

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

May 12, 2015

Members present: Leo Glass, Dawn Ryder, Jill Atkins, Barbara Kaufer, Audrey Borella, Gaye Donofrio, Margaret Hotchkin, Karen Stewart, Virginia Connell

Members absent: Jane Sorensen, Linda Browne, Connie Keller

Acceptance of Minutes: Dawn/Gaye

REPORTS:

President:

Leo discussed past issues with the board including the recent resignations of several members. Karen asked how the board felt about the resignations. Dawn discussed her experiences with the board members and conflicts that had arose. Karen asked that moving forward the board work together, the president should not make the final decision in such cases. The procedure used was questionable and needs to be modified. Leo stated that multiple discussions were had with one board member about undesirable behavior before asking them to resign. The new by-laws will address what should happen in a similar situation.

Treasurer:

The Treasurer's Report was reviewed. The money transfers were approved as requested. There were unusual expenses in May including the purchase of three new computers. However, Dawn was able to purchase the computers for \$1000 compared to the expected \$1500. Approved: Barbara/Gaye

Bookstore Manager:

April was a great month. We will be open 11-3 on Sundays in July and August.

COMMITTEES:

Foundations/Philanthropic:

Dawn mentioned the Monticello Elks would be willing to do a dual fundraiser. They have a BBQ pit and we may be able to get chicken donated. The Elks are also willing to help with our upcoming Sullivan Renaissance project. Gaye expressed that she thought the dual fundraiser was a great idea – the Elks will advertise, it's their location, they already bring in crowds with similar fundraisers. Tentative date is August 1st, tickets will be sold starting in July.

Strategic Planning:

The Farmer's Home loan is moving forward for the boiler replacement.

By-Laws:

Leo mentioned we are still waiting on by-laws from other literacy centers. Once received and reviewed our by-laws will be updated.

Bank Tag:

Jeff Bank has the Literacy Volunteers slated for the month of June.

Student-Tutor Recognition Dinner:

Leo stated that attendance has been steadily dropping over the past few years. We need to be more proactive communicating to students.

Bagel Festival:

Dawn will chair the committee. Dawn said if there is electric she will bring a flat screen tv and put together a slide show. Margaret and Gaye will help. The missing banner has been found for the tent. The date of the festival is August 16th.

Energy:

Everything has been submitted for the grant and loan applications, we're just waiting to hear back

DIRECTOR'S REPORT:

Dawn and Leo are attending the OMEGA retreat on May 18th.

Karen asked about the status of our website. Dawn is continuing to work on the site. She has also taken over the Facebook page. She uploaded pictures from the Student-Tutor Recognition Dinner.

NEW BUSINESS:

Karen asked about our treasurer situation. Leo mentioned he has a potential candidate, local CPA Paul Manz. Paul would not be able to attend meetings during tax season. Karen recommended maybe having a second person assist him during that time if he were interested. Leo will speak to Paul.

Meeting Adjourned: Audrey/Jill