

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

March 10, 2015

Members present: Leo Glass, Patricia Deagle, Jill Atkins, Mary Ellen Hubbard, Dave Thomson, Audrey Borella, Connie Keller, Virginia Connell

Members absent: Dawn Ryder, Barbara Kaufer, Jane Sorensen, Margaret Hotchkin, Linda Browne, Karen Stewart

Acceptance of Minutes: No quorum

REPORTS:

President:

Leo discussed his appointment of the nominating committee. He addressed the dissatisfaction of the board over his appointment of Karen Stewart. Leo stated that Karen has the most experience with the literacy center. Pat countered that Karen does not attend the meetings and does not understand the skill set of each board member. Mary Ellen pointed out that Karen has not been to a meeting the new board members have attended. Leo asked for volunteers for the nominating committee. Pat asked if current officers could be on the committee. It was determined current officers interested in maintaining their position cannot sit on the committee. Dave recommended the slate of officers be presented to the board prior to the student/tutor vote. Dave also recommended the committee look at members who have expiring terms. Nominations for officers are open, please send nominations to the committee or office., If you are interested in being considered for an officer position, please let committee or office know. Mary Ellen recommended leaving the nomination committee as is. Mary Ellen moved to accept the committee. Audrey seconded. Motion carried, Pat and Jill opposed.

Treasurer:

The Treasurer's Report was reviewed. The money transfers were approved as requested. Approved: Dave/Mary Ellen

Bookstore Manager:

Bookstore revenue has declined, however February was up year over year.

COMMITTEES:

Foundations/Philanthropic:

Connie mentioned the REAP grant has been time consuming. Mary Ellen volunteered to help with grant writing. Connie spoke to the difficulty of receiving grants. Mary Ellen told the board the Gerry Foundation grants all go to a specific employee. Dawn Ryder is familiar with this employee. Mary Ellen recommended we use this contact.

By-Laws:

Dave mentioned the By-Laws need to be reviewed and updated.

Student/Tutor Recruitment & Retention:

Dave mentioned half of the tutors have been called. The committee will regroup and reach out to the second half.

Large Fundraiser:

The committee is meeting following the board meeting.

Bank Tag:

Jane will begin contacting businesses shortly. We will contact more than just banks.

Board Nominating:

Gay Donofrio has been nominated. She is a landscape architect and very involved in Sullivan Renaissance. She has volunteered in the bookstore for many months. Dave motioned the acceptance of Margaret as a board member. Mary Ellen seconded. Motion carried.

Student-Tutor Recognition Dinner:

The committee will meet in the near future. Dave volunteered to join the committee. Connie has had contact with the fire house.

Dessert Extravaganza:

The committee met. All is good to go. Jane will bring car wash certificates and also gift certificated to Albella and Gianni's. Audrey will bring a GPS. Jill is bringing liquor from one of the local distilleries. Ginny said we have received about 8 RSVPs.

Bagel Festival:

Pat said it is too early to start planning, however the bookstore banner is missing. Please keep an eye out for the missing banner.

Energy:

Mary Ellen discussed REAP progress. We need to hold a public meeting. She wanted the board to approve the holding of a public meeting and the expense of the legal notice in the Democrat (approximate cost of \$15). Mary Ellen explained the information to be presented to the public including project plans. The 3 present executive committee members affirmed. Dawn was absent.

Mary Ellen explained that Connie has had to return to Fellenzer with financial information several times. Connie would like to communicate to Fellenzer that the board will hire his company if we are to proceed, however this is contingent upon the receipt of the REAP grant. Mary Ellen read Connie's suggested letter to the board. Dave asked why we are going back to Fellenzer. Mary Ellen explained that quotes and estimates have been added and he must sign off on the memo each time. He has revised the memo three times already. The 3 present executive committee members voted to send the letter. Dawn was absent.

Mary Ellen mentioned that a form signed by the secretaty must be sent in for the REAP grant. There must be a board vote. Leo said this has been voted on in the past. Connie will research the date of the original vote. Dave recommended we have an emergency meeting if necessary.

Dave asked if we have the ability to mortgage the building. Leo and Connie agreed we do.

DIRECTOR'S REPORT:

Pat updated the committee recap list. Connie asked for more board members to join committees. Leo suggested we wait until all board members are present, especially the newer members, before reviewing the committees.

The WJFF Birthday celebration was a success. Everyone enjoyed the cake, not sure if it brought in additional people.

Connie was on WVOS/WSUL to talk about upcoming events and the bookstore. She will speak on Thunder 102 in the future.

Connie mentioned the warm weather increases bookstore sales. Sales have already picked up.

Meeting Adjourned: Pat/Mary Ellen