

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

December 16, 2014

Members present: Leo Glass, Jill Atkins, Barbara Kaufer, Jane Sorensen, Mary Ellen Hubbard, Dawn Ryder, Dave Thomson, Connie Keller

Members absent: Patricia Deagle, Anna Milucky, Linda Browne, Karen Stewart, Virginia Connell

The November minutes were amended to reflect a vote to give the Energy Committee authority to decide on an engineer for the REAP grant proposal. Leo opposed the amendment. Mary Ellen/Jane

Acceptance of Minutes: Dave/Mary Ellen

REPORTS:

President:

Leo discussed that a motion was previously approved to have the Energy Committee remain dormant until funds for the necessary improvements have been received. Leo has removed Dave as chairman of the committee. Pat resigned from the committee.

Treasurer:

The Treasurer's Report was reviewed. Mary Ellen asked if the payroll taxes are paid quarterly. Connie will confirm with Pat. The money transfers were approved as requested however the remainder of the report will not be approved until further clarification from Pat. Approved: Dave/Mary Ellen

Bookstore Manager:

Barbara reported the bookstores have been doing well. The first deposit in December was over \$900.

COMMITTEES:

Foundations/Philanthropic:

Connie is waiting to see if we receive \$3500 from the county legislature. \$2700 was raised from the capital fundraising letter with a \$1000 check coming in recently. Mary Ellen mentioned November was non-profit month and many organizations were soliciting funds. A \$10,000 general donation was also recently received.

Sullivan Renaissance will be doing a category A project at the Literacy Center. Gay Dinofrio will be doing the design. We will be doing something in the back parking lot including a new sign and flowerbeds. Sullivan Renaissance will be encouraging involvement from the Hispanic community.

Student/Tutor Recruitment & Retention:

Connie mentioned we have had a number of new students sign up recently.

Board Nominating:

Letters of intent from Audrey Borella and Rhonda Zoll were presented. Dawn motioned the acceptance of Audrey and Rhonda as board members. Dave seconded. Motion carried.

Dawn mentioned Ann Larsen, the librarian at Sullivan County Community College and Marist College, may be interested in joining the board. Connie mentioned Gay Dinofrio may be interested in volunteering as an associate board member. Gay is very helpful and has volunteered to deliver duplicate books to other organizations. If board members know of organizations that can benefit please contact Connie.

Student-Tutor Recognition Dinner:

A date has not been picked for the event yet. Leo will speak to Anna to see if she would like to continue to chair the committee. Anna was recently elected as a judge in the Town of Fremont and may resign from the Board due to her additional responsibilities.

Children's Storytime:

Storytime is going well. Jane volunteered to read at an upcoming storytime. Epic will sponsor and promote the event.

Promotional Materials:

Mary Ellen brought up the idea of painting a sign on the building compared to purchasing letters. Mary Ellen will look into it. Connie will see if the Sullivan Renaissance grant can cover this cost. Leo will speak to Lori, who painted the front sign.

Bagel Festival:

Connie mentioned the application is out for next year's festival.

Energy:

The committee recommended using Mark Fellenzer as the engineer. Motioned by Jane. Mary Ellen seconded. Motion carried. Connie will call the engineer in the morning. We will need to schedule an appointment. The REAP grant is progressing nicely.

NEW BUSINESS:

Dawn mentioned the Sportsman Expo is coming up in March at Sullivan County Community College. The board may want to consider selling books or having a raffle. Dawn will find out more info.

Mary Ellen suggested snacks be served at meetings. Board members will take turns supplying snacks.

Dave mentioned the changes made to the energy committee. He would like to discuss the difficulties and clarify past actions. The board went into executive session.

Meeting Adjourned: Mary Ellen/Dawn