

Delaware Valley Arts Alliance  
Board of Directors Meeting

Minutes of the August 8, 2013 Meeting

Members present: Bruce Bidwell, Karen Bliss, Carl Buckstad, Robin Dintiman, Ellen Galligan, Hester Greene, Anne Hart, Russell Johansen, Elizabeth Kubenik, and Randy O'Neill. Also present: Elaine Giguere.

The meeting was called to order at 6:35 by Vice President Hester Greene. The members welcomed new board member Randy O'Neill.

- I Approval of Minutes: The minutes of the July 2013 meeting were approved as read. The motion was made by Anne Hart, seconded by Elizabeth Kubenik, and carried.
- II Review of Financial Report: The financial report was reviewed and discussed
  - Membership renewal requests were sent out to members whose enrollment expired in June 2012, December 2012, and June 2013. Reminder emails will be sent to those whose membership expires June 2013.
  - Riverfest was a big help to current finance.
- III Director's Operations Report:
  - State funds were received the last week in July.
  - A motion was made by Elizabeth Kubenik, seconded by Anne Hart, to resolve that Elaine Giguere is empowered to sign the Sullivan County grant application on behalf of the DVAA. This is a continuation of last year's grant; the money will be used to continue maintenance on the building.
  - We have advertised in the Artletter for a new tenant. However, the park service may wish to remain in place after all.
  - Signatures gift shop needs coverage on Sundays. Randy will be coordinating volunteers in general and will address this need.
  - The fundraising committee is asked to develop an event to affix five plaques to the building pillars commemorating building donors.
  - The Big Eddy Film Festival is well underway.
  - Office computers are now using Filemaker 12.
  - Tina would like to step down as the regrant coordinator.
- IV Committee Reports
  - Fundraising:
    - "Savor" activities are still underway. To date this effort has raised \$6,476.
    - Y'art Sale is coming; Karen Bliss is the contact person for this activity.
  - Facilities:
    - Don Downs, retired architect, will join this committee.
    - The members are researching alternative energy measures.

Membership will wrap up the new brochure and follow-up on membership renewals.

Program: Two holiday shows to be produced by David McCracken have been added to the schedule: Dec 7 at 2 and 7 pm.

V Old Business: There was none

VI New Business: No other business

VII Adjournment: The meeting was adjourned at 7:40. Motion made by Elizabeth Kubenik; all in favor.

Respectfully submitted,

Ellen Galligan, secretary