

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

August 12, 2014

Members present: Leo Glass, Karen Stewart, Linda Browne, Grace Finley, Dave Thomson, Mary Ellen Hubbard, Connie Keller

Members absent: Anna Milucky, Pat Deagle, Barbar Kaufer, Jill Atkins, Virginia Connell

Acceptance of Minutes of July 8th meeting: Dave/Linda

REPORTS:

President: None

Treasurer: The report was accepted provisionally as the Treasurer was absent and could not answer questions; the transfer of funds necessary for operating expenses was approved: Dave/Grace.

Bookstore: Connie reported that the August 10th Book Sale raised \$440.00.

COMMITTEES:

Personnel: There is not yet enough data available to assess the success or otherwise of the 4-day work-sharing arrangement approved at the July 8th meeting.

Student/Tutor Recruitment and Retention: The committee will be meeting soon.

Large Fundraiser: The committee is meeting on Tuesday, August 19th.

Fundraising Letter: Dave Thomson presented the text of the letter and accompanying donation sheet developed by the committee. The letter will be on LVSC letterhead and will be signed by Connie. The first mailing will be to business owners.

Grace suggested one change in the wording of the letter. This change was proposed and accepted: Grace/Linda. The letter as emended was approved: Dave/Karen.

Bank Tag: Nothing new to report.

Board Nominating: No new letters of interest were received.

Children's Storytime: A discussion concerning the Saturday storytime ensued, including the background to the current arrangement, the difficulties of holding the event on Saturday mornings, and the difficulties in finding a reader to run the day.

A motion was made to continue with the program beginning again on the first Saturday of October, with Connie reporting further at the Sept. meeting. Approved: Dave/Karen

Bagel Fair: Connie reminded members of the up-coming Bagel Festival on August 15 and requested volunteers to help man the LVSC table in the middle of the day. Mary Ellen encouraged the selling of raffle tickets.

The Director's Report: Leo asked about the donated tickets for the Forestburgh Playhouse mentioned at the July meeting. Connie explained that they had been disbursed through a lottery system: people's names were drawn out of a hat.

Dave asked why the NYSED grant is taking so long. Connie reiterated what she said in her report re: the procedures with and without use of the Grants Gateway. As it turns out, we do not need to go through Grants Gateway process for this Gunther grant. We needed to fill out other paperwork and should be receiving the first quarter soon. Twenty-five percent of the money will be disbursed soon and the rest will come in quarterly installments.

It was suggested that Aileen Gunther be asked for a contribution to the Capital Campaign.

Connie gave the background to our receipt of a grant for \$10,000 from Walmart in the past. She then described the process which has resulted in our being pre-approved for grants from the five closest Walmart's. We have already received \$1000 from the Walmart in Middletown.

Connie explained that there is a new procedure in place for our annual contract with the Monticello Central School District. We will need to re-apply each year in the future.

Old Business: None

New Business: Mary Ellen remarked on the lack of a sign specifically identifying the building as the Literacy Volunteers center. Leo asked everyone to think of where such a sign could go and exactly what it should say, and to bring those ideas to the September meeting.

Meeting Adjourned: Dave/Grace

Mary Ellen Hubbard, Acting Secretary