

Sullivan County Head Start, Inc.
Board of Directors Meeting
December 18, 2014

I. Call to Order

Charles Davis called the meeting to order at 12:20 pm

II. Attendance

The following Board members were present: Jean Van Lowe, Carl Silverstein, Meta Sorge, Kulli Kask, Cara Kowalski and Charles Davis. The following staff members: Yvette McIntosh and Bertha Williams were present and excused from the Executive Session

III. Approval of minutes from last meeting

1. There was a question on the minutes by Cara K. about Executive Session and conflict of interest. Question was answered
2. Meta Sorge moved to take the meeting out of order and go into Executive Session - Kulli Kask second the Motion. Motion Carried. Decision from the Executive Session: Donna Willi has a conflict of Interest in that, Donna seeks same funding for her organization as Head Start – she did not act in best interest of Head Start. Motion made and seconded to remove Donna Willi from the Board. Motion Carried. In favor- Jean, Carl, Meta and Charles. Opposed- Cara and Kulli. Charles Davis, Board President, to send Donna a letter thanking her for her service.

IV. New Business

V. Open Issues

VI. Executive Director's Report:

- A) Monthly report distributed and discussed.
- B) Board training – to be scheduled any Tuesday a.m. 9:30 – 12:00 p.m.
- C) Steve Kurlander resigned from the Board due to work schedule.
- D) Head Start closing Monday 12/22, staff to report for emergency preparedness training.

- E) The Children's Center grant is being renewed for 5 years beginning January 2015. A 3 month budget was submitted per statewide children center program office.
- F) We will be applying for the Sullivan Renaissance Grant to help beautify the Waverly Avenue site. We have started the planning process with some of our parents along with the Renaissance group.
- G) Sandy grant still open as generators need to be enclosed.
- H) We received listing of programs that received EHS-CC Partnership grant – our name was not on the list

A motion was made by Kulli Kask to accept the Executive Director's Report. Carl Silverstein Second the Motion. Motion carried.

VII. Financial Report

- A) The financial report as well as CACFP and credit card bills were reviewed
- B) We have switched from the State Unemployment Fund to First Nonprofit Unemployment Savings Program.
- C) All programs are doing fine right now. Carl Silverstein motioned to accept the financial report, Jean Van Lowe Second the motion. Motion carried.

VIII. Adjournment

Carl Silverstein made a motion to adjourn meeting at 1:35 p.m.

Minutes submitted by _____
Meta Sorge