

Board of Directors Meeting
Minutes
9/27/11

Meeting called to order at 7:45 pm by Marc

Present: Sue Peters, Earl Myers, Paul Hahn, Glenn Pontier, Larry Bracken, Marc Jaffe, Woody Wood, Pam Rourke, Pat Claiborne, Lee Reidy, Mary Marsters, Tracey Argent

Review May & July Minutes

May – Motion to approve made by Larry, seconded by Sue all in favor, passed

July – Motion to approve made by Woody, seconded by Joan all in favor, passed

Correspondence –

- Marc received a resume from a local resident for the ED position – Explained we currently do not have an opening

Legislative Report –

- Working on budget not at point where cuts will be made
- We asked for level funding - if we take a cut it will be in 4-H and Ag
- County is \$13 million in hole
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Nominating Committee – Ray Muthig, Priscilla Basset, Jennifer Mall

- Members proposed were given by program comm. – 2 at large Board openings
 - Needs discussion – Areas of County not represented, diversity, what they bring to the table (marketing background, youth representation, underserved communities, etc.)
 - Names for consideration in order: Pete Tweed, Danielle Gabel, Doreen Warner Carol Montana
- FCS PC – Has several appointed members that need to appear on ballot
- 4-H - Patty Knack, Shawn Wilcox (relative,
- AG – Earle – appointed will be on ballot, Tom Bose will run again, Evelyn Weissmann and Sarah Budde will be asked to run
- Puts up slate by weeding out & researching candidates (names) given by Prog Comm, Board members & volunteers
- Process can be changed in future (applications, interviews, etc.)
- Constitution changes
- Content & procedure

Staff Survey –

- Mary - 13 staff members met w/Mary one on one
- Job descriptions are going to be reviewed, staff assessed & performance reviews will be done – this will be discussed at Monday's staff meeting
- Will be making recommendations on program needs, staff strengths, etc.

- Board appreciates that staff was open and honest and they will take this very seriously
- Staff want to focus more on programs

Directors Report –

- Budget proposal in
- Local governments are going to have tight years
- Phone system crashed & was insured for replacement value
- 3 bids – will lease phone system & use money for computer system – bids between \$10,000-\$15,000
- Printing system – high speed color copier to replace press
- Still putting out fires
- Sue K will only be here for 3 more weeks
- Accts Rep II position is being advertised – open until 9/30
- SBN will have a ¼ time grants contract manager dedicated to Sullivan County
- Cannot do programming without a strong financial and admin staff.
- Move meetings earlier P&F 4:30 pm BOD 6pm
- Email will be sent for poll of best times
- Lots of opportunities out there for CCE especially in AG
- A RIF was done on an ESNY employee
- Patterns for Progress has offered a fellows position to Amanda

Finance Report –

- Still doing discovery
- Finding lots of problems and working to fix
- Will have reports done for November Meeting

OTHER BUSINESS –

- Master Gardener Program – County has a need
 - Sullivan Renaissance would like to partner with Cornell & help with funding & process – If CCE does not do this they will find another way to do this
 - Ag Program supports us reviving the Master Gardener Program
 - Motion for resolution to work with Sullivan Renaissance for a MG program for 2012 –made by Joan, seconded by Pam - all in favor - passed.
- Fundraising committee – should have a meeting to discuss membership fundraising etc. Glenn, Pam, Steve, Joan - Invite Program committee members
 - Need to know \$ made on golf, BBQ, Plant Sale

Board & Program Committee Roles & Responsibilities
Special meeting/training early 2012

Motion to Adjourn at 9:15 pm – made by Woody Wood, seconded by Paul, all in favor, approved