



Cornell University
Cooperative Extension
Sullivan County

Cornell Cooperative Extension
Sullivan County
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Board of Directors

September 22, 2015

Present: Donna Willi, Earl Myers, Glenn Pontier, Pam Rourke, Ed Moran, Dawn Boyes, Kitty Vetter, Sonja Hedlund, Mike Sakel, Tara VanHorn, Tracey Argent, Colleen Monaghan, Louisa Parker

Missing: Janet Threshman, Steve Mogel, Chris Gozza,

Meeting called to order at 7:30 pm

Motion to approve made by Dawn, seconded by Pam, all in favor, passed

Correspondence – none

Legislative Report – Kitty

- Main concerns is taxes and the tax cap
 - o Public hearing on property taxes savings for seniors and parents of soldiers killed in during service
- Airport Road discussion and traffic circle
- HEAP applications will be going through a different process
- Red Meat facility RFP was put out and only one applicant

Presidents Report – Donna

- Appointment of Freda Eisenberg to the Program Advisory Committee
- Karen Cooke past CCE president passed away on Sunday – a moment of silence was held
- Board and PAC committee minutes are available on the CCESC website

Program Advisory Committee

- Met four times so far, one meeting left for the year
- Shooting Sports has become a huge success and has become a model for NYS
 - o Trebuchet has been traveling – went to Grahamsville Fair and State Fair
- Orientation and overview was held at the beginning of the year
- Programs prioritizing exercise was held as well as program inventory (on website) list of programs we offer all year
- Two year plan of work was shared by staff
- Feedback form developed for adult programs
- Website input and content discussion
- An interest list for a 4-H Alpaca program is being developed
- Plan to increase auction entries at the livestock auction at the fair
- EaT Kitchen – we have 2 on-going users and three more working on the schedule process with the food venture center
 - o We have streamlined the Ag & Markets approval process
 - o We are online to receive a two year \$94,000 grant to expand the EaT Kitchen and the business process

Building Strong and Vibrant New York Communities

Cornell Cooperative Extension in Sullivan County is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities. Please contact the Cornell Cooperative Extension Sullivan County office if you have any special needs.

- Can we form a committee to bring new ideas on how to use the kitchen for more classes

Personnel & Finance Report – Pam

- Conf call was held on Cyber Insurance
 - On hold until an internal assessment is completed
- P&F Committee approved applying for two line of credit/loans
 - One for building issues
 - One on advances for grants, etc.
- Five new positions will be hired
- We have hired a new Community Hort Educator – Dayna Valenti
- New ESNY educator has started
- Kaitlyn Smith has been hired temporally as an 4-H Ag program assistant
- Finance Update
 - Account balances shared
 - Outstanding expenses shared
 - Revenues to be billed
 - Line of Credit

Fundraising Committee Report – Dawn

- Fundraising sign up passed around
- Gala Update
 - Auction items needed – please sign up to donate or bring in a donation
 - Gala sponsorships are needed (Journal ads) – one per board member please
 - Hoping to sell 100 tickets
- May do another grains tour with fall foliage

ED Report

- October 2nd the Chamber Breakfast will be held here – featuring local products
- Wrote a grant with the National Parks Service for a 4 week summer camp – \$5.00 a day stipend for the youth that attend (15 youth at a time) Transportation was written into the grant
- Enrollment Campaign starts October 1st
- Reporting season for Cornell starts in October – November
- Newsletter is now being covered by the cost of enrollment fees (down to 20 pages)
- Demonstration of the new database was shown
 - Event registration & Attendance; donor program, enrollment data, mailings, surveys, reports, etc.
- SBN Regional Board Meeting – October 29th in Middletown
 - Agenda will be emailed as soon as we receive it

Executive Committee – did not meet

Other

- Conflict of Interest Form
- Glenn will be retiring from Sullivan Ren by the end of the year, position will be filled by Pete Gozza

Motion to adjourn at 8:43 made by Dawn, seconded by Louisa all in favor, passed.