

# HOSPICE OF ORANGE & SULLIVAN COUNTIES, INC.

## FINANCE/EXECUTIVE COMMITTEE MEETING

Minutes of January 8<sup>th</sup>, 2015

**Members Present:** J. Berry, G. Heller, J. Kaplan, Dr. J. Lauterstein V. Mazzie, S. Najork ,F. Philips, T. Sullivan

**Members Excused:** I. Rieger, Hon. A. Kane, D. Berkowicz, R. Barton

**Staff Present:** G. Burton, D. Grady, J. Maltes

Hon. J. Berry called the meeting to order.

### **Minutes:**

A motion was made (Dr. J Lauterstein, T. Sullivan) and unanimously passed to approve the minutes of the November 6<sup>th</sup> Finance/Executive Committee Meeting.

### **Treasurer's Report:**

G. Heller reviewed the Financial Statement for November 2014. A motion was made (T. Sullivan, Dr. J Lauterstein) and unanimously approved to accept the November 2014 Financial Statement.

G. Heller reviewed the proposed budget for 2015. A motion was made (T. Sullivan, V. Mazzie) and unanimously approved to accept the Budget for 2015 subject to review in April.

### **Chairperson's Report:**

V. Mazzie reviewed the 2014 investment portfolio in detail.

### **President & CEO's Report:**

D. Grady reported the plans to increase Hospice admissions and contributions in order to meet budgetary projections for 2015.

D. Grady announced that Hospice is preparing for the upcoming Joint Commission visit expected in March.

D. Grady reported that HealthWyse is coming to Hospice to help the staff with the documentation issues.

### **Auxiliary:**

There will be an Auxiliary meeting held on Thursday January 15<sup>th</sup> 2015.

### **Building and Grounds:**

I. Rieger reported that the renovations of the Kaplan Family Hospice Residence are moving ahead. I. Rieger noted we are still waiting for the Greek Church response to our offer.

### **Personnel/ Compliance:**

There will be Compliance and Personnel meeting on Thursday February 5<sup>th</sup> 2015.

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### **Fundraising/Marketing:**

T. Sullivan reported that the Tree of Life netted \$48,000, which was an 11% increase from the previous year.

T. Sullivan reviewed the result of our first digital media /E-blast end of year gift campaign. T. Sullivan stated that going forward we will be working with the Niki Jones Agency to continue our on-line presence for increased donations and to raise awareness of our services.

### **Planning:**

There will be a Planning Committee meeting on February 25<sup>th</sup> 2015.

### **Professional Advisory:**

No Report

### **Old Business:**

No Report

### **New Business:**

No Report

### **Adjournment:**

A motion was made (Dr. J Lauterstein, V. Mazzie) and unanimously passed to adjourn.