



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
July 8, 2013
Minutes

I. Call to Order: Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 8:10 p.m.

Board members present – Wilfred Hughson, Chairman, Harold Russell, Member Eugene Benson, Legislator	Robert Kaplan, Co-Chairman John Gorzynski, Member
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Board members absent – Beverly Martin, Treasurer	Cora Edwards, Legislator
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Agency representatives: – Brian Brustman, SWCD John Kline, SWCD Karen Rauter, SWCD/ N/R	Lisa Schick, SWCD Leslie Kirby, SWCD
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II. MINUTES: Robert Kaplan made a motion to approve the minutes from the June 10, 2013 meeting, John Gorzynski seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports

IV. OLD BUSINESS:

A. Neversink/Rondout Grant:

- The construction work at the Neversink demo site has been completed.
- The Hubbell invoice for \$334,018.62 is being submitted for approval for payment. There are still remaining expenses that are being discussed and reviewed.
- Willows will be planted in the cribwall this fall when willows are dormant.
- Brenden and Stacie are at the Rosgen stage 2 training in Oregon this week.
- Held first training for knotweed with the county.

B. Bonacic Flood Mitigation Contract:

- There was only one response to the RFP's, Woidt Engineering, for the Cattail Brook and North Branch of Callicoon Creek projects.
- Contracts have been received and a deposit is required with the contracts: Cattail Brook - \$3,000 and North Branch of Callicoon Creek - \$2,000. Harold Russell made a motion for Brian to sign the contracts and pay the retainers, John Gorzynski seconded, the motion was passed and carried.

C. 2014 Budget:

- The 2014 District Budget is due to the county by July 12th.
- Show dedicated grant income and expense separate to show wash.

D. Procurement Policy: Table until August meeting- Obtain for State, County, City District

V. **NEW BUSINESS:**

- A. Bank Reconciliation: The June bank reconciliation was reviewed by the Board of Directors.
- B. Bob would like info on H. Lee compost lease agreement.
- C. Bring Grant spreadsheets showing income and expense to next meeting.

VI. **DISTRICT CLAIMS:** Robert Kaplan made a motion to approve abstracts and bills, excluding Hubbell Inc, seconded by Gene Benson, the motion was passed and carried.

2013 - 6B	\$ 57,464.29
2013 - 7A	\$ 4,701.20

Bills presented to the Board for pre-approval:

Hubbell Inc. (Nev/Rond)	\$ 334,018.62
Sullivan County DPW (Vehicle/N/R)	\$ 456.00
Cardmember Services (Nev/Rond)	\$ 2,588.70 & \$ 1,182.20

VII. **TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. Harold Russell made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, August 12, 2013 at 8:00 p.m.

X. **ADJOURNMENT:** By regular motion at 9:00 p.m.

Lisa Schick,
Program Assistant

Wilfred Hughson,
Chairman