

**Cornell Cooperative Extension**  
**Sullivan County**  
**Board of Directors Meeting Minutes**  
*March 26, 2013*

Board of Directors Orientation & Training was held

Present: Charlie Faushold- Cornell Ext Rep, Sonja Hedlund, Glenn Pontier, Earl Myers, Joan Howard, Ed Moran, Luisa Parker, Cindy Geiger-Legislative Rep, Cora Edwards-Legislative Rep, Greg Sandor, Donna Willi, Tracey Argent, Tara VanHorn, Pat Claiborne-Trainer

Missing – Dawn Boyce, Pam Rourke, Steve Mogel, Walter Stein, Peter Tweed, Danielle Gaebel

The official Board meeting was called to order at 8:10 pm by Joan

Correspondence: Danielle Gaebel has resigned from the Board due to other time commitments

**Legislative Report:**

- Ag Advisory Board will meet on April 1<sup>st</sup>
- Ethics Law is being worked on
- Looking into what services within the County are being duplicated
  - o Greg will meet with Cindy and Cora to discuss what services they feel Extension is duplicating (if any) and what services they would like to see Extension offer

**Financial Report**

- Books will be closed by the end of the week
- Accounts Receivable has a \$200 advertising bill that has not been paid
  - o Motion to write off made by Glenn, seconded by Donna, all in favor, passed
- Account Fund Transfers – Motion made by Sonja, seconded by Lusia, all in favor, passed
  - o FCS Scholarship
  - o Livestock
  - o Horse Pac
  - o 4-H Teen Club
  - o Shooting Sports
  - o Plant Account
  - o Centennial Fund
- Line of Credit
  - o Used on March 20<sup>th</sup> to pay Cornell Bill, paid back the following week

**Funding:**

- County cut of \$83,000
- Federal cut of \$33,000
- Budget was not balanced before these cuts
- All employees will have to take a furlough of one day a week for a minimum of four weeks
  - o This will save approximately \$10,000
  - o Will start April 8<sup>th</sup>
- A fund appeal to the general public will be made
- There will be possible lay-offs after the furlough ends
- Programs will have to be cut

- A press release will be sent
- Much discussion followed
- Motion to continue with the furlough and send out the press release regarding the furlough and financial situation was made by Earl, seconded by Sonja, all in favor, passed

Fundraising Committee Report:

- Tuesday, April 2<sup>nd</sup> at 6:00 pm will be the start date of the Centennial Campaign
- Dancing Cat Saloon has offered to do a fundraiser
- We will be developing a logo and slogan for the the campaign

CCE Updates:

- Need to hire consultant to put together a plan for the HVAC system
- We need a capital budget
  - o What needs to be done
  - o Line by line costs
- Suggested we call Ira Cohen and ask for a County vendor list
- Specs and a RFP will be put out

Motion made to adjourn at 9:43 pm made by Sonja, seconded by Donna, all in favor, passed

Respectfully submitted by Tracey Argent for Glenn Pontier, Secretary to the Board