



Cornell University
Cooperative Extension
Sullivan County

Cornell Cooperative Extension
Sullivan County
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Board of Directors

November 24, 2015

Present: Earl Myers, Donna Willi, Chris Gozza, Ed Moran, Louisa Parker, Steve Mogel, Sonja Hedlund, Colleen Monaghan, Tracey Argent, Tara VanHorn

Meeting called to order at 7:10 pm by Donna Willi

Motion to approve the September minutes made by Chris, seconded by Ed, all in favor, passed

Correspondence – Letter from staff member shared

Introduction of Robert Kaplan, running for Board seat

Legislative Report - none

Presidents Report

- Regional SBN Meeting – attended with Louisa and Colleen
 - o Discussed new college president
 - o New DOL law discussed
 - o SBN pooled together to receive a reduced audit rate
- Motion to have Colleen sign the SBN memorandum of agreement made by Sonja, seconded by Chris, all in favor, passed

Program Committee Report – Earl

- SWCD - No till seeder has been purchased and will be available for rental next spring
 - o CCE is working on a no till grant with SWCD
- Red Meat facility was discussed, one person has applied to be the operator
- Broadband discussion
- EaT Kitchen – 3 regular uses, Grant received to help pay salary of employee
 - o Hoping to have a full year schedule of programs held in the EaT Kitchen
- Freda Eisenburg, Commissioner of Planning joined the program committee
 - o Planning Dept Funding
 - \$25,000 – partial funding Ag position
 - \$20,000 – Farmer’s Market
 - \$55,000 – Ag BR&E Educator
- Fair issues/feedback and proposed solutions were discussed – Will email to the Board
 - o Need more community business support on livestock and pie auctions
- Working on some projects with the CHSC grant

Personnel & Finance Report - Chris

- Budget 2016
 - o Personnel Actions – Executive Session 7:56 motion made by Donna, seconded by Earl return at 8:15 pm – motion made by Chris, seconded by Steve all in favor

Building Strong and Vibrant New York Communities

Cornell Cooperative Extension in Sullivan County is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities. Please contact the Cornell Cooperative Extension Sullivan County office if you have any special needs.

- Motion that we create Resource Educator position with a focus on Consumer and Energy issues, motion Chris, seconded Donna, all in favor, passed
 - Motion to raise the ED salary by 5,000 made by Chris seconded by Steve, all in favor, passed.
 - Line items discussed
 - Staff trainings – need to be encouraged
 - Hands on, one on one, etc.
 - Share a list of trainings that staff have attended with the Board
- Motion to accept the budget made by Chris, seconded by Sonja, all in favor, passed
- Cash flow snap shot shared
 - Current Status – In bank \$72,037,31
 - Bills due next week - \$2,000
 - Cornell Bill Due \$47,227.64
 - Outstanding Receivables (Oct & Nov ESNY Rent, CRC, Pledge) \$15,153.43
 - Nothing borrowed on line of credit
- Statement of Financial Position Balance Sheet – 9 months - shared
- Statement of Activities – 9 months – shared
- Approx. \$10,000 cleared on the Gala
- Motion made by Chris, seconded by Steve to approve the Financial Statements, all in favor passed

Fund Development

- Approx. \$10,000 made on the gala
- \$20,000 awarded on Farm Market Promotion
- \$22,000 from Alzheimer's per year for 5 years to bring the CRC educator to full- Applying for a Capitol improvement grant
- Applied for a grant with SWCD for no till seeder project
- Sullivan Renaissance awarded CCE \$14,000 on several projects

Executive Director Report

- Mike Sakell and Kitty's terms are ending at the end of December – We will honor them at Annual Meeting
- Annual Meeting is December 17th
 - Commissioner of Ag & Markets will be the guest speaker
- Audit was completed – nothing was mentioned in the Management letter
- Tara recognized in the SC Democrat Women of Business section
- Closed on the Jeff Bank loan for Capital improvement expenses

Executive Committee – did not meet

Other

- Sonja is looking for help for WJFF – one hour segment on Saturday morning at 10:00 am – if you come up with an idea, please share your ideas with her.

Motion to adjourn at 8:55 pm made by Louisa, seconded by Steve, all in favor, passed.