the Board of Directors and reminded the Board they have individual binders with the following information: Fiscal Manual, Personnel Policies, Board Bylaws, and assorted agency information. The binders will be updated as needed.

Committee Reports:

Executive / Finance Committee: n/a

Personnel Committee: n/a

Board Development / Planning Committee: n/a

Nominating Committee:

Sister Kevin John Shields, OP & Rosa Mason presented the following Slate of Officers:

Chairperson:	Rosa Mason
Vice Chairperson:	Sister Kevin John shields, OP
Secretary:	Jesse Hinton
Treasurer:	Esther Harris

Esther Harris moved and Ms. Larry 2nd that the slate of officers be accepted. Motion Carried.

Executive Director's Report:

Gladys Walker presented candidates Kelly A. Schmacher & Kimberly Ramos to be interviewed by the Board of Directors for the position of Fiscal Officer. The Board interviewed both candidates. After the interview Gladys made a recommendation to the Board.

Old Business: none

New Business: none

Other: none

Executive Session: none

Adjourn: The meeting was adjourned at 11:20 a.m.