



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**April 9, 2012**  
**Minutes**

**I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman  
Beverly Martin, Treasurer  
Gene Benson, Legislator

Harold Russell, Member  
John Gorzynski, Member

Board members absent – Robert Kaplan, Co-Chairman  
Kitty Vetter, Legislator

Agency representatives: – Brian Brustman, SWCD  
John Kline, SWCD

Lisa Schick, SWCD  
Leslie Kirby, SWCD

**II. MINUTES:** John Gorzynski made a motion to approve the minutes from the March 12, 2012 Meeting with the change from hydroseeders to no-till seeders, Harold Russell seconded, the motion was passed and carried.

**III. WRITTEN & VERBAL REPORTS:** See attached written reports

**IV. OLD BUSINESS:**

A. Neversink/Rondout Grant: See written report.

- Brian and Karen have met and interviewed people for the Riparian Buffer Technician position. Brian would like to hire Brenden Wagner for the position. He was an intern last year and already works well in the position. Beverly Martin made a motion to hire Brenden, Gene Benson seconded, the motion was passed and carried.
- Brian and Karen have met and interviewed people for the Catskill Streams Buffer Initiative Coordinator position. Brian would like to hire Stacie Howell for the position as of today. She was an intern working on the project last year and is already familiar with the position. John Gorzynski made a motion to hire Stacie Howell, Wilfred Hughson seconded, the motion was passed and carried.
- Received funds from the Catskill Watershed Corp to do debris removal. Bid are out now and the site showing is next Tuesday.

- The final design for the Neversink Demonstration project is getting close. This project has to be done during the month of August.

B. Flood Mitigation Work:

- Brian has a meeting in New Paltz tomorrow with NYS DEC and Ed Whiteman of the Town of Rockland. The Army Corps of Engineers have completed their flood study on the Willowemoc and Beaverkill Rivers for the Town of Rockland. Brian, along with the Town of Rockland, will also meet with the Army Corps of Engineers at a future date.
- Brian met with the Highway Superintendents last week at their meeting and let them know that the District is available, and how we can be of assistance to them.
- Working on a project in Westbrookville, where the Pinekill Creek crosses Route 209, with the NYS Dept. of Transportation. Working on culvert upgrades in Kohlertown to help keep water off Route 52.

C. District Policies:

- Personnel Policy - Bereavement Days – The Directors reviewed county and town policies. Directors Martin, Russell, Benson and Hughson chose to adopt a 3-Day Bereavement period, Director Gorzynski abstained from vote.
- Credit Card Policy – Lisa will work on the policy and have it for the next board meeting. Beverly Martin made a motion to have a \$1,000 balance limit for Les Kirby, Lisa Schick and Karen Rauter (Neversink/Rondout) and to keep Brian Brustman's limit the same (\$4,500), Harold Russell seconded the motion and the motion was passed and carried.

D. District Dinner:

- The dinner is May 5<sup>th</sup> at the Rockland House.
- Robert Hayes is the recipient of the award and his students will also be recognized for their help. There are six high school students helping with the plant materials center. John Gorzynski made a motion to invite all six students, Beverly Martin seconded, the motion was passed and carried. The District will pay for the dinners for Hayes and any of the students that attend.
- The Board chose to eliminate the fund raiser from the dinner and any profits will go towards the Envirothon program.

V. **NEW BUSINESS:**

- A. Bank Reconciliation: The March bank reconciliation was reviewed by the Board of Directors.
- B. Neversink/Rondout: Brian discussed a contract for the District to enter into a contract with the Greenbelt Nursery to purchase and supply native plants to the District's Plants Material Center. There is no stipulation in the contract for administration fees for the work involved. Brian is not happy with the words and will discuss the contract with NYC DEP and present it at the next meeting.

**VI. DISTRICT CLAIMS:** Harold Russell made a motion to approve abstracts and all bills except the 2012 NACD, seconded by Beverly Martin, the motion was passed and carried.

2012 - 3B	\$ 21,787.96
2012 - 4A	\$ 8,928.38

Bills presented to the Board for pre-approval:

2012 NYACD (Dues)	\$1,500.00
Cranial Solutions (Nev/Rond)	\$ 775.00
Steingart Printing (Nev/Rond)	\$ 675.00
2012 NACD (Dues)	\$ 775.00

Brian suggested to not pay the 2012 NACD dues invoice. The Board discussed the issue. John Gorzynski made a motion not to pay the invoice, Harold Russell seconded, the motion was passed and carried.

**VII. TREASURER REPORT:** The Treasurer report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report and Balance Sheet, Gene Benson seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, May 14, 2012 at 8:00 p.m.

**IX. ADJOURNMENT:** By regular motion at 9:02 p.m.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman