

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

November 12, 2013

Members present: Leo Glass, Barbara Sush, Patricia Deagle, Barbara Kaufer, Jill Atkins, Linda Browne, Helen Rados, Marilyn Stein, Anna Milucky, Christine Wylie, Dave Thomson, Connie Keller

Members absent: Jamie Noeth, Karen Stewart

Acceptance of Minutes: Anna/Helen

REPORTS:

President:

Leo has been contacting tutors. The tutors he contacted all had good things to say. The only suggestion was that tutor training be shortened for certified teachers.

Treasurer:

Transfer \$5,000 from money market account and \$3,000 from Read It Again to operating account. Our CDs are maturing. We have 10 days to renew. Pat recommended we renew the CDs with Catskill Hudson Bank. Approved: Anna/Helen

Bookstore:

October was a good month for the bookstore. Profits increased over \$200 from October 2012. Approved Anna/Helen

COMMITTEES:

Energy:

A report prepared by Schmidt's Wholesale found that 58% of our heat loss is through the ceiling. CES thought it would be beneficial to switch from fuel oil to propane. They suggested we get rid of our 3,000 gallon tank before we have to mitigate when the tank starts to leak (which all eventually do). Committee will have a more detailed report for next meeting.

Student/Tutor Recruitment & Retention:

The Committee met and came up with new initiatives. Committee will meet again to discuss further.

Large Fundraiser:

Committee met. Barbara sent a template for ad space to sell for the student tutor recognition dinner. Marilyn suggested charging more for the back page, full pages, etc. Amy Kristt may be able to put this program together. Committee will meet again.

Fundraising Letter:

Letter was sent out last week.

Student-Tutor Recognition Dinner:

4/27 was chosen as the date. Anna will check with the firehouse. Anna will chair the Committee. The Job Corp will be asked to help as in previous years.

Children's Story Time:

Barbara and Marilyn did story time in November. There were about 10 kids. Barbara raised the issue with giving Larry \$30 to transport the children and take them for pizza. Barbara felt that we should spend the money on the kids. The Board decided we will continue to give Larry the \$30 for transportation and pizza. Story time volunteers were chosen for the next several months.

Dessert Extravaganza:

June Barrett has been the chair in the past. Anna will reach out to June for her notes. The Committee will need a new chair.

DIRECTOR'S REPORT:

June Barrett has resigned from the Board due to health reasons. She is still in physical rehab. after back surgery. June agreed that she wanted to remain an honorary board member with voting rights.

Meeting Adjourned: Helen/Dave

SWOT analysis was conducted by Anna and Dave and Anna will compile results for board.