

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

July 8, 2014

Members present: Leo Glass, Patricia Deagle, Jill Atkins, Barbara Kaufer, Mary Ellen Hubbard, Grace Finley, Dave Thomson, Linda Browne, Connie Keller, Virginia Connell

Members absent: Anna Milucky, Karen Stewart

Acceptance of Minutes: Barbara/Mary Ellen

REPORTS:

Treasurer:

Pat reviewed the Treasurer's Report. Our fiscal year ended in June. Our bookstore sales were down about \$2000 compared to last year. She recommended a transfer of \$4500 from the money market and \$1000 from the Read It Again account to the operating account. Approved: Barbara/Dave

Dave asked for a comparison of cash on hand for the current and previous year. Pat will put this together.

Bookstore:

Barbara reviewed the Bookstore sales. We had a successful book sale on Sunday. We made \$393. There will be another book sale of 8/10. Each board member was given fliers to distribute.

COMMITTEES:

Personnel:

Barbara has been approached by Connie and Ginny asking for a job sharing trial over the next two months where each will work three days a week. They both feel overwhelmed with their current workload. The Board expressed concern over bookstore coverage and Connie explained three Pathstone employees will be working in the bookstore for a total of 45 hours/week. Additionally, three people from Workforce Development will also be working in the bookstore during the summer.

Grace recommended finding an intern to help with the workload of the administrative tasks. Barbara suggested utilizing one of the new Workforce Development volunteers to help with the administrative workload.

Connie and Ginny excused themselves for the Board to vote. During the executive session, the Board voted for a two month trial period with four day workweeks.

Student/Tutor Recruitment & Retention:

Dave thanked Grace for joining the committee. Karen is away for the summer; however the rest of the committee will meet shortly.

Large Fundraiser:

The committee met last night. The letters are prepared. One letter for businesses will go out in the middle of August. The letter for residences will go out in the middle of September. Pat is reviewing

our address database and updating categories such as small businesses, large businesses and personal contacts.

Bank Tag:

\$359 was raised by Jeff Bank. We have not received a total from Catskill Hudson Bank yet.

Board Nominating:

Mary Ellen recommended Alfred Smith. He's a retired town justice and accountant. Mary Ellen will ask him for his letter of interest which will be forwarded to the Board. The Board will vote next month.

Children's Storytime:

The vote whether to continue doing story time will be moved to the August meeting.

Bagel Festival:

A meeting has been scheduled for 7/17. Dave recommended scheduling volunteers for the event in advance.

DIRECTOR'S REPORT:

Connie is filling out an application to reapply for the Sullivan County Legislative grant. The application is due 7/11.

Received \$95 donation from the Hortonville Presbyterian Church.

Connie shared that Anna spoke to Franklin Trapp from the Forestburgh Playhouse and he donated 30 tickets to a family showing of Beauty and the Beast on 8/16 and 20 tickets to a main stage show.

NEW BUSINESS:

Dave asked how we have been adapting to the new GED test. Connie stated many people are very upset about the changes and the increased difficulty. The test is increasingly difficult for adults whom have been out of school for quite some time. Connie will prepare a letter to the Board of Regents expressing concerns.

Dave asked for an updated list of contact information for the Board including emails, phone numbers and addresses. Connie will prepare and send out.

Leo asked the Board to vote on Anna Milucky assuming the role of Vice President. The motion was so moved by Barbara, seconded by Jill and carried.

Meeting Adjourned: Linda/Dave