

Sullivan County Head Start, Inc.

Board of Directors Meeting

October 10, 2013

I. Call to order

Charles Davis called the meeting to order at 12:12 p.m.

II. Attendance

The following persons were present: Charles Davis, Donna Willi, Kulli Kask, Jean Van Lowe, Arlene Lambert, Meta Sorge, Bertha Williams, Yvette McIntosh.

III. Approval of minutes from last meeting

Motion made by Donna Willi to approve minutes from September 12, 2013 meeting 2nd by Kulli Kask *Motion Carried* .

IV. Open Issues

- a) Universal Pre K program with Monticello School District – Collaboration ½ day Head Start and ½ day Monticello Pre K
- b) Motion made by Arlene Lambert to submit proposal for re competition application for Head Start/Early Head Start Grantee 2nd by Jean Van Lowe. *Motion Carried*
- c) Donna Willi made motion to approve grant final budget in the amount of \$2,917,261 Federal Funds, \$729,315 In-Kind 2nd by Arlene Lambert *Motion Carried*
- d) Kulli Kask made a motion to move forward with web site using Chloe Art Design, 2nd by Meta Sorge *Motion Carried*

V. Executive Director's Report

- a) Program monthly report reviewed and approved Motion made by Arlene to accept report 2nd by Meta Sorge *Motion Carried*
- b) When RFP is submitted Bertha will address a succession plan.

VI. Financial Report

- a) Arlene Lambert made a motion to accept Financial Report 2nd by Meta Sorge *Motion Carried*

VII. New Business

- a) By Laws will be reviewed by committee (Kulli, Donna & Jean) and shared with the rest of board.

VIII. Adjournment

Meta Sorge made a motion to adjourn meeting at 1:30 p.m. 2nd by Jean Van Lowe Meeting Adjourned.

Minutes submitted by _____

Donna Willi