

## Literacy Volunteers of Sullivan County

### LVSC Board Meeting Minutes

June 13, 2017

Members present: Leo Glass, Dawn Ryder, Jill Atkins, Patricia Deagle, Jane Sorensen, Gaye Donofrio, Debra Gabriel, Vivian Ginsberg, Marc Mendelsohn, Lillian Tighe, Angela Dutcher

Members absent: Margaret Hotchkin

Acceptance of Minutes: Dawn/Debra

#### **REPORTS:**

##### **President:**

Leo mentioned we have a ton of books. Angela said we ship 24 cases a month but still have an excess because we are receiving about 40 – 50 boxes of donations on some days. Books are no longer being stored in the back room. The paper bags for the block party this Sunday and the Bagel Fest should help with the overflow.

Jane recommended donating to the Federation for the Homeless, however we have recently received donations from them. Angela feels we have a good handle on inventory going forward.

##### **Treasurer:**

\$12,500 to be transferred changed to \$14,000. \$8,000 will be taken from the money market to cover an additional payroll week this month. Angela mentioned expenses are high as our fiscal year is ending and we need to pay our GED tutors.

June has been slower than normal as far as foot traffic. Book sales are expected to be down.

Marc suggested increasing personnel expenses by \$5,000 in the budget in order to anticipate pay increases or bonuses. Pat explained there is already a cushion, she will provide the exact figure.

Transfer approved: Marc/Gaye

#### **COMMITTEES:**

##### **Board Nominating:**

Leo mentioned tonight's turnout was wonderful! Dawn mentioned Margaret left for North Carolina and will be gone for the next few weeks. Jane will be thinking about whether to stay on the board or take on an advisory position.

Marc asked about board member term lengths. They are three years.

##### **Recognition Event:**

The event is scheduled for 7/30. Program donations have paid for postcards, raffle tickets, etc. Joyce will call the students and tutors. Angela is trying to find students to speak. We will cook hotdogs and hamburgers. Tutors and students will bring food. We will also ask Shoprite and Aldi's for donations. Dawn will bring the music.

Marc suggested putting the names of volunteers in the paper. Angels mentioned that the Democrat does an article.

Jane had keys to hand out to students and tutors.

**DIRECTOR'S REPORT:**

See attached report.

Angela is working on book bags for Sunday's block party. Gaye will bring the two white table and Leo will bring the canopy and banners. Angela will be there all day and Gaye will be there until 2.

Past Perfect is now open 10-2 on Fridays.

Fallsburg CSD has approached us about doing a program. They've already received the grant. ESL class at Monticello is going well.

We've received two Kohl's grants for \$500 each thanks to Vivian!

**NEW BUSINESS:**

Pat mentioned we should invest in a cash register. The board agreed. Angela will price them out at Kristt.

Meeting Adjourned: Jane/Vivian