



Cornell University
Cooperative Extension
Sullivan County

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Board of Directors

October 8, 2013

Minutes

Present: Donna Willi, Pam Rourke, Kitty Vetter, Sonja Hedlund, Glenn Pontier, Peter Tweed, Ed Moran, Earl Myers, Joan Howard, Tracey Argent, Lusia Parker, Greg Sandor, Mike Sakell

Guests: Jerry Skoda, Phil Coombe

Meeting was called to order by Joan at 7:10 pm

Motion to approve the minutes of the July Board meeting was made by Donna, seconded by Pam, all in favor, passed.

Introductions

Building Issues

- We have had significant County and Federal cuts
- County has no money to fix the building
- No heat, concrete is sinking, windows and roof are leaking
- Jerry and Phil offered to step in and help with these issues.
- Motion made by Glenn to move into Executive Session for the purpose of discussing the on-going building issues; Glenn would also like to invite Jerry, Phil and Tracey to stay in on the Executive Session. Seconded by Mike, all in favor, passed
- Executive Session started at 7:20 pm
- Motion made by Sonja at 8:15 pm to return from Executive Session, seconded by Donna, all in favor, passed.
- Motion made by Pam to proceed with the plan of asking the County to turn the Gerald J. Skoda Extension Education Center over to CCE, seconded by Sonja, all in favor, passed.

Correspondence – None

Building Strong and Vibrant New York Communities

Financials

- Statement of Financial Position ending 7/31/13 was distributed
- County has been keeping on top of our payments
- Budget and building are two separate issues and building ownership should not lower our appropriation
- ESNY has been funded for the 2013-2014 year
 - o Spending during the Federal government shutdown may not be reimbursed
- Staff buyouts on vacation for those that left this year were underestimated
- Change in vacation policy will lower the accrued vacation amount carryover and payout

Fundraising Committee Report

- Next meeting in Monday the 21st at 5:30 pm; all are welcome to attend
- Barn Dance net was approximately \$5,000; \$3500 of that was from the auction

Executive Director Report

- Ag Issue Leader Position has been posted and closes 10/31
- Ag Awareness Day at Stone Wall Farm is 10/19
- Kitchen Update
 - o Feb/March 2014 will be the open house
 - o Architectural plans have been drawn up
 - o Workshop on Value Added and Marketing was held and well attended

Affirmative Action Plan

- Our job as an organization is to be inclusive of all residents of Sullivan County and beyond
- Motion made Pam, seconded by Donna to accept the Affirmative Action Plan, all in favor, passed.

Legislative Report

- County is not in good shape
- Department and affiliated agency budgets are being looked over

Other Business

- Motion made by Donna to appoint Tracey Argent as the Record Management Officer for the Association. Seconded by Earl, all in favor, passed.
 - o This will be on the January 2014 agenda

- Motion made by Glenn to let the official records show that they as a Board endorse and give their vote of confidence to Greg and that we appreciate all he has done to improve CCE SC. Let it also show that the Board appreciates the staff for doing such a great job with everything they have been put through the past few months. Seconded by Earl, all in favor, passed.

Motion to adjourn made at 9:20 pm by Donna, seconded by Earl, all in favor, passed.

Respectfully submitted by Tracey for Glenn