

Literacy Volunteers of Sullivan County

LVSC Board Meeting Minutes

February 13, 2018

Members present: Leo Glass, Jill Atkins, Lillian Tighe (Phone), Marc Mendelsohn, Debra Gabriel (Phone), Nicole Newick, Alison Mastandrea, Angela Dutcher

Members absent: Dawn Ryder, Patricia Deagle, Gaye Donofrio, Vivian Ginsberg, Al Feller

Acceptance of Minutes: Marc/Jill

REPORTS:

President:

Nothing to report.

Treasurer:

Expenses appear high as one GED tutor is requesting half payment. Fuel oil was also billed twice in the month. Angela explained miscellaneous expenses for new board members. Book sales are down due to slower traffic. Traffic is comparable to years prior to last which was unseasonably warm. Treasurer's report and funds transfer approved: Marc/Nicole

COMMITTEES:

Strategic Planning:

Angela reviewed 2016-2019 program goals and progress. Angela has decided to do data entry compared to hiring someone to do so as originally planned. Tutor charts were unsuccessful but we will look at an alternative form of communication with our tutors. The Liberty School District has joined Monticello offering GED classes. We have met our fundraising goal of \$45,000.00 for the bookstore and will continue to aim for that amount year over year.

Sullivan Renaissance:

Nicole spoke about the grant to beautify the building, specifically the front of the building. We have not yet been approved but anticipate hearing back shortly. Nicole, Gaye and Debra have volunteered to do the planting and weeding.

DIRECTOR'S REPORT:

See attached report.

Angela mentioned we have seen a big push for Citizenship preparation. These students do not contribute towards NYS goals.

Angela also mentioned buying banners for outside both bookstores. Lillian mentioned to be sure to check with the Town of Thompson or Village of Monticello to make sure they are not prohibited as they are in certain local towns.

NEW BUSINESS:

Angela discussed our cleaning service contract with Sullivan ARC. She mentioned the bill increased due to the increase in minimum wage however the quality of work and price is satisfactory – the board agreed.

Lillian and Angela discussed the great job Stephanie has been doing teaching the ESL class in Lillian's absence. Angela has been trying to get a grant to pay Stephanie a stipend.

OLD BUSINESS:

Leo mentioned flooded areas could use books. Angela brought up Better World Books may be donating to these areas already and we already send books to them. Alison and Angela will look into the issue to see if we can do more.

Meeting Adjourned: Marc/Lillian