



**Sullivan County Soil & Water Conservation District**  
**64 Ferndale-Loomis Road Liberty, NY 12754**  
**(845)292-6552 Fax (845)295-9073**

**Sullivan County Soil & Water Conservation District**  
**Board of Directors Meeting**  
**March 9, 2015**

**Minutes**

- I. Call to Order:** Chairman Hughson called the regular business meeting of the Sullivan County Soil & Water Conservation District Board of Directors to order at 6:00 p.m.

Board members present – Wilfred Hughson, Chairman  
Eugene Benson, Legislator

Robert Kaplan, Vice Chairman  
Kathleen Vetter, Legislator

Board members absent – Beverly Martin, Treasurer  
John Gorzynski, Member

Harold Russell, Member

Agency representatives: – Brian Brustman, SWCD  
Les Kirby, SWCD  
Tony Capraro, NRCS

Lisa Schick, SWCD  
John Kline, SWCD  
Colleen Monaghan, CCE

- II. MINUTES:** Robert Kaplan made a motion to approve the minutes from the January 20, 2015 meeting, Gene Benson seconded, the motion was passed and carried.

- III. WRITTEN & VERBAL REPORTS:** See attached written reports.

T. Capraro – NRCS rep for Sullivan County.

- Received 9 applicants and 4 landowners received funding approval – 1-Forestry, 1-Habitat, 2-CNP's.
- A new conservation stewardship application was received.
- Tony will speak at the CCE meeting on pesticide training.

C. Monaghan - CCE: See written report

- Colleen is working on a USDA Farmer Grant application.
- Colleen is also working on a USDA Planning Grant with Dept of Public Health, Sullivan Renaissance, and BOCES. The grant will be for a position that will work on Aggregation and distribution of produce.
- There is a year of Ag programming on the calendar and registration will be going out.

**IV. OLD BUSINESS:**

## A. Neversink/Rondout Grant: See written report

- Working on Flood Analysis. There is a meeting to discuss project on Wednesday. The Engineers will hold an afternoon session for Town Highway Dept and an evening session for the general public in April to discuss the analysis and potential projects.
- Waiting for the notice of award and the contract funding.
- There is a RFP out to the public for housing and finishing plants for the CSBI projects. Brian is working on the possibility to house the plants in cooperation with CCE.

## B. Internal Audit:

- As per NYSSWCC, an internal audit is not needed when the District has an outside audit done. The internal review policy will be rewritten by removing #1. Bob Kaplan made a motion to remove #1, Gene Benson seconded, the motion was passed and carried.
- The 2014 Internal Audit report was read and signed by Auditing Directors.

## C. Tree &amp; Shrub Program:

- Orders have started to come in.
- Request to have more Petty cash if needed. Directors approved to have more than \$50 for the Distribution if needed.

## D. Supplies Purchases: Still waiting to hear from the K. Jones of County Purchasing.

## E. Flood Mitigation:

- Looking at sites for 2015 projects. Two in Town of Delaware, One in Town of Callicoon, One in Town of Rockland (Cattail Brook).
- There were some funds left over after the billing for Cattail Brook, and we are will be helping with the removal of houses on Cattail Brook to assist the EWP project. Waiting to make sure funding from NRCS is set.

**V. NEW BUSINESS:**

## A. Bank Reconciliation: The February bank reconciliation was reviewed.

B. Contractor Training: Will be held on March 19<sup>th</sup> and there are 17 attendees to date.

## C. COLA: Will table to the April meeting.

## D. No-Till Seeder:

- Brian is getting info and cost on obtaining a No-Till seeder.
- Looking into grants, direct purchase and cooperation with CCE.
- The state funded performance measure funds will pay for part of it.

**VI. DISTRICT CLAIMS:** Kathleen Vetter made a motion to approve abstracts and bills, seconded by Bob Kaplan, the motion was passed and carried.

2015 - 2B	\$ 53,439.90
2015 - 3A	\$ 18,867.05

Bills presented to the Board for pre-approval: See sheet

**VII. TREASURER REPORT:** The Treasurer Report and Balance Sheet were reviewed. Bob Kaplan made a motion to approve the Treasurer Report, Gene Benson seconded, the motion was passed and carried.

**VIII. NEXT MEETING:** Monday, May 11, 2015 at 8:00 p.m.

**X. ADJOURNMENT:** Adjourned at 7:00 p.m. - Motion by Kathleen Vetter.

Lisa Schick,  
Program Assistant

Wilfred Hughson,  
Chairman