



Sullivan County Soil & Water Conservation District
64 Ferndale-Loomis Road Liberty, NY 12754
(845)292-6552 Fax (845)295-9073

Sullivan County Soil & Water Conservation District
Board of Directors Meeting
September 10 2012
Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:00 p.m.

Board members present – Wilfred Hughson, Chairman, Harold Russell, Member Gene Benson, Legislator	Robert Kaplan, Co-Chairman John Gorzynski, Member
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Board members absent – Beverly Martin, Treasurer	Kitty Vetter, Legislator
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Agency representatives: – Brian Brustman, SWCD John Kline, SWCD Karen Rauter, SWCD/NR	Lisa Schick, SWCD Leslie Kirby, SWCD Elizabeth Higgins, CCE
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II. MINUTES: Robert Kaplan made a motion to approve the minutes from the August 13, 2012 meeting, Gene Bensen seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

Liz Higgins (CCE):

- The livestock Educator position has been reclassified to a lower level and re-opened for applicants.
- The Corn Plot Field Day will be held on September 11th at the Hector Farm in Swan Lake.
- A training for Value Added producer grant, SARE on-farm research grants and Dairy Processing Grant will be held on September 17th at the Callicoon Town Hall.
- A Biomass Symposium will be held on September 21st at CCE in Liberty.

IV. OLD BUSINESS:

A. Neversink/Rondout Grant: See written report.

- Brian and Karen have been working to get permits for streamwork on a section of the stream in Claryville, Claryville Post Office, to complete the work that was started there after Irene. It will be paid for by the flood mitigation program and not the Neversink Rondout grant. They are trying to get it done before Sept. 30. A bid request was sent to contractors who could do this

work quickly before end of month. Brian Drumm of NYS DEC has given his okay. The only contractor bid received was from Hubbel Inc., who is already in the area doing work at a project site.

- The other project needing work was at the Neversink Demo site where the county bridge needed repair. Karen coordinated with Sullivan County DPW and the bridge repair was added as an additional item to Hubbell's contract.
- Robert Kaplan made a motion to move forward with the Claryville Post Office flood mitigation project, Gene Benson seconded, the motion was passed and carried.
- The Claire Road project is both an EWP and a FEMA project. The stream work by the house is the EWP portion and the road repair is the FEMA portion. There is a section between the two that is not covered by either and will be the Neversink Rondout grant local cost share. The project was designed by MMI, through NYC DEP and the total cost of the project is about \$280,000. Four bids were received. The Town of Denning will be the sponsor of the contract. Karen is still waiting to hear on what agency is responsible for what amount.
- The agreement for the Greenbelt MOU for plant materials for the CSBI projects, and the MOU's between the District and the Ulster County SWCD, Delaware County SWCD and Greene County SWCD were presented for approval. The District will receive all plants for the program; Chris Tran of NYC DEP will pick up plants from Greenbelt in NY City and deliver to the Neversink Rondout office, where Delaware, Green and Ulster SWCD will pick up their plants. Robert Kaplan requested that the County Attorney reviews the MOU before signing them. Harold Russell made a motion for Brian to sign the MOU's after the County Attorney reviews them, Robert Kaplan seconded, the motion was passed and carried.

B. Flood Mitigation Work:

- We have received permits for several of the projects. We are hoping to start one of the projects this week. The others should be completed by the end of the month.

C. Bonacic Flood Monies:

- Still waiting for paperwork and contract.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The August bank reconciliation was reviewed by the Board of Directors.

B. Trout Program:

- Only have two orders. May have to cancel orders as it would not be cost effective to have Hatchery deliver fish. Bob suggested moving the project to every other year.

VI. **DISTRICT CLAIMS:** Robert Kaplan made a motion to approve abstracts and bills, seconded by Gene Benson, the motion was passed and carried.

2012 - 8B	\$ 40,520.08
2012 -9A	\$ 15,311.52

Bills presented to the Board for pre-approval:

Milone & McBroom (Nev/Ron)	\$ 2,822.09
Hoag Riparian Wetland (Nev/Ron)	\$ 2,200.00
Zanetti Service Center (Nev/Rond)	\$ 800.00
Hubbell, Inc. (Nev/Rond)	\$383,729.10
Beddick Communications (Tele)	\$ 1,925.00

VII. TREASURER REPORT: The Treasurer Report was reviewed. Harold Russell made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

The Balance sheet still needs to be adjusted and discussed with the auditors. Accounts Receivables need to be addressed

VIII. NEXT MEETING: Monday, October 8, 2012 at 8:00 p.m.

X. ADJOURNMENT: By regular motion at 9:15 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman