

Sullivan County Head Start, Inc.

Board of Directors Meeting

April 11, 2013

I. Call to order

Charles Davis called to order the meeting of the S.C.H.S. Board of Directors at 12:25 p.m.

II. Attendance

The following persons were present: Charles Davis, Donna Willi, Jean Van Lowe, Arlene Lambert, Rebecca LeClair, Meta Sorge, Bertha Williams, Yvette McIntosh.

III. Approval of minutes from last meeting

- a) Motion made by Meta Sorge to approve minutes from 03/14/13 meeting; seconded by Arlene Lambert. *Motion carried*

IV. Open Issues

- a) Website discussed – We will go ahead with “Register .com” building free website and review/discuss before spending dollars on monthly maintenance.
- b) County reduced funding update – Chairperson is in contact with legislatures; parents along with Policy Council need to work on petition to present to County Legislatures so monies can be restored..

Executive Director’s Report

- a) Sequester cuts – much discussion - 2 double session classes in Monticello 30 children will not be enrolled for the new school year. Staff positions will be cut. We will use the CLASS observation tool to help determine what teaching staff will be cut. Also, no monies will go into pension this year
- b) Monthly report distributed and reviewed – Donna Willi made a motion to accept monthly program report, seconded by Jean Van Lowe *Motion carried*

V. Financial Report

- a) Grant award received for fiscal year starting 4/1/13, not all funding was awarded – (\$615,341 short including the sequester).
- b) Statements for March 2013 were presented and discussed. As noted the year will end with a deficit. Motion made by Donna Willi to accept Financial Report seconded by Meta Sorge – *Motion Carried*

New Business

- a) Community Assessment will be done in house with assistance. It is due by June 2013. A committee will be formed.

Adjournment

Meta Sorge moved to adjourn meeting at 1:45 p.m. seconded by Jean Van Lowe. Meeting adjourned

Minutes submitted by _____

Donna Willi

