



Sullivan County Soil & Water Conservation District
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Sullivan County Soil & Water Conservation District
Board of Directors Meeting
December 8, 2014

Minutes

I. Call to Order: Vice-Chairman Kaplan called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman Robert Kaplan, Vice Chairman
 Harold Russell, Member Eugene Benson, Legislator
 John Gorzynski, Member

Board members absent – Beverly Martin, Treasurer

Agency representatives: – Brian Brustman, SWCD Lisa Schick, SWCD
 Les Kirby, SWCD John Kline, SWCD
 Stacie Howell, SWCD/ N/R Tony Capraro, NRCS

II. MINUTES: Eugene Benson made a motion to approve the minutes from the September 8, 2014 meeting, Robert Kaplan seconded, the motion was passed and carried.

III. WRITTEN & VERBAL REPORTS: See attached written reports.

T. Capraro – NRCS rep for Sullivan County.

- Received 8 applications from landowners in Sullivan County for funding projects.
- Tony spoke at the Cornell Cooperative Extension farmer funding meeting on NRCS programs.
- Working on renewal contracts for the conservation stewardship program. The program pays the landowner to address resource concerns by improving, maintaining and managing existing conservation activities.

Cornell Cooperative Extension: See written report

IV. OLD BUSINESS:**A. Neversink/Rondout Grant: See written report**

- The Watershed Advisory Group will hold a meeting on 12/18/14 to discuss the Stream Management Implementation Program (SMIP) grants. To hash out final details on grant process. Plan to start accepting applications in January with a March 1st deadline.
- Expecting reimbursement from Town of Denning for FEMA funding.
- Staff has been working with Barton and Loguidice engineering firm to help complete the flood study analysis, doing the survey work and sediment sampling. Pebble count remains unfinished and will be completed when water is a little warmer and lower.
- Completed four CSBI projects, planting 1910 trees and shrubs, over 5,100 ft of streambank, and 4.53 acres.
- Expanded the native willow beds for harvest in the future.
- Education and outreach-Have been trying to work with social media to get word out on program.

B. Flood Mitigation Grant:

- County Grant – All invoicing for projects have been submitted for payment.
- GCFRP Grant – Invoicing for all but one project have been submitted for payment. Waiting on Town of Rockland to complete the easement contracts, and will be invoiced by end of year.
- After the easement purchases are completed the Town of Rockland is planning on removing the houses and applying riprap to secure property. Working with the County on the tipping fees.
- A meeting at the Town of Rockland with Congressman Gibson office, to discuss flood study and possible flood mitigation funding.

C. Director Reappointment:

- Beverly Martin has submitted a letter for reappointment to the County Legislator office. There have been no other Grange member applicants.
- John Gorzynski submitted his letter for reappointment at the meeting and will be hand delivered to the County Legislator Office this week.
- The Farm Bureau has appointed Wilfred Hughson as the Farm Bureau representative and will be submitting a letter to the County Legislator office.
- All reappointments will be presented to the Legislator Committee for approval at the December meeting.
- Kathleen Vetter has agreed to fill the open Legislator position as a District Director.

D. Capitalization Policy:

- A Capitalization Policy was discussed and John Gorzynski made a motion to approve the policy as amended, Eugene Benson seconded, motion was passed and carried.

V. **NEW BUSINESS:**

A. Bank Reconciliation: The November bank reconciliation was reviewed.

B. Board of Directors Audit: The Auditing committee will audit District records after the meeting. The Directors would like to find out whether the Director audit is a requirement when we already have an outside audit.

C. New Computer: A new computer is needed. Will add to pre-approval sheet.

VI. **DISTRICT CLAIMS:** Eugene Benson made a motion to approve abstracts and bills, seconded by Wilfred Hughson, the motion was passed and carried.

2014 - 11B	\$ 62,879.62
2014 - 12A	\$ 1,147.89

Bills presented to the Board for pre-approval: See sheet

VII. **TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. Eugene Benson made a motion to approve the Treasurer Report, Harold Russell seconded, the motion was passed and carried.

VIII. **NEXT MEETING:** Monday, January 12, 2015 at 6:00 p.m.

X. **ADJOURNMENT:** Adjourned at 6:50 p.m. - Motion by Harold Russell.

Lisa Schick,
Program Assistant

Robert Kaplan,
Vice-Chairman