

Board of Directors Meeting
Minutes
November 29, 2011

Meeting called to order at 6:20 pm

September Minutes – Motion – Pam , seconded by Joan, All in favor, passed

Present: Pat, Joan, Heidi, Merina, Roxanne, Sue, Earle, Lee, Tracey, Marc, Dave, Paul, Larry, Glenn, Pam

Correspondence – None

P&F Comm Report

- Finance reviewed - not set in stone – still finding problems - \$4,700 unaccounted for listed as income
 - o Working on financial procedure changes
 - o Working on tightening of procedures on 4-H Groups & Comm Groups
 - o Need to work on grants – acquiring more
 - o Will give fundraising and grant reports each month
 - o Level funded from the County

IT System

- Was in bad shape and has to be updated immediately

Audit –

- Need to have a more in depth audit
- Motion by Glenn – 2nd by Dave to go with new auditor – Authorized by Lee to select. All in favor, passed.

President’s Report –

- 4 of 5 at large Board seats filled
- Karen Fisher – on several boards; honored by Partnership as outstanding Comm member
- Pat is going to work with Board and Program Committees in January
- Motion – Larry, 2nd by Steve to hold off appointing a new Board Member until Jan
- Ag Program Committee would like to appoint Jennifer Mall. Motion made by Dave, 2nd by Glenn, All in favor, passed.
- Ann Brown elected to 4-H Prog Comm does not live in County, Sue Peters will talk to Ann
- Work on nominating Comm and application process at the March meeting
- Also need to update Const & By-Laws – we need a committee to work on this – volunteers – Steve; Joan; Pam; Marc & add possible outside member

Legislative Report –

- CCE was not cut the Legislators and are behind CCE and believe in what we do
- Dave said he was honored to serve with us & would not mind serving on our Board in the future as at-large member

Executive Director Report –

- Progress Report shared
- Draft Organizational Chart shared
- Using best of what we have but if we don't get an Ag Issue Leader in here we will start to lose support
- MG Program Coordinator would be part time & use those funds to hire
- 4-H Educators's are not working well together & need leadership
- Team Leaders & issue leaders can write more grants
- Keep contract with Ulster for next year & start looking for ED in June 2012 so by the end of Lee's contract we have an ED on staff.
- Ag Issue Leader salary to come from Hort position (RIF)
- MG Program Coordinator – Sue Dollard
- Community Education Assistant – Nicole Slevin
- Team Leader 4-H & FCS – Sean Welsh
- Ag Issue Leader to be hired
- Problems with staff taking issues outside the organization to the community

Master Gardener Program –

- is volunteer based & you need a coordinator that works well with people & will run and coordinate them
- These will be CCE volunteers NOT Renaissance volunteers
- Eastern NY Hort Team – Clinton County – Westchester – This will cost us \$7,000 but contain experts in different areas & they will help fill in - we also have access to Orange & Ulster expertise
- Possibility of sharing 4-H Issue Leader with Ulster in the future
- Motion by Earle to accept the concept of the new organizational draft & green light to make it happen, 2nd – Steve, All in favor, passed.
- Legislative Breakfast
 - o End of Jan
 - o Dept Heads & Press
 - o Thurs – 7:30-9 am
 - o Local foods

2012 Meeting Dates – Email –

- Jan meeting will be Board Training & Officer Elections – Invite Program Committee

Ulster County Contract –

- Expires 12/31
- We can vote to renew 6 months
- Motion to renew for 6 months by Larry, 2nd – Steve, All in favor, passed

Motion to adjourn at 8:00 pm – Steve, 2nd – Larry, All in favor