

Sullivan County Head Start, Inc.
Board of Directors Meeting
June 10, 2014

I. Call to Order

Charles Davis called the meeting to order at 12:10 pm

II. Attendance

The following Board members were present: Charles Davis, Jean Van Lowe, Meta Sorge, Gladys Walker, Donna Willi, Marie Smith, Kulli Kask, and Carl Silverstein. Cara Kowalski, guest, was in attendance in addition to the following staff members: Yvette McIntosh, and Bertha Williams.

III. Approval of minutes from last meeting

Meta Sorge moved that the minutes of May 13, 2014 be accepted as written. Second by Gladys Walker. Motion Carried.

IV. Introduction of New Members

- a) Cara Kowalski – Volunteer Coordinator, Sullivan Renaissance

Cara spoke regarding her current activities and her interest in being a part of the Head Start Board of Directors. She is a recent graduate of the Leadership Sullivan and has previously worked with another Head Start. She is interested in Anti-Poverty initiatives. She works with a variety of organizations.

New Board Members

A motion was made by Carl Silverstein to accept Cara Kowalski as a new member, Second, Meta Sorge, Motion Carried.

Motion Carried. Bertha welcomed the new member.

V.

Open Issues

a) **Website:**

The website is still in progress. We are setting it up to accept Pay Pal donations. It should be up and running by our next Board meeting.

b) **Hurricane Sandy Grant:**

We received the additional items that were requested in the Sandy Grant Addendum. The money for the abatement of the asbestos, lead and mold removal were withheld until the testing proved positive. Testing on the roof has been done and the results were positive. More testing needs to be done to include the area above the ceiling. The testing was done by Quality Environmental Solutions & Technologies, Inc. (QuEST)

c) **Re-Competition**

A letter from the Regional Office entitled “Preliminary selected awardee notification form” was read by Gladys Walker, (Secretary). We got the grant back but cannot make any formal announcement until we receive notice for the Regional Office. All Board members were asked to sign a form that binds them from discussing the Preliminary selected award notification in public.

VI. Executive Director’s Report:

The sequestration money that was rescinded will be restored and we are strongly encouraged to replace the thirty slots for children that we were forced to cut.

The Waverly Avenue Center is full due in part to the UPK program. We will open another classroom in the Administration Building. The Administration Staff will be relocated to the Realtor Building which was purchased by Head Start. Minor repairs are needed before the move can take place.

Board discussed the monthly report. Carl moved to accept Executive Directors Report. Kulli Kask Second the Motion. Motion Carried.

VII. Financial Report

- An Audit will begin later this week, we ended the year well.
- Children’s Center in Monticello is operating five (5) days a week until September.
- Early Head Start/ Head Start, one month left to close out grant on June 30, 2014.

Kulli Kask made a motion to accept the Fiscal Report. Donna Willi Second the Motion. Motion Carried.

VIII. New Business

None.

IX. Adjournment

Bertha Williams thanked the Board for their work on behalf of the children and their families. Carl Silverstein made a motion to adjourn. Jean Van Lowe second the motion. Meeting adjourned at 1:15 pm.

Minutes submitted by _____

Gladys Walker