

Sullivan County Head Start, Inc.
Board of Directors Meeting
November 18, 2014

I. Call to Order

Charles Davis called the meeting to order at 12:00 pm

II. Attendance

The following Board members were present: Jean Van Lowe, Donna Willi, Anthony Perito, Gladys Walker, Carl Silverstein, Meta Sorge, Kulli Kask, Jesse Hinton and Charles Davis. The following staff members: Yvette McIntosh and Bertha Williams were present and excused from the Executive Session

III. Approval of minutes from last meeting

Carl Silverstein moved that the minutes of October 14, 2014, be accepted as written. Second by Anthony Perito. Motion Carried.

IV. New Business

Charles Davis advised the Board that it has come to his attention that there is a conflict of interest involving board members. Motion was made to take meeting out of order and go into Executive session by Gladys Walker and second my Carl Silverstein. Motion carried. The meeting went into Executive session. The executive session ended at 12:25. Board member Anthony Perito asked to be excused at this point as well.

V. Open Issues

We are finishing up with the Sandy grant projects.

VI. Executive Director's Report:

- A) Monthly program report was distributed. A discussion regarding hiring and keeping qualified staff took place.
- B) The Succession Training has been moved to 12/3/2014 @ 11:00 am.

A motion was made by Meta Sorge to accept the Executive Director's Report. Jean Van Lowe Second the Motion. Motion carried.

VII. Financial Report

- A) A Discussion on the year to date budget for October 2014 took place. All programs are doing fine right now. Gladys Walker made a motion to accept report. Donna Willi Second the Motion. Motion carried.
- B) The proposed Head Start/Early Head Start budgets for the upcoming year 2015-2016 were presented. The sequestered funding was restored. After discussion, a motion was made by Donna Willi and seconded by Jean Van Lowe to accept the 2015-2016 budgets as proposed in the amount of:

| | <u>Head Start</u> | <u>Early Head Start</u> |
|-------------|-------------------|-------------------------|
| Operations: | 2,068,766 | 996,053 |
| Training: | <u>26,635</u> | <u>24,582</u> |
| | 2,095,401 | 1,020,635 |
| In Kind | 523,850 | 255,159 |

Motion Carried

VIII. Adjournment

Meta Sorge made a motion to adjourn. Jean Van Lowe second the motion. Meeting adjourned at 1:30 pm.

Minutes submitted by _____
Gladys Walker