

**CACHE BOARD OF DIRECTORS
BOARD MEETING MINUTES**

*May 17th, 2011
63 South Main Street
Board Room, 2nd Floor
Liberty, NY 12754*

Board of Directors Meeting called to order at 8:27am by **Rosa Mason, Vice Chair Person**. The meeting was held at the following location; 63 South Main Street, 2nd Floor, Liberty, NY 12754.

Board Members were present:

Rosa Mason
Sister Kevin John Shields, OP
Robin Gerry
Charles Olsen
Jesse Hinton
Anita Parkhurst

Others Present:

Gladys Walker, Executive Director of CACHE
Josephine V. Finn, Attorney, CACHE Board of Directors
Kimberly Ramos, Fiscal Officer Trainee

New Business

Motion to move to New Business discussion of the agenda by Rosa Mason. Motion 2nd by sister Kevin John Shields. Motion carried at 8:33am. Andy Arias, CPQ, Cooper & Nielman & Co., LLP. Entrance Audit Conference, Fiscal Year ending March 31st, 2011. Discussion of SAS-goal is to educate Board Members of what to be aware.

Community Concerns:

There were no community concerns

Communications Received:

Jodie Goodman, Legislator, District 6 appointing Anita Parkhurst as representative in the Elected Public Officials Sector for the term March 2011-March 2014. Motion moved by Robin Gerry and 2nd by Charles Olsen. Motion carried.

Approval of Minutes:

Rosa Mason, Vice-Chairperson moved to approve minutes for March 15th, 2011 and 2nd by Sister Kevin John Shields. Motion carried.

Executive Director's Report:

Gladys Walker presented to the board updates to the upcoming 2012 Budget and Resolutions Statement-Letter to Gilenbrand.

Presentation of Financial Report:

Kimberly Ramos, Fiscal Officer Trainee-no outstanding concerns noted

Other Committee Reports:

Personnel Committee: na
Board of Development/Planning Committee: n/a

Old Business:

CACHE, Inc Strategic Plan 2010-2013

Other:

- a) Motion to approve the Community Services Block Grant, Grantee Authorized Signature, date 5.17.2011 and as read. Adjourned until next Board Meeting
- b) Board of Directors contract with Josephine V. Finn, Attorney for the Board, adjourned until next Board Meeting
- c) First National Bank of Jeffersonville; The following three signatures may sign on account ending in 25 (last two numbers); Board Chairperson, Rosa Mason OR Executive Director, Gladys Walker OR Fiscal Officer Trainee Kimberly Ramos. Motion moved by Anita Parkhurst and 2nd by Robin Gerry. Motion carried, unanimous decision.
- d) Bank of America: Approve the current Board Officers and Kimberly Ramos, Fiscal Officer Trainee and Gladys Walker, Executive Director signs on Bank of America Accounts. Motion moved by Sister Kevin John Shields and 2nd by Anita Parkhurst. Motion carried, unanimous decision.

Executive Session: Executive Director, Gladys Walker requested Board to meet in executive session. Motion to move into Executive Session by Rosa Mason and 2nd by Jesse Hinton. Proposed or pending litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion to move out of Executive Session by Rosa Mason and 2nd by Anita Parkhurst.

Meeting Adjourned at 10:55am