

Delaware Valley Arts Alliance Board Meeting Minutes for December 13, 2012

Present: J. Allison, B Bidwell, K Bliss, E Galligan, A Hart, R Johansen, E Kubenik, H Kung, J Luchsinger, R McClernon Also present: E Giguere

The meeting was called to order by President Jeff Allison at 6:35 pm.

I **Approval of the November Minutes:** A motion was made by Jane Luchsinger, seconded by Anne Hart, and approved.

II **Review of Financial Report:** The financial report was reviewed and discussed.

III **Review/ Comments Director's Operations Report:** The director's report was reviewed.

Discussion included the following:

- New York State will soon decentralize the re-grant program. Our role in the new process will be a topic for discussion at the Jan 10 strategic planning meeting.
- We need to devise a method to keep the list and "tree" of active members up-to-date. This was referred to the membership committee.

IV **Committee Reports:**

Board Development: Carl Buckstad was proposed for board membership to fill the unexpired term vacated by Jessica Tuthill. Motion made by Jane Luchsinger, seconded by Anne Hart; Motion carried.

Executive Committee: A January 10 retreat is planned to work on the Strategic Plan and yearly goals.

Business Development:

- Please deliver packets to potential advertisers as soon as possible for mid-winter follow-up.
- Work on the Big Eddy Film Festival 2013 is underway. BEFF will be held the 3rd weekend in September.

Program Committee: Development of the 2013 program is in progress.

Membership:

- Address this issue: How can we recapture former members?

Fundraising:

- A New York City event is still in the works.
- A "Battle of the Bands" is under consideration. Russ will determine possible dates. Russ will chair the event. The focus is on kids and fun.
- An art raffle will be discussed in committee.

Facilities:

- There are no new problems to report. A punch-list of needed maintenance is being developed.

V **Old Business:** There was no old business.

VI **New Business:** There was no new business.

VII **Adjournment:** A motion was made by Jane Luchsinger to adjourn at 7:30. The motion carried.

Respectfully submitted,
Ellen Galligan