

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

April 11, 2017

Members present: Leo Glass, Dawn Ryder, Patricia Deagle, Jill Atkins, Gaye Donofrio, Vivian Ginsberg, Marc Mendelsohn, Lillian Tighe, Angela Dutcher

Members absent: Jane Sorensen, Margaret Hotchkin, Debra Gabriel

Acceptance of Minutes: Dawn/Lillian

REPORTS:

President:

Leo sent a letter to George to withdraw the loan.

Treasurer:

The bookstore is doing well.

Marc asked if we've received audited financial statements. Pat explained we received reviewed statements not audited. They will be forwarded to the board.

Angela explained we will be receiving the updated budget for review shortly.

Pat reviewed miscellaneous expenses for the board. They are estimated at \$2000 monthly. They are broken into the appropriate category on the budget.

COMMITTEES:

Bethel Site:

An Evening of Words and Music will be on May 11th. We need food and baskets for raffle prizes. Marc will bring in cheese and crackers. Angela has the wine. Leo will bring water and soda. Invitations just went out and the event will be advertised.

Energy:

The oil tank was supposed to be removed as per the Dept of Ag loan terms. The problem with this is the expense – the tree and sidewalk will also have to be removed – and the proximity of the tank to the building's foundation. Leo suggested pumping the tank empty and then having it cleaned. Soil around the tank will have to be tested.

Vivian asked if we were using the tank and whether we could empty and fill it with sand. Angela explained we are using the tank and we can fill it with sand if it is emptied and cleaned properly.

Leo noted the HVAC system is functioning. He has asked two plumbers for proposals to rehab the system.

Vivian recommended looking into solar. Angela will look into a grant Dawn had recommended with Solarize Sullivan and Energize NY Solar. It is not strictly solar – there are more options for cleaner energy.

Recognition Event:

Angela asked if we should change the recognition event to encourage students and tutors to attend. Last year our turnout was about 30 including directors. Pat recommended adding it to another event. Angela raised the concern that the event has always been free for students and tutors and adding a fundraising element may discourage attendance. Angela suggested an outdoor event. Leo suggested asking tutors for their thoughts and suggestions.

Bagel Fest:

We need a committee. Angela will make sure we will get a better spot this year.

DIRECTOR'S REPORT:

See attached report.

Angela announced that Literacy Orange has dissolved. Dutchess County and Ulster County will pick up the slack. We would be more than happy to help the students we can.

Professor Davide Gay du Shany will be offering Spanish and Hebrew classes.

NEW BUSINESS:

Pat recommended a summer fundraiser to capitalize on the increase in the population.

Leo suggested a buy a bag promotion. Bags can be sold at events we attend. Vivian suggested coupons run in the Democrat to attract new customers. Angela will look into logo bags or a stamp/sticker we can put on bags.

5/20 10-3 is Community Day in Bethel at the Duggan School. Dawn recommended opening the bookstore.

Leo recommended asking Formaggio Cheese and Murray's Chicken to see if they are interest in ESL for profit classes. Angela explained the one at Ideal Snacks fell through because of extenuating circumstances.

Meeting Adjourned: Marc/Gaye